

300 ALBANY ST.



ATHENICA
ENVIRONMENTAL SERVICES INC.

**45-09 Greenpoint Avenue
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January 29, 2003

United States Environmental Protection Agency (USEPA)
Region 2
290 Broadway
New York, NY 10007-1866

Attn: Mr. Eric Wilson-Quadrant Coordinator
Tel# (212) 637-3150
Fax# (212) 637-3105

**Re: 300 Albany street, Manhattan, NY
Evaluation Report for Building HVAC & Environmental Inspection for WTC Related Dust**

Dear Mr. Wilson:

Athenica Environmental Services, Inc. and Duct Dusters performed Building HVAC & Environmental inspections on January 9 and January 23, 2003.

Qualifications:

Duct Dusters (DD) is a NADCA certified corporation. Mr. Tony Gallo and Mr. Matt Provenzano of DD performed the inspections of the HVAC and exhaust systems in conjunction with New York State certified Asbestos Inspector Mr. Vasilis Bellos and Mr. Alex Kazakov of Athenica Environmental Services, Inc (AES) and Matthew Schoen of USEPA.

Background:

300 Rector Place is a nine story building with 108 residential units managed by AKAM (212) 986-0001. The manager of the building is Mr. Don Moskovich at 212 -986-0001 ext 155. Mr. Ray Perez at 212-945-3524 is the superintendent of the building. He accompanied us during our inspection.

Post 9/11 Maintenance History:

Post 9/11 maintenance activity reports were available at the time of our inspection, on January 23, 2003. The superintendent of the building Mr. Ray Perez at 212-945-3524 provided us with a copy of the report. According to Mr. Perez on October 10, 2001 Donnelly Mechanical cleaned the HVAC systems. On October 29, 2001 Sani-Chute Environmental Services, Inc., cleaned the fans on the roof and associated ducts.

300 Albany street, Manhattan, NY
January 29, 2003

Inspection Details:

As part of the survey, the Mechanical and the Environmental Professionals inspected the following HVAC system types.

- A. A total of eighteen (18) mechanical exhaust fans serving the kitchens and bathrooms located on the main roof and one (1) passive shaft exhaust located on the main roof.
- B. One (1) AC window unit located in the elevator room and serves the elevator room.
- C. One (1) McQuay HV unit is located in the machine roof of the 1st fl behind the mailroom, serves the southeast side of the hallways on the 2nd floor through the 9th floor. This unit has not been functioning for the last 15 years according to Mr. Ray Perez (superintendent of the bldg).
- D. One (1) McQuay HV unit is located on the main floor in the pump room serves the northwest side of the hallways from 2nd floor to 9th floor.
- E. One (1) Skill Aire AC split unit is located in the pump room, serves the lobby.
- F. One (1) AC unit is located in the room behind the mailroom and hanging from the ceiling, serves the vestibule by the mailroom.
- G. One (1) HV self-contained unit is located at the north entrance of the lobby serves the lobby.
- H. One (1) HV self-contained unit is located at the south entrance of the lobby serves the lobby.

All identification data and visual inspections are documented in the attached checklists.

Summary of Findings:

The mechanical exhaust fans # 2,3,4,5,6,7,8,9,10,11,12,13,14,15,16,17,18 (as they are numbered in the evaluation forms), and their associated components are covered with WTC related dust.

One (1) McQuay HV unit located on the main floor in the pump room. Heavy accumulation of WTC related dust was observed in the system. A total of 100 linear feet of duct needs to be cleaned.

One (1) Skill Aire AC unit located in the pump room. WTC related dust found in the system. A total of 70 linear feet of duct needs to be cleaned.

All the other systems inspected appear to be free of WTC dust.
 All the findings are documented in the attached evaluation forms.

Scope of Work:

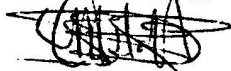
Clean the mechanical exhaust fans # 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12,13, 14, 15, 16, 17, 18 (as they are numbered in the evaluation forms), and their associated ducts. The fans are located on the main roof. A total of approximately 2,000.00 linear feet of duct needs to be cleaned.

One (1) McQuay HV unit and its associated ducts. A total of 100 linear feet of duct needs to be cleaned.

One (1) Skill Aire AC unit and its associated ducts. A total of 70 linear feet of duct needs to be cleaned.

Please feel free to contact me should you require any further information.
 Sincerely,

Vasilis Bellos



Director of Operations

Attachments: 1) Ventilation System Evaluation forms
 2) Maintenance activity reports

VENTILATION SYSTEM EVALUATION FORM

Please complete this form in accordance with instructions in the accompanying guidance document

Part 1.0 General Information

Date of evaluation: <u>1/9/03</u>	Building contact name and phone:
Evaluation team (list name and affiliation):	
<u>TONY GALLO - DUCT DUSTERS</u>	(Environmental professional)
	(HVAC professional)
Building address:	Type of Facility (check all that apply):
<u>300 ALBANY</u>	☒ Residential
<u>NEW YORK NY</u>	☐ Multi-use
	☐ Other (describe)
Date of construction:	
Number of residential units: <u>108</u>	Number of floors: <u>9</u>
Prior inspection report/maintenance records available for review?:	
<u>NO</u>	
Other comments	
Ventilation system types (check all that apply and indicate total no. of units)	
Central ventilation system	Mechanical exhaust system
Est. no. of units <u>07</u>	Est. no. of units <u>18</u>
Mechanical make-up air system	Passive shaft/duct
Est. no. of units	Est. no. of units <u>1</u>
Other (describe)	

I certify that to the best of my knowledge, the information and observations recorded on this form including all attachments are a true and accurate representation of site conditions.

