



February 22, 2002

Mr. Radhakrishnan:
Director
Asbestos Control Program

Dear Mr. Radhakrishnan:

On February 16, 2002 staff of your organization entered our hotel the Holiday Inn Wall Street and left the attached documents for my review.

We were unaware of any NYC DEP or DOH advisement to building owners regarding the aftermath of the World Trade Center event.

Saying this our hotel took steps immediately after the WTC event to ensure we presented a safe environment to our staff and guests. A listing of these steps and invoices proving such work was done is attached for your review:

1. We removed all 138-guest room and public space HVAC units performed a general maintenance and changed all filters.
2. We cleaned all grills on HVAC noted above to remove surface dust and debris.
3. We cleaned all exterior windows 138-guest rooms.
4. We removed all debris from sidewalk, building façade and metal surfaces up to the third floor of the hotel.
5. We removed and replaced all exterior plantings.

We believe we did perform due diligence in taking action to clean our hotel of any hazardous materials following the events of September 11 expending over \$19,925.

If I can be of further assistance please contact me.

Sincerely,

A handwritten signature in black ink, appearing to read "Frank C. Nicholas".

Frank C. Nicholas
General Manager/Area Director

15 Gold Street • New York, NY 10038 • 212.232.7700 • fax: 212.425.0330
Reservations: 212.232.7800 • 1-800-HOLIDAY • www.holidayinnwsd.com

PT.



**Department of
Environmental
Protection**

59-17 Junction Boulevard
Corona, New York
11368-5107

**Joel A. Miele Sr., P.E.
Commissioner**

**Robert C. Avaltroni
Deputy Commissioner**

**Bureau of
Environmental Compliance**
Tel (718) 595-4418
Fax (718) 595-4422

February 16 2002

Building Owner Name: 15, Gold St

Address: 15 Gold St
NYC

Subject: _____

Dear Sir/Madam:

In September 2001, the New York City Department of Environmental Protection (NYCDEP) and the Department of Health (NYCDOH) advised building owners regarding building maintenance and re-occupancy issues following the collapse of the World Trade Center. The steps included the assessment of building contamination for possible hazardous components, including asbestos.

Today, a visual survey of your building's exterior was conducted as a follow up to DEP's October survey of buildings around the World Trade Center site. At the above referenced site, visible dust accumulations were observed at:

- ☐ building facade(s)
- ☐ setback(s)
- ☐ roof
- ☐ other, _____

Please be advised building owners are responsible for the cleaning of building exteriors, grounds and common areas. Due to changing conditions and continued activity at Ground Zero, building owners should periodically assess the condition of building exteriors and air conditioning systems for cleanliness and may have to periodically re-clean areas. Adherence to proper cleaning methods is important for the protection of public health and the environment. DEP inspectors will be following up on this matter.

Please provide information regarding your actions to address the dust accumulations by February 27, 2002. Copies of the environmental hazard assessments including bulk sample results, air monitoring results and/or a summary of clean-up activities at the above-referenced site may be faxed to (718) 595-3744 or sent to the NYCDEP Asbestos Control Program at 59-17 Junction Boulevard, 8th floor, Corona, New York 11373-5108.

If you have any questions, you may reach the NYCDEP at (718) 595-3682 during office hours or the 24-hour Help Center at (718) DEP-HELP. NYCDEP staff is available to provide guidance and technical assistance.

Sincerely,

R. Radhakrishnan, P.E.
Director
Asbestos Control Program





The City of New York
Department of Environmental Protection

59-17 Junction Boulevard
 Corona, New York
 11368-5107

Joel A. Miele Sr., P.E.
Commissioner

Robert C. Avaltroni
Deputy Commissioner
Bureau of Environmental Compliance
 Tel (718) 595-4418
 Fax (718) 595-4422

February 16, 2002

Building Owner Name: HOLIDAY INN

Address: 15 Gold St
NYC

Subject: MR. MIRSADA

Dear Sir/ Madam:

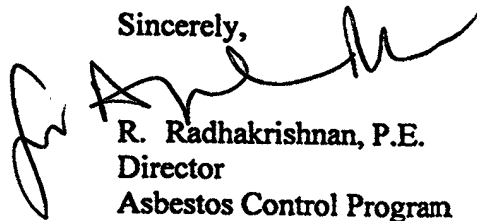
In September 2001, the New York City Department and Environmental Protection (NYC DEP) and the Department of Health (NYC DOH) advised building owners regarding building maintenance and re-occupancy issues following the collapse of the World Trade Center. The steps included the professional assessment of building contamination for possible hazardous components, including asbestos, and a retrospective filing, as required, if applicable.

