

**SYMS**

1 Syms Way

Secaucus, New Jersey 07094

(201) 902-9600

An Educated Consumer is Our Best Customer

FAX TRANSMISSIONDate: 11-14-0142 Trinity Place**PLEASE DELIVER THE FOLLOWING TO:**NAME OF INDIVIDUAL: CARISTINE LUTCHMEDALNAME OF COMPANY: N Y DEPFAX NUMBER: 718 - 595 - 3749TOTAL NUMBER OF PAGES (INCLUDING COVER SHEET): 3

IF YOU DO NOT RECEIVE ALL THE PAGES INCLUDED, HAVE ANY OTHER PROBLEM OR WISH TO
VERIFY RECEIPT, PLEASE CALL (201) 902-9600.

FROM:NAME OF INDIVIDUAL: DANNY HENSON

SYMS CORP. FAX NUMBER (201) 902-9758.

COMMENTS: AS PER YOUR REQUEST IN FAVING YOU A
LETTER FROM THE CO'S THAT CLEAN OUR AIRDUCT AND ROOFTOP.
PLEASE CONFIRM YOUR RECEIPT OF THIS FAX (201) 271-3648

THANK YOU!

FAX FAX FAX FAX FAX FAX FAX FAX FAX FAX FAX FAX FAX FAX FAX

11/14/2001 16:52 FAX 201 902 9874

SYMS CORP

002

NOV-14-2001 16:43

FROM: WESTFAIR RESTORATION SERVICES

914-741-6676

T-307 P.002/002 F-780

**WESTFAIR Restoration Services**

1-800-442-1976 Fax: 914-741-6676

SYMS Corp.
One Syms Way
Socaucus, NJ 07094
Attn.: Danny Henson

Dear Mr. Henson,

Westfair Restoration Services vacuumed the debris on the rooftop at the Syms Department Store at Trinity Place, New York, NY with a Hepa Filter Vacuum. Heavier wet debris was shoveled and placed into triple heavy-duty garbage bags. The Hepa Filter Vacuum was also emptied into triple heavy garbage bags. Westfair Restoration Services then carted the bags away and disposed of them at our dumpster at our office location in Thornwood, NY. Our carting company hauled the dumpster to the Westchester Resco in Peekskill, New York.

Please contact me with any questions.

Sincerely,
Richard Gilbert

864 Franklin Avenue
Thornwood, NY 10591
914-741-6660

38 West 48th Street
Suite 1001
New York, NY 10036
212-502-3301

Carmel Brewster Road
Brewster, NY 10509
844-278-4732

11/14/2001 WRD 16:38 (TX/RX NO 9003) 002

**VENTILATION SYSTEMS CLEANING SPECIALISTS**

20 Stagg Street, Stratford, Connecticut 06615

(800) 246-DUCT • (203) 380-0191 • FAX: 380-2215

POST PROJECT REPORT

PROJECT NAME: Syms Department Store
Trinity Place
New York, NY

PROJECT REPRESENTATIVE:
Ken Goold, Mgr.
Syms

Mac Edwards, ASCS
Duct Clean – Project Mgr

JOB DATES: 9/22/01, 10/23/01 & 10/24/01

SUMMARY OF WORK:

The interior surfaces of the hvac systems servicing the first, second, third, fourth and fifth floors at Syms were cleaned. On completion of source removal, "Envirocon", was applied for control of bacteria. All work was performed in accordance with NADCA General Specifications for the Cleaning of Commercial Heating, Ventilating & Air Conditioning Systems. All areas were visually inspected on completion of work. The cleaning was performed at night and all areas were unoccupied during the project.

All the ventilation systems contained a build up of dust, especially heavy, in the return air ducts. All of the ducts were constructed with fiberglass-lined sheet metal. The build up in the ducts was to be expected based on the age of the systems and previous maintenance. The fiberglass liner was in good condition with no sign of deterioration. There was no visible evidence of dampness, corrosion, mold or mildew. No evidence of insects or of rodents was discovered.

During the cleaning process, access panels were installed in the air ducts and all surfaces were contact cleaned with heap filtration vacuums. All debris collected was placed in 3mil poly bags and placed in owner designated dumpster.

IAQ PROGRAM RECOMMENDATIONS: Continue to document quarterly filter changes. Inspect/Reclean all systems again in 5 years.