Ventilation System (HVAC) Evaluator

Date 1/9/03

Part 2.0 Visual Inspection Forms

Use the attached forms to document visual inspections. Complete the forms in accordance with instructions in the accompanying guidance document.

2.2 Mechanical Exhaust System Visual Inspection Form

Page 1 of 1

Mechanical Exhaust System Identification:			
MECHANICAL EXHAUST FAN #1			
Location: MAIN ROOF		Area Served: LAUNDRY ROOM	
Associated mechanical room: clean ☐ Y ☐ N dry ☐ Y ☐ N stored chemicals/refuse ☐ Y ☐ N			
System Components [NOTE: if component not present (NP), not found (NF) or inaccessible (I) please indicate in last column]	Surface Dust/Debris Present?	WTC Dust Present?	Component • not present • not found • inaccessible
Exhaust air outlet: Location:			
Accessible for inspection? Y ☒ N ☐ (explain):			
- louvers, grates and/or screens	Y	N	
- outside air duct	Y	N	
- outside air damper(s)	Y	N	
Exhaust fan unit:	Y	N	
- blower assembly incl. blower wheel, housing, air vanes, in-line noise attenuators	Y	N	
- blower housing acoustical lining	Y	N	
- vibration collars			
Exhaust air distribution:			NP
- Exhaust air ducts Est. total ln ft <u>100</u> No. locations inspected <u>1</u>			
Specify type (circle): <u>metal</u> <u>fibrous glass lined metal</u> masonry fibrous glass board flex-duct wood	Y	N	
- Accessible in-line fire dampers Est. total qty _____ No. locations inspected _____			NP
- Accessible turning vanes Est. total qty _____ No. locations inspected _____			NP
- Exhaust air grilles Est. total qty <u>1</u> No. locations inspected <u>1</u>	Y	N	
Other (specify):			
Other Information:			

General impression (indicate recommendations for cleaning based on finding of WTC dust):

No WTC related dust was observed
 The unit covered with laundry lint.
 No CLEANING IS REQUIRED FOR WTC RELATED DUST.

KEY: NP = not present; NF = not found; I = inaccessible; U = unknown

2.2 Mechanical Exhaust System Visual Inspection Form

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Mechanical Exhaust System Identification:

MECHANICAL EXHAUST FAN #2

Location:

MAIN ROOF - 300 ALBANY STREET

Area Served:

Associated mechanical room: clean Y N dry Y N stored chemicals/refuse Y N

System Components

[NOTE: if component not present (NP), not found (NF) or inaccessible (I) please indicate in last column]

Exhaust air outlet:	Location:	Surface Dust/Debris Present?	WTC Dust Present?	Component • not present • not found • inaccessible
Accessible for inspection? Y <u>✓</u> N <u> </u> (explain):				
- louvers, grates and/or screens		<u>Y</u>	<u>Y</u>	
- outside air duct		<u>Y</u>	<u>Y</u>	
- outside air damper(s)		<u>Y</u>	<u>Y</u>	
Exhaust fan unit:				
- blower assembly incl. blower wheel, housing, air vanes, in-line noise attenuators		<u>Y</u>	<u>Y</u>	
- blower housing acoustical lining				
- vibration collars				NP
Exhaust air distribution:				NP
- Exhaust air ducts Est. total in ft <u>100</u> No. locations inspected <u>1</u> Specify type (circle): <u>metal</u> <u>fibrous glass lined metal</u> <u>masonry</u> <u>fibrous glass board</u> <u>flex-duct</u> <u>wood</u>		<u>Y</u>	<u>Y</u>	
- Accessible in-line fire dampers Est. total qty <u> </u> No. locations inspected <u> </u>				NP
- Accessible turning vanes Est. total qty <u> </u> No. locations inspected <u> </u>				NP
- Exhaust air grilles Est. total qty <u>9</u> No. locations inspected <u>0</u>				I
Other (specify):				
Other Information:				

General impression (indicate recommendations for cleaning based on finding of WTC dust):

- WTC RELATED DUST WAS OBSERVED IN THE FAN AND ITS COMPONENTS, AND ITS ASSOCIATED DUCTS.
- CLEANING IS REQUIRED FOR WTC RELATED DUST.
- CLEAN THE EXHAUST FAN, ITS COMPONENTS AND ITS ASSOCIATED DUCTS.