The NYC DEP is hereby requesting copies of the environmental hazard assessments including bulk sample results and air monitoring results and a summary of clean-up activities at the above referenced site. Please forward the requested documents to our offices within FIVE BUSINESS DAYS. They may be faxed to (718) 595-3744 or sent to the NYC DEP Asbestos Control Program at 59-17 Junction Boulevard, 8th floor, Corona, New York 11373-5108.

Please be advised building owners are responsible for the cleaning of building exteriors, grounds, and common areas. Due to changing conditions and continued activity at Ground Zero, building owners should periodically assess the condition of building exteriors and air conditioning systems for cleanliness and may have to periodically re-clean areas. Adherence to proper cleaning methods is important for the protection of public health and the environment. DEP inspectors will be following up on this matter.

If you have any questions, you may reach the Department at (718) 595-3682 during office hours or the 24-hour Help Center at (718) DEP-HELP. DEP staff is available to provide guidance and technical assistance.

Sincerely,


 R. Radhakrishnan, P.E.
 Director
 Asbestos Control Program



www.nyc.gov/dep

(718) DEP-HELP

595
 3118

GODFREY'S

REFRIGERATION - AIR CONDITIONING

HEATING

563 E. 49TH ST.
BROOKLYN, NY 11203

(718) 345-0729
(718) 345-0888 Fax

To: Holiday Inn Wall St. District
15 Gold Street
New York, NY 10038

JOB NAME: A/C Cleaning

LOCATION: 15 Gold Street, NY, NY 10038

PHONE: 212-232-7816

DATE: September 18, 2001

We hereby submit specifications and estimates to:

Perform as follows to 138 McQuay through the wall air conditioning units:

Remove units from sleeve.

Vacuum sleeve to remove dust and debris.

Wash with coil cleaner and water condenser and evaporator coils.

Reinstall units into sleeve.

Item 1

We propose hereby to furnish material and labor - complete in accordance with these specifications, for the sum of:

Sixty nine hundred dollars (\$6900.00)

8 ¼ % NYS sales tax (\$569.25)

TOTAL \$7469.25

Payable as follows: Total due at completion.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control.. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

Authorized
Signature

[Signature] 9/18/01

NOTE: This proposal may be withdrawn by us if not
accepted within **30** days.

ACCEPTANCE OF PROPOSAL - The prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature

Juan Aguirre

Date

9/19/01

Signature

Date

CLASSIC**A/C & Refrigeration Corp.****37-25 54th Street • Woodside, New York 11377****(718) 396-0043 • 396-1320 (fax)**

Invoice Date: 09/21/01
 Terms: NET 30 DAYS
 Due Date: 10/21/01

Holiday Inn
ATTN: ACCOUNTS PAYABLE
15 Gold Street
New York, NY 10038

15 Gold Street
New York, NY 10038

09/20/01 **SOLOMON**

BLDG**124**

Delivered one hundred twenty-four (124) new permanent mesh filters for heating/cooling units.

14.00**1,736.00**

I km
I

Post-It® Fax Note	7871	Date	9-21-01	Page 1
To	SOLOMON	From	GERI	
Co./Dept.		Co.		
Phone #		Phone #	718-396-0043	
Fax #	212-425-0330	Fax #	718-396-1320	

Page 1 of 1

Sub-Total \$1,736.00
Net (8.25%) \$143.22
Total Due \$1,879.22

**THE HOLIDAY INN WALL STREET
15 GOLD STREET
NEW YORK, NY 10038**

INVOICE -- PUBLIC HVAC UNITS CLEANING

DATE

SEPTEMBER 25, 2001

JOB DESCRIPTION

Opemd and clean condenser / evaporetor units from
AC1,AC2,AC3,AC5,AC6,AC7,RTUV3,RTAC1 and RTAC2

MATERIALS

PRICE
-
558.00
151.00
\$ 709.00

TAX

8.25%

LABOR

Two man -15 HOUR @ 37.20

BENEFIT

GRAND TOTALS


ENGINEERING MANAGER


GENERAL MANGER

Item I

HARVARD

MAINTENANCE, INC.

September 25, 2001

Mr. Mohamed Sayedelahl
Executive Housekeeper
Holiday Inn
15 Gold Street
New York, NY 10038

Item
2-3

Dear Mr. Sayedelahl:

Thank you for allowing Harvard Maintenance Inc. the opportunity to submit our proposal for window cleaning at the above address.

We will clean all exterior windows from the 18th floor through the 2nd floor. We will provide all rigging, tools, safety equipment and trained certified personnel.

Our price for this one time only service will be \$2,480.00 plus applicable sales tax.

We will brush wash and wipe clean all air conditioner vents for an additional fee of \$432.00 plus applicable sales tax.

If the above meets with your approval, please sign below and return one copy for our records.

