



ENVIRONMENTAL CONSULTANTS, INC

July 15, 2003

Mr. Krish Radakrishnan
 New York City Department of Environmental Protection
 59-17 Junction Boulevard, 11th Floor
 Corona, NY 11368

**Reference: Asbestos Project Monitoring/Air Monitoring and HAZMAT
 Consultant for 114 Liberty St.-Contract# WTC-LBA**

Request for a Change Order, Additional Work Schedule

Dear Ms. Theoderellys:

JLC Environmental Consultants, Inc. (JLC) appreciates your continued consideration for the provision of specialized Asbestos and HAZMAT Services. We would like you to process a request for payment for additional work. Our original bid covered the work for a period not to exceed three weeks (see attached addendum #2). This consideration entitled the monitoring of the removal in that time period. However, the removal has taken longer.

Additional hours and resources were spent; as a result there was a duplication of work. If the work had taken place in the allotted time period no additional man hours and air monitoring tests would have been required, since the work would have been part of the over-all project. However, the second mobilization required the duplication of work in terms of man-hours and air monitoring tests. These additional resources were not part of our original Lump Sum quotation.

I would like to present for your examination the following break down for the additional mobilization:

<u>DATE</u>	<u>Proj. Mang.</u>	<u>Proj. Mont.</u>	<u>Air Tech.</u>	<u>PCM</u>	<u>TEM</u>
3/29-4/6	18 hrs.	219.5 hrs.	116.5 hrs.	50	50
Project Manager	18 hours		@ \$55.00/hr.		\$ 990.00
Project Monitor	219.5 hours		@ \$48.00/hr.		\$ 10,536.00
Air Technician	116.5 hours		@ \$42.00/hr.		\$ 4,893.00
PCM Air samples	50 samples		@ \$10.00 each		\$ 500.00
TEM Air samples	50 samples		@ \$55.00 each		\$ 2,750.00
TOTAL					\$ 19,669.00

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Please examine the enclosed information and call me at 212-420-8119. We would like to resolve this matter as quickly as possible so we can close out this project. Thank you for your time and we look forward to hearing from you.

Sincerely,
JLC ENVIRONMENTAL CONSULTANTS, INC.



Andrew L. Gasparro
Vice President

Cc: file 03-2744

**New York City Department of Environmental Protection
Bureau of Environmental Compliance**

**WTC Unoccupied Building Cleaning Program
114 Liberty Street
Scope of Work
Project #WTC-LBA**

A MANDATORY PRE-BID meeting is scheduled for February 18, 2003 at 10:00 A.M. at 114 Liberty Street, Building Lobby, New York, N.Y. This conference will include a walk through of the entire building.

Background

A follow-up visit to 114 Liberty Street revealed minor dust accumulations present on surfaces within the interior of the building. The interior cleaning is to be accomplished by a licensed asbestos abatement contractor and monitored by a Monitoring Contractor.

Purpose

The Monitoring Contractor shall provide personnel experienced, trained, and certified in environmental sampling and asbestos air monitoring to be on-site, full-time, during work area preparation and cleaning phases of building interiors (12 stories - 5,000 to 6,000 square feet per floor). Each apartment occupies an entire floor with the exception of the top floor that is a duplex and the apartment on the third floor that shares the floor with two commercial spaces. The entire interior of the building (residential, commercial, retail spaces, common spaces, etc.) is included in this work. Each floor has central HVAC systems.

The Monitoring Contractor shall provide qualified staff to observe the work, conduct air monitoring and sampling, and monitor the cleanup of the building interiors to ensure compliance with the project specifications and appropriate regulatory requirements. The Monitoring Contractor shall provide clearance sampling and analyses.

The Monitoring Contractor shall provide qualified staff to collect samples for asbestos, lead, polycyclic aromatic hydrocarbons (PAHs), dioxin, fibrous glass, and crystalline silica.

An accredited laboratory shall perform all sample analyses.

Contract Term

The Work shall be performed 24 hours per day, seven (7) days per week. Pre-clean up sampling must begin within 24 hours of receipt of the Commence Work letter. All pre-clean up samples must be completed and submitted to the laboratory for analysis within 48 hours. This contract shall be in force for 90 consecutive calendar days from the DEP commencement date. However, work must be completed within three (3) weeks of the commencement date. Post clean up sampling shall begin within 4 hours of successful visual inspection and shall be completed within 2 days.