KEY: NP = not present; NF = not found; I = inaccessible; U = unknown

2.2 Mechanical Exhaust System Visual Inspection Form

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Mechanical Exhaust System Identification:

MECHANICAL EXHAUST FAN #3

Location:

MAIN ROOF - 300 ALBANY STREET

Area Served:

Associated mechanical room: clean Y N dry Y N stored chemicals/refuse Y N

System Components

[NOTE: if component not present (NP), not found (NF) or inaccessible (I) please indicate in last column]

Surface
Dust/
Debris
Present?WTC
Dust
Present?Component
• not present
• not found
• inaccessible

Exhaust air outlet: Location:

Accessible for inspection? Y ✓ N (explain):

- louvers, grates and/or screens

- outside air duct

- outside air damper(s)

Exhaust fan unit:

- blower assembly incl. blower wheel, housing, air vanes, in-line noise attenuators

- blower housing acoustical lining

- vibration collars

Exhaust air distribution:

- Exhaust air ducts Est. total in ft 100 No. locations inspected 1Specify type (circle): metal fibrous glass lined metal masonry fibrous glass board
flex-duct wood- Accessible in-line fire dampers Est. total qty No. locations inspected - Accessible turning vanes Est. total qty No. locations inspected - Exhaust air grilles Est. total qty 9 No. locations inspected 0

Other (specify):

Other Information:

General impression (indicate recommendations for cleaning based on finding of WTC dust):

- WTC RELATED DUST WAS OBSERVED IN THE FAN AND ITS COMPONENTS, AND ITS ASSOCIATED DUCTS.
- CLEANING IS REQUIRED FOR WTC RELATED DUST.
- CLEAN THE EXHAUST FAN, ITS COMPONENTS AND ITS ASSOCIATED DUCTS.

KEY: NP = not present; NF = not found; I = inaccessible; U = unknown

2.2 Mechanical Exhaust System Visual Inspection Form

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Mechanical Exhaust System Identification:

MECHANICAL EXHAUST FAN # 4

Location:

MAIN ROOF - 300 ALBANY STREET

Area Served:

Associated mechanical room: clean Y N dry Y N stored chemicals/refuse Y N

System Components

[NOTE: if component not present (NP), not found (NF) or inaccessible (I) please indicate in last column]

Surface
Dust/
Debris
Present?WTC
Dust
Present?Component
• not present
• not found
• inaccessible

Exhaust air outlet:

Location:

Accessible for inspection? Y ✓ N (explain):

- louvers, grates and/or screens

- outside air duct

- outside air damper(s)

Exhaust fan unit:

- blower assembly incl. blower wheel, housing, air vanes, in-line noise attenuators

- blower housing acoustical lining

- vibration collars

Exhaust air distribution:

- Exhaust air ducts Est. total in ft 100 No. locations inspected 1Specify type (circle): metal fibrous glass lined metal masonry fibrous glass board
flex-duct wood- Accessible in-line fire dampers Est. total qty No. locations inspected - Accessible turning vanes Est. total qty No. locations inspected - Exhaust air grilles Est. total qty 9 No. locations inspected 0

Other (specify):

Other Information:

General impression (indicate recommendations for cleaning based on finding of WTC dust):

- WTC RELATED DUST WAS OBSERVED IN THE FAN AND ITS COMPONENTS, AND ITS ASSOCIATED DUCTS.
- CLEANING IS REQUIRED FOR WTC RELATED DUST.
- CLEAN THE EXHAUST FAN, ITS COMPONENTS AND ITS ASSOCIATED DUCTS.

KEY: NP = not present; NF = not found; I = inaccessible; U = unknown

2.2 Mechanical Exhaust System Visual Inspection Form

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Mechanical Exhaust System Identification:

MECHANICAL EXHAUST FAN # 5

Location:

MAIN ROOF - 300 ALBANY STREET

Area Served:

Associated mechanical room: clean Y N dry Y N stored chemicals/refuse Y N

System Components

[NOTE: if component not present (NP), not found (NF) or inaccessible (I) please indicate in last column]

Surface
Dust/
Debris
Present?WTC
Dust
Present?Component
• not present
• not found
• inaccessible

Exhaust air outlet:

Location:

Accessible for inspection? Y ✓ N (explain):

- louvers, grates and/or screens

- outside air duct

- outside air damper(s)

Exhaust fan unit:

- blower assembly incl. blower wheel, housing, air vanes, in-line noise attenuators

- blower housing acoustical lining

- vibration collars

Exhaust air distribution:

- Exhaust air ducts Est. total in ft 100 No. locations inspected 1Specify type (circle): metal fibrous glass lined metal masonry fibrous glass board
flex-duct wood- Accessible in-line fire dampers Est. total qty No. locations inspected - Accessible turning vanes Est. total qty No. locations inspected - Exhaust air grilles Est. total qty 9 No. locations inspected 0

Other (specify):

Other Information:

General impression (indicate recommendations for cleaning based on finding of WTC dust):

- WTC RELATED DUST WAS OBSERVED IN THE FAN AND ITS COMPONENTS, AND ITS ASSOCIATED DUCTS.
- CLEANING IS REQUIRED FOR WTC RELATED DUST.
- CLEAN THE EXHAUST FAN, ITS COMPONENTS AND ITS ASSOCIATED DUCTS.