If any further information is required, please do not hesitate to call me.

Very truly yours,

John McDermott

John McDermott (CDV)
Director of Window Cleaning Services

JM:dv

Agreed and Accepted:

Dated:



PLATINUM MAINTENANCE SERVICES CORP.
 370 Hamilton Avenue, Brooklyn, New York 11231
 Phones: (212) 535-9700 • Fax (718) 238-0189

DATE	INVOICE NO.
9/20/2001	5801

BILL TO
Holiday Inn Wall Street 15 Gold Street New York, New York 10038 Attn: Mr. Mohamed Sayedahl Director of Housekeeping

PROJECT LOCATION
15 Gold Street Revolving Door Clean-Up

P.O. NO.	TERMS	JOB NO.
	Due on receipt	HIW-202/01

DESCRIPTION	AMOUNT
Thoroughly removed debris, cleaned, polished and removed scratches to one mirror finished stainless steel revolving door at the entrance to 15 Gold Street. Price 8.25% NYS Sales Tax	2,666.00T 219.95
Total	
\$2,885.95	



INSURANCE

INVOICE

PLATINUM MAINTENANCE SERVICES CORP.
 370 Hamilton Avenue, Brooklyn, New York 11231
 Phones: (212) 535-9700 • Fax (718) 238-0189

DATE	INVOICE NO.
9/27/2001	5955

BILL TO
Holiday Inn Wall Street 15 Gold Street New York, New York 10038 Attn: Mr. Mohamed Sayedahl Director of Housekeeping

PROJECT LOCATION
15 Gold Street Revolving Door Ceiling Scratch Removal

P.O. NO.	TERMS	JOB NO.
	Due on receipt	HIW-114/01

DESCRIPTION	AMOUNT
Thoroughly removed debris, cleaned, polished and removed all scratches to the ceiling of the mirror ceiling and sand stainless steel revolving doors at the entrance of 15 Gold Street. Price 8.25% NYS Sales Tax	1,967.00T 162.28
OK 630-6287-3 12/8/01 conducting - out door Item 4	
Total \$2,129.28	



DATE	INVOICE NO.
9/13/2001	5943

BILL TO

**Holiday Inn Wall Street
15 Gold Street
New York, New York 10038
Attn: Mr. Mohamed Sayedahl
Director of Housekeeping**

PROJECT LOCATION
15 Gold Street Emergency Sidewalk and Facade Clean-Up

P.O. NO.	TERMS	JOB NO.
	Due on receipt	HIW-203/01

DESCRIPTION	AMOUNT
Thoroughly removed debris and chemical cleaned to removed all surface debris the sidewalk and facade up to the 3rd floor surrounding 15 Gold Street.	
Price	2,873.00T
8.25% NYS Sales Tax	237.02
	Item 4
Total	\$3,110.02

Sep. 28 01 10:09a

Plantworks, Inc.

(917) 534-0001

P.2

INSURANCE

Invoice

Plantworks, Inc.
28 East 4th Street
New York, NY 10003

Invoice Number:
4655

Invoice Date:
9/28/2001

Page Number:
1

Voice: 212-674-8111
Fax: 212-674-2811
E-mail:

Bill To:

Holiday Inn - Wall Street
15 Gold Street
New York, NY 10038
Attn: Mohammed

Ship To:

Holiday Inn - Wall Street
15 Gold Street
New York, NY 10038
Attn: Mohammed

Customer ID		Customer PO		Payment Terms	
HOLIDAYINN				Due on Receipt	
Sales Rep		Shipping Method		Ship Date	Due Date
				9/27/2001	9/28/2001
Quantity	Item	Description		Unit Price	Extension
1.00		Remove plants left and right of door and install the following: (2) San Jose Holly 4' -5' - A small leafed pyramidal form holly with a heavy bed fruit set; (20) 3 gallon, Holly with berries		1,794.00	1,794.00
OK 9/28/01 630-6287-03 Landscaping - out door Copy Items					
Customer Balance				1,942.01	
				Subtotal	1,794.00
				Freight	0.00
				Sales Tax	148.01
				Amount Paid	0.00
				Total	1,942.01

Address: 15 GOLD ST.

Bulk Samples PLM Yes ☒ No

Number of Negative ($\leq 1\%$) Samples _____

Number of Positive ($> 1\%$) Samples _____

Air Samples Yes ☒ No

PCM

Number of Samples Collected (≤ 0.01 f/cc) _____

Number of Samples Collected (>0.01 f/cc) _____

TEM

Number of Samples Collected (≤ 70 s/mm²) _____

Number of Samples Collected (>70 s/mm²) _____

INDICATED THAT
DID INTERNAL + EXTERNAL
CLEANING (RECEIPTS ATT'D)