



**Department of
Environmental
Protection**

59-17 Junction Boulevard
Flushing, New York
11373-5108

**Christopher O. Ward
Commissioner**

Stuart M. Erdfarb, P.E.
AGENCY CHIEF CONTRACTING OFFICER

Tel (718) 595-3300
Fax (718) 595-3278
STUE@DEP.NYC.GOV

To: Prospective Bidders
Contract WTC-UNC

From: Carol Fenves 
Deputy Agency Chief Contracting Officer

Date: August 22, 2002

Re: Invitation for Bid
Contract WTC-UNC

Enclosed you will find the specifications, Information for Bidders, and New York City Supply and Service Agreement for Contract WTC-UNC, for the Unoccupied Building Cleaning Program at 125 Cedar Street in lower Manhattan. Please be advised that the contracts are being let under a Declaration of Emergency. Therefore, the solicitation process will be expedited. Be advised of the following:

- 1) There is a **MANDATORY Pre-Bid Conference** for the Unoccupied Building Cleaning Program on **Wednesday, August 28, 2002 at 1:00 P.M.** The conference will be held at 125 Cedar Street, Building Lobby, New York, NY. **Failure to attend the pre-bid conference will result in a determination of non-responsiveness and a rejection of your bid.** Please limit your attendance to no more than **two representatives** of you company.
- 2) Bids are due no later than **11:30 A.M. on Friday September 6, 2002.** You may mail or hand deliver your bid to Bid Administrator, 59-17 Junction Blvd, 17th Floor, Flushing, New York 11373. **BE SURE THAT YOUR BID IS RECEIVED BY 11:30 A.M. on September 6, 2002. LATE BIDS WILL NOT BE ACCEPTED.** Be advised that **FAX BIDS WILL NOT BE ACCEPTED.** Please ensure that your bid is signed and notarized, and that any alteration on the bid sheet have been initialed by the preparer in ink.
- 3) The Contract will be awarded to the lowest responsive and responsible bidder. The apparent low bidder will be required to submit **ORIGINAL** insurance certificates showing compliance with all insurance requirements as set forth in Schedule A within 24 hours or being notified by DEP of its low bid. **It is our intention to begin work within 72 hours of the contract award.** Should the low bidder fail to submit the required documents within the 24 hour period, the bid shall be rejected.
- 4) The succesful bidder is required to submit **VENDEX** Questionnaires or Affidavits of No Change, and you are urged to submit them with your bid.

If you have any questions, please call me at (718) 595-3225.

cc: Smyth, Schiano



www.nyc.gov/dep

(718) DEP-HELP



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Clean-up Contractors

No	CONTRACTOR
1.	BENJAMIN KURZBAN & SON CONTROL, INC.
2.	FIBER CONTROL INC.
3.	KISS CONSTRUCTION INC.
4.	LVI ENVIRONMENTAL SERVICES INC.
5.	PINNACLE ENVIRONMENTAL CORP.
6.	SAFEWAY ENVIRONMENTAL CORP.
7.	TRIO ASBESTOS REMOVAL CORP.

1) Benjamin kurzban

EL919678297US

2) Fiber Control Inc.

EL919678283US

3) kis Construction Inc.

EL919678270US

4) LVI Environmental

EL919678266US

5) Pinnacle Environmental

EL919678252US

6) Safeway Environmental

EL919678249US

7) Trio Asbestos Removal

EL919678235US

NYC Department of Environmental Protection
59-17 Junction Boulevard - 17th Floor, Flushing, New York 11373
Tel. No. (718) 595-3225
For Bid Results Call (718) 595-3269

SECTION A
Cover Page and Invitation to Bid Instructions

BID INFORMATION

Bid For Furnishing All Labor and Material Necessary and Required For:

Contract Number: WTC-UNC Description:

WTC Unoccupied Building Cleaning Program @ 125 Cedar Street

Work Location: Manhattan

Pre Bid Conference Date: 8/28/02

Pre Bid Conference Location:

Mand. @ 125 Cedar Street, Building Lobby, New York @ 1:00 PM

Agency Contact: Virginia Smyth

Tel. No (718)595-4404

BID, PERFORMANCE, AND PAYMENT SECURITY

Bid Security Requirements:

See Schedule A

Performance and Payment Bond Requirements:

See Schedule A

BID DATE, TIME AND LOCATION:

Bid Date:9/6/02 Bid Time: 11:30 AM

Bid Location: NYCDEP Bid Room, 59-17 Junction Blvd, 17th Floor, Flushing, NY, 11373

BIDDER'S INFORMATION:

Bidder's Name: _____

Bidder's Address: _____

Bidder's Tel. No. _____ Fax No. _____

Type of Organization (Check One):

Corporation () Partnership () Joint Venture* () Individual ()

* If the Bidder is a Joint Venture, the bidder must obtain a separate Federal Tax Identification Number for the Joint Venture.

If the Bidder is a corporation or a partnership, please fill in the following:

Name of Principals	Position	Residence of Principals
_____	President _____	
_____	Secretary _____	
_____	Treasurer _____	

NYC Department of Environmental Protection
 WTC Unoccupied Building Cleaning Program
 125 Cedar Street
 Project #WTC-UNC
 BID SHEET

Item No.	Description of Item	Total Cost
1	Cleaning of 125 Cedar Street as per scope of work.	\$