KEY: NP = not present; NF = not found; I = inaccessible; U = unknown

Mechanical Exhaust System Visual Inspection Form

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Mechanical Exhaust System Identification:

MECHANICAL EXHAUST FAN # 6

Location:

MAIN ROOF - 300 ALBANY STREET

Area Served:

Associated mechanical room: clean Y N dry Y N stored chemicals/refuse Y N

System Components

[NOTE: If component not present (NP), not found (NF) or inaccessible (I) please indicate in last column]

Exhaust air outlet:	Location:	Surface Dust/Debris Present?	WTC Dust Present?	Component • not present • not found • inaccessible
Accessible for inspection? Y ☒ N ☐ (explain):				
- louvers, grates and/or screens				
- outside air duct		Y	Y	
- outside air damper(s)		Y	Y	
Exhaust fan unit:		Y	Y	
- blower assembly incl. blower wheel, housing, air vanes, in-line noise attenuators		Y	Y	
- blower housing acoustical lining				NP
- vibration collars				NP
Exhaust air distribution:				
- Exhaust air ducts Est. total ln ft <u>100</u> No. locations inspected <u>1</u>				
Specify type (circle): <u>metal</u> <u>fibrous glass lined metal</u> masonry fibrous glass board flex-duct wood				
- Accessible in-line fire dampers Est. total qty _____ No. locations inspected _____		Y	Y	
- Accessible turning vanes Est. total qty _____ No. locations inspected _____				NP
- Exhaust air grilles Est. total qty <u>9</u> No. locations inspected <u>0</u>				NP
Other (specify):				I
Other Information:				

General Impression (indicate recommendations for cleaning based on finding of WTC dust):

- WTC RELATED DUST WAS OBSERVED IN THE FAN AND ITS COMPONENTS, AND ITS ASSOCIATED DUCTS.
- CLEANING IS REQUIRED FOR WTC RELATED DUST.
- CLEAN THE EXHAUST FAN, ITS COMPONENTS AND ITS ASSOCIATED DUCTS.

EY: NP = not present; NF = not found; I = inaccessible; U = unknown

2.2 Mechanical Exhaust System Visual Inspection Form

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Mechanical Exhaust System Identification:

MECHANICAL EXHAUST FAN #7

Location:

MAIN ROOF - 300 ALBANY STREET

Area Served:

Associated mechanical room: clean Y N dry Y N stored chemicals/refuse Y N

System Components

[NOTE: if component not present (NP), not found (NF) or inaccessible (I) please indicate in last column]

Exhaust air outlet:

Location:

Accessible for inspection? Y ✓ N (explain):

- louvers, grates and/or screens

- outside air duct

- outside air damper(s)

Exhaust fan unit:

- blower assembly incl. blower wheel, housing, air vanes, in-line noise attenuators

- blower housing acoustical lining

- vibration collars

Exhaust air distribution:

- Exhaust air ducts Est. total in ft 100 No. locations inspected 1Specify type (circle): metal fibrous glass lined metal masonry fibrous glass board
flex-duct wood- Accessible in-line fire dampers Est. total qty No. locations inspected - Accessible turning vanes Est. total qty No. locations inspected - Exhaust air grilles Est. total qty 9 No. locations inspected 0

Other (specify):

Other Information:

General impression (indicate recommendations for cleaning based on finding of WTC dust):

- WTC RELATED DUST WAS OBSERVED IN THE FAN AND ITS COMPONENTS, AND ITS ASSOCIATED DUCTS.
- CLEANING IS REQUIRED FOR WTC RELATED DUST.
- CLEAN THE EXHAUST FAN, ITS COMPONENTS AND ITS ASSOCIATED DUCTS.

KEY: NP = not present; NF = not found; I = inaccessible; U = unknown

2.2 Mechanical Exhaust System Visual Inspection Form

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Mechanical Exhaust System Identification:

MECHANICAL EXHAUST FAN #8

Location:

MAIN ROOF - 300 ALBANY STREET

Area Served:

Associated mechanical room: clean Y N dry Y N stored chemicals/refuse Y N

System Components

[NOTE: if component not present (NP), not found (NF) or inaccessible (I) please indicate in last column]

Surface
Dust/
Debris
Present?WTC
Dust
Present?Component
• not present
• not found
• inaccessible

Exhaust air outlet: Location:

Accessible for inspection? Y ✓ N (explain):

- louvers, grates and/or screens

- outside air duct

- outside air damper(s)

Exhaust fan unit:

- blower assembly incl. blower wheel, housing, air vanes, in-line noise attenuators

- blower housing acoustical lining

- vibration collars

Exhaust air distribution:

- Exhaust air ducts Est. total in ft 100 No. locations inspected 1Specify type (circle): metal fibrous glass lined metal masonry fibrous glass board
flex-duct wood- Accessible in-line fire dampers Est. total qty No. locations inspected - Accessible turning vanes Est. total qty No. locations inspected - Exhaust air grilles Est. total qty 9 No. locations inspected 0

Other (specify):

Other Information:

General impression (indicate recommendations for cleaning based on finding of WTC dust):

- WTC RELATED DUST WAS OBSERVED IN THE FAN AND ITS COMPONENTS AND ITS ASSOCIATED DUCTS.
- CLEANING IS REQUIRED FOR WTC RELATED DUST.
- CLEAN THE EXHAUST FAN, ITS COMPONENTS AND ITS ASSOCIATED DUCTS.

KEY: NP = not present; NF = not found; I = inaccessible; U = unknown

2.2 Mechanical Exhaust System Visual Inspection Form

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Mechanical Exhaust System Identification:

MECHANICAL EXHAUST FAN #9

Location:

MAIN ROOF - 300 ALBANY STREET

Area Served:

Associated mechanical room: clean ☐ Y ☐ N dry ☐ Y ☐ N stored chemicals/refuse ☐ Y ☐ N

System Components

[NOTE: if component not present (NP), not found (NF) or inaccessible (I) please indicate in last column]

Surface
Dust/
Debris
Present?WTC
Dust
Present?Component
• not present
• not found
• inaccessible

Exhaust air outlet: Location:

Accessible for inspection? Y ☒ N ☐ (explain):

- louvers, grates and/or screens

Y

Y

- outside air duct

Y

Y

- outside air damper(s)

Y

Y

Exhaust fan unit:

- blower assembly incl. blower wheel, housing, air vanes, in-line noise attenuators

Y

Y

- blower housing acoustical lining

NP

- vibration collars

NP

Exhaust air distribution:

- Exhaust air ducts Est. total in ft 100 No. locations inspected 1Specify type (circle): metal fibrous glass lined metal masonry fibrous glass board
flex duct wood

Y

Y

- Accessible in-line fire dampers Est. total qty _____ No. locations inspected _____

NP

- Accessible turning vanes Est. total qty _____ No. locations inspected _____

NP

- Exhaust air grilles Est. total qty 9 No. locations inspected 0

I

Other (specify):

Other Information:

General impression (indicate recommendations for cleaning based on finding of WTC dust):

- WTC RELATED DUST WAS OBSERVED IN THE FAN AND ITS COMPONENTS AND ITS ASSOCIATED DUCTS.
- CLEANING IS REQUIRED FOR WTC RELATED DUST.
- CLEAN THE EXHAUST FAN, ITS COMPONENTS AND ITS ASSOCIATED DUCTS.

KEY: NP = not present; NF = not found; I = inaccessible; U = unknown

2.2 Mechanical Exhaust System Visual Inspection Form

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Mechanical Exhaust System Identification: MECHANICAL EXHAUST FAN #10			
Location: MAIN ROOF - 300 ALBANY STREET		Area Served:	
Associated mechanical room: clean <u>Y</u> <u>N</u> dry <u>Y</u> <u>N</u> stored chemicals/refuse <u>Y</u> <u>N</u>			
System Components [NOTE: if component not present (NP), not found (NF) or inaccessible (I) please indicate in last column]	Surface Dust/Debris Present?	WTC Dust Present?	Component • not present • not found • inaccessible
Exhaust air outlet: Location:			
Accessible for inspection? Y <u>✓</u> N <u> </u> (explain):			
- louvers, grates and/or screens	<u>Y</u>	<u>Y</u>	
- outside air duct	<u>Y</u>	<u>Y</u>	
- outside air damper(s)	<u>Y</u>	<u>Y</u>	
Exhaust fan unit:			
- blower assembly incl. blower wheel, housing, air vanes, in-line noise attenuators	<u>Y</u>	<u>Y</u>	
- blower housing acoustical lining			NP
- vibration collars			NP
Exhaust air distribution:			
- Exhaust air ducts Est. total in ft <u>100</u> No. locations inspected <u>1</u> Specify type (circle): <u>metal</u> <u>fibrous glass lined metal</u> masonry fibrous glass board flex-duct wood	<u>Y</u>	<u>Y</u>	
- Accessible in-line fire dampers Est. total qty <u> </u> No. locations inspected <u> </u>			NP
- Accessible turning vanes Est. total qty <u> </u> No. locations inspected <u> </u>			NP
- Exhaust air grilles Est. total qty <u>9</u> No. locations inspected <u>0</u>			I
Other (specify):			
Other Information:			

General impression (indicate recommendations for cleaning based on finding of WTC dust):

- WTC RELATED DUST WAS OBSERVED IN THE FAN AND ITS COMPONENTS, AND ITS ASSOCIATED DUCTS.
- CLEANING IS REQUIRED FOR WTC RELATED DUST.
- CLEAN THE EXHAUST FAN, ITS COMPONENTS AND ITS ASSOCIATED DUCTS.

KEY: NP = not present; NF = not found; I = inaccessible; U = unknown

2.2 Mechanical Exhaust System Visual Inspection Form

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Mechanical Exhaust System Identification:

MECHANICAL EXHAUST FAN #11

Location:

MAIN ROOF - 300 ALBANY STREET

Area Served:

Associated mechanical room: clean Y N dry Y N stored chemicals/refuse Y N

System Components

[NOTE: if component not present (NP), not found (NF) or inaccessible (I) please indicate in last column]

Surface
Dust/
Debris
Present?WTC
Dust
Present?Component
• not present
• not found
• inaccessible

Exhaust air outlet: Location:

Accessible for inspection? Y ✓ N (explain):

- louvers, grates and/or screens

- outside air duct

- outside air damper(s)

Exhaust fan unit:

- blower assembly incl. blower wheel, housing, air vanes, in-line noise attenuators

- blower housing acoustical lining

- vibration collars

Exhaust air distribution:

- Exhaust air ducts Est. total in ft 100 No. locations inspected 1Specify type (circle): metal fibrous glass lined metal masonry fibrous glass board
flex-duct wood- Accessible in-line fire dampers Est. total qty No. locations inspected - Accessible turning vanes Est. total qty No. locations inspected - Exhaust air grilles Est. total qty 9 No. locations inspected 0

Other (specify):

Other Information:

General impression (indicate recommendations for cleaning based on finding of WTC dust):

- WTC RELATED DUST WAS OBSERVED IN THE FAN AND ITS COMPONENTS, AND ITS ASSOCIATED DUCTS.
- CLEANING IS REQUIRED FOR WTC RELATED DUST.
- CLEAN THE EXHAUST FAN, ITS COMPONENTS AND ITS ASSOCIATED DUCTS.

KEY: NP = not present; NF = not found; I = inaccessible; U = unknown

2.2 Mechanical Exhaust System Visual Inspection Form

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Mechanical Exhaust System Identification:

MECHANICAL EXHAUST FAN # 12

Location:

MAIN ROOF - 300 ALBANY STREET

Area Served:

Associated mechanical room: clean Y N dry Y N stored chemicals/refuse Y N

System Components

[NOTE: if component not present (NP), not found (NF) or inaccessible (I) please indicate in last column]

Surface
Dust/
Debris
Present?WTC
Dust
Present?Component
• not present
• not found
• inaccessible

Exhaust air outlet: Location:

Accessible for inspection? Y ☒ N ☐ (explain):

- louvers, grates and/or screens

Y

Y

- outside air duct

Y

Y

- outside air damper(s)

Y

Y

Exhaust fan unit:

- blower assembly incl. blower wheel, housing, air vanes, in-line noise attenuators

Y

Y

- blower housing acoustical lining

NP

- vibration collars

NP

Exhaust air distribution:

- Exhaust air ducts Est. total in ft 100 No. locations inspected 1Specify type (circle): metal fibrous glass lined metal masonry fibrous glass boardflex-duct wood

Y

Y

- Accessible in-line fire dampers Est. total qty _____ No. locations inspected _____

NP

- Accessible turning vanes Est. total qty _____ No. locations inspected _____

NP

- Exhaust air grilles Est. total qty 9 No. locations inspected 0

I

Other (specify):

Other Information:

General impression (indicate recommendations for cleaning based on finding of WTC dust):

- WTC RELATED DUST WAS OBSERVED IN THE FAN AND ITS COMPONENTS, AND ITS ASSOCIATED DUCTS.
- CLEANING IS REQUIRED FOR WTC RELATED DUST.
- CLEAN THE EXHAUST FAN, ITS COMPONENTS AND ITS ASSOCIATED DUCTS.

KEY: NP = not present; NF = not found; I = inaccessible; U = unknown

2.2 Mechanical Exhaust System Visual Inspection Form

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Mechanical Exhaust System Identification: MECHANICAL EXHAUST FAN # 13			
Location: MAIN ROOF - 300 ALBANY STREET		Area Served:	
Associated mechanical room: clean <u>Y</u> <u>N</u> dry <u>Y</u> <u>N</u> stored chemicals/refuse <u>Y</u> <u>N</u>			
System Components [NOTE: if component not present (NP), not found (NF) or inaccessible (I) please indicate in last column]		Surface Dust/ Debris Present?	WTC Dust Present?
Exhaust air outlet: Location:			Component • not present • not found • inaccessible
Accessible for inspection? Y <u>✓</u> N <u> </u> (explain):			
- louvers, grates and/or screens		<u>Y</u>	<u>Y</u>
- outside air duct		<u>Y</u>	<u>Y</u>
- outside air damper(s)		<u>Y</u>	<u>Y</u>
Exhaust fan unit:			
- blower assembly incl. blower wheel, housing, air vanes, in-line noise attenuators		<u>Y</u>	<u>Y</u>
- blower housing acoustical lining			<u>NP</u>
- vibration collars			<u>NP</u>
Exhaust air distribution:			
- Exhaust air ducts Est. total in ft <u>100</u> No. locations inspected <u>1</u> Specify type (circle): <u>metal</u> <u>fibrous glass lined metal</u> masonry fibrous glass board flex-duct wood		<u>Y</u>	<u>Y</u>
- Accessible in-line fire dampers Est. total qty <u> </u> No. locations inspected <u> </u>			<u>NP</u>
- Accessible turning vanes Est. total qty <u> </u> No. locations inspected <u> </u>			<u>NP</u>
- Exhaust air grilles Est. total qty <u>9</u> No. locations inspected <u>0</u>			<u>I</u>
Other (specify):			
Other Information:			

General impression (indicate recommendations for cleaning based on finding of WTC dust):

- WTC RELATED DUST WAS OBSERVED IN THE FAN AND ITS COMPONENTS, AND ITS ASSOCIATED DUCTS.
- CLEANING IS REQUIRED FOR WTC RELATED DUST.
- CLEAN THE EXHAUST FAN, ITS COMPONENTS AND ITS ASSOCIATED DUCTS.

KEY: NP = not present; NF = not found; I = inaccessible; U = unknown

2.2 Mechanical Exhaust System Visual Inspection Form

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Mechanical Exhaust System Identification: MECHANICAL EXHAUST FAN #14			
Location: MAIN ROOF - 300 ALBANY STREET		Area Served:	
Associated mechanical room: clean <u>Y</u> <u>N</u> dry <u>Y</u> <u>N</u> stored chemicals/refuse <u>Y</u> <u>N</u>			
System Components [NOTE: if component not present (NP), not found (NF) or inaccessible (I) please indicate in last column]		Surface Dust/Debris Present?	WTC Dust Present?
Exhaust air outlet: Location:			
Accessible for inspection? Y <u>✓</u> N <u> </u> (explain):			
- louvers, grates and/or screens		<u>Y</u>	<u>Y</u>
- outside air duct		<u>Y</u>	<u>Y</u>
- outside air damper(s)		<u>Y</u>	<u>Y</u>
Exhaust fan unit:			
- blower assembly incl. blower wheel, housing, air vanes, in-line noise attenuators		<u>Y</u>	<u>Y</u>
- blower housing acoustical lining			<u>NP</u>
- vibration collars			<u>NP</u>
Exhaust air distribution:			
- Exhaust air ducts Est. total in ft <u>100</u> No. locations inspected <u>1</u>			
Specify type (circle): <u>metal</u> <u>fibrous glass lined metal</u> masonry fibrous glass board flex-duct wood		<u>Y</u>	<u>Y</u>
- Accessible in-line fire dampers Est. total qty <u> </u> No. locations inspected <u> </u>			<u>NP</u>
- Accessible turning vanes Est. total qty <u> </u> No. locations inspected <u> </u>			<u>NP</u>
- Exhaust air grilles Est. total qty <u>9</u> No. locations inspected <u>0</u>			<u>I</u>
Other (specify):			
Other Information:			

General impression (indicate recommendations for cleaning based on finding of WTC dust):

- WTC RELATED DUST WAS OBSERVED IN THE FAN AND ITS COMPONENTS, AND ITS ASSOCIATED DUCTS.
- CLEANING IS REQUIRED FOR WTC RELATED DUST.
- CLEAN THE EXHAUST FAN, ITS COMPONENTS AND ITS ASSOCIATED DUCTS.

KEY: NP = not present; NF = not found; I = inaccessible; U = unknown

2.2 Mechanical Exhaust System Visual Inspection Form

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Mechanical Exhaust System Identification: MECHANICAL EXHAUST FAN #15			
Location: MAIN ROOF - 300 ALBANY STREET		Area Served:	
Associated mechanical room: clean <u>Y</u> <u>N</u> dry <u>Y</u> <u>N</u> stored chemicals/refuse <u>Y</u> <u>N</u>			
System Components [NOTE: if component not present (NP), not found (NF) or inaccessible (I) please indicate in last column]		Surface Dust/Debris Present?	WTC Dust Present?
Exhaust air outlet: Location:			Component • not present • not found • inaccessible
Accessible for inspection? Y <u>✓</u> N <u> </u> (explain):			
- louvers, grates and/or screens		Y	X
- outside air duct		Y	Y
- outside air damper(s)		Y	Y
Exhaust fan unit:			
- blower assembly incl. blower wheel, housing, air vanes, in-line noise attenuators		Y	Y
- blower housing acoustical lining			
- vibration collars			NP
Exhaust air distribution:			NP
- Exhaust air ducts Est. total in ft <u>100</u> No. locations inspected <u>1</u>			
Specify type (circle): <u>metal</u> <u>fibrous glass lined metal</u> <u>masonry</u> <u>fibrous glass board</u> <u>flex-duct</u> <u>wood</u>		Y	Y
- Accessible in-line fire dampers Est. total qty <u> </u> No. locations inspected <u> </u>			NP
- Accessible turning vanes Est. total qty <u> </u> No. locations inspected <u> </u>			NP
- Exhaust air grilles Est. total qty <u>9</u> No. locations inspected <u>0</u>			I
Other (specify):			
Other Information:			

General impression (indicate recommendations for cleaning based on finding of WTC dust):

- WTC RELATED DUST WAS OBSERVED IN THE FAN AND ITS COMPONENTS, AND ITS ASSOCIATED DUCTS.
- CLEANING IS REQUIRED FOR WTC RELATED DUST.
- CLEAN THE EXHAUST FAN, ITS COMPONENTS AND ITS ASSOCIATED DUCTS.

KEY: NP = not present; NF = not found; I = inaccessible; U = unknown

2.2 Mechanical Exhaust System Visual Inspection Form

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Mechanical Exhaust System Identification: MECHANICAL EXHAUST FAN #16			
Location: MAIN ROOF - 300 ALBANY STREET		Area Served:	
Associated mechanical room: clean ☐ Y ☐ N dry ☐ Y ☐ N stored chemicals/refuse ☐ Y ☐ N			
System Components [NOTE: if component not present (NP), not found (NF) or inaccessible (I) please indicate in last column]		Surface Dust/Debris Present?	WTC Dust Present?
Exhaust air outlet: Location:			Component • not present • not found • inaccessible
Accessible for inspection? Y ☒ N ☐ (explain):			
- louvers, grates and/or screens		Y	Y
- outside air duct		Y	Y
- outside air damper(s)		Y	Y
Exhaust fan unit:			
- blower assembly incl. blower wheel, housing, air vanes, in-line noise attenuators		Y	Y
- blower housing acoustical lining			NP
- vibration collars			NP
Exhaust air distribution:			
- Exhaust air ducts Est. total in ft <u>100</u> No. locations inspected <u>1</u>			
Specify type (circle): <u>metal</u> <u>fibrous glass lined metal</u> masonry fibrous glass board flex-duct wood		Y	Y
- Accessible in-line fire dampers Est. total qty _____ No. locations inspected _____			NP
- Accessible turning vanes Est. total qty _____ No. locations inspected _____			NP
- Exhaust air grilles Est. total qty <u>9</u> No. locations inspected <u>0</u>			I
Other (specify):			
Other Information:			

General impression (indicate recommendations for cleaning based on finding of WTC dust):

- WTC RELATED DUST WAS OBSERVED IN THE FAN AND ITS COMPONENTS, AND ITS ASSOCIATED DUCTS.
- CLEANING IS REQUIRED FOR WTC RELATED DUST.
- CLEAN THE EXHAUST FAN, ITS COMPONENTS AND ITS ASSOCIATED DUCTS.

KEY: NP = not present; NF = not found; I = inaccessible; U = unknown

2.2 Mechanical Exhaust System Visual Inspection Form

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Mechanical Exhaust System Identification:

MECHANICAL EXHAUST FAN #17

Location:

MAIN ROOF - 300 ALBANY STREET

Area Served:

Associated mechanical room: clean ☐ Y ☐ N dry ☐ Y ☐ N stored chemicals/refuse ☐ Y ☐ N

System Components

[NOTE: if component not present (NP), not found (NF) or inaccessible (I) please indicate in last column]

Exhaust air outlet:

Location:

Accessible for inspection? Y ☒ N ☐ (explain):Surface
Dust/
Debris
Present?WTC
Dust
Present?Component
• not present
• not found
• inaccessible

- louvers, grates and/or screens

Y

Y

- outside air duct

Y

Y

- outside air damper(s)

Y

Y

Exhaust fan unit:

- blower assembly incl. blower wheel, housing, air vanes, in-line noise attenuators

Y

Y

- blower housing acoustical lining

- vibration collars

NP

NP

Exhaust air distribution:

- Exhaust air ducts Est. total in ft 100 No. locations inspected 1Specify type (circle): metal fibrous glass lined metal masonry fibrous glass board
flex-duct wood

Y

Y

- Accessible in-line fire dampers Est. total qty _____ No. locations inspected _____

NP

- Accessible turning vanes Est. total qty _____ No. locations inspected _____

NP

- Exhaust air grilles Est. total qty 9 No. locations inspected 0

I

Other (specify):

Other Information:

General impression (indicate recommendations for cleaning based on finding of WTC dust):

- WTC RELATED DUST WAS OBSERVED IN THE FAN AND ITS COMPONENTS, AND ITS ASSOCIATED DUCTS.
- CLEANING IS REQUIRED FOR WTC RELATED DUST.
- CLEAN THE EXHAUST FAN, ITS COMPONENTS AND ITS ASSOCIATED DUCTS.

KEY: NP = not present; NF = not found; I = inaccessible; U = unknown

2.2 Mechanical Exhaust System Visual Inspection Form

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Mechanical Exhaust System Identification:

MECHANICAL EXHAUST FAN # 18

Location: MAIN ROOF - 300 ALBANY STREET Area Served:

Associated mechanical room: clean Y N dry Y N stored chemicals/refuse Y N

System Components

[NOTE: if component not present (NP), not found (NF) or inaccessible (I) please indicate in last column]

Surface
Dust/
Debris
Present?WTC
Dust
Present?Component
• not present
• not found
• inaccessible

Exhaust air outlet: Location:

Accessible for inspection? Y ☒ N ☐ (explain):

- louvers, grates and/or screens

- outside air duct

- outside air damper(s)

Exhaust fan unit:

- blower assembly incl. blower wheel, housing, air vanes, in-line noise attenuators

- blower housing acoustical lining

- vibration collars

Exhaust air distribution:

- Exhaust air ducts Est. total in ft 100 No. locations inspected 1Specify type (circle): metal fibrous glass lined metal masonry fibrous glass boardflex-duct wood

- Accessible in-line fire dampers Est. total qty _____ No. locations inspected _____

- Accessible turning vanes Est. total qty _____ No. locations inspected _____

- Exhaust air grilles Est. total qty 9 No. locations inspected 0

Other (specify):

Other Information:

General impression (indicate recommendations for cleaning based on finding of WTC dust):

- WTC RELATED DUST WAS OBSERVED IN THE FAN AND ITS COMPONENTS, AND ITS ASSOCIATED DUCTS.
- CLEANING IS REQUIRED FOR WTC RELATED DUST.
- CLEAN THE EXHAUST FAN, ITS COMPONENTS AND ITS ASSOCIATED DUCTS.

KEY: NP = not present; NF = not found; I = inaccessible; U = unknown

2.1 Central Ventilation System Visual Inspection Form

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Ventilation System Identification:			
Location: <u>COMFORT ARE WINDOW UNIT</u>		Area Served: <u>ELEVATOR ROOM</u>	
Associated mechanical room: clean ☒ Y ☐ N dry ☒ Y ☐ N stored chemicals/refuse ☐ Y ☒ N			
System Components [NOTE: if component not present (NP), not found (NF) or inaccessible (I) please indicate in last column]	Surface Dust/Debris Present?	WTC Dust Present?	Component • not present • not found • inaccessible
Outside air intake: Location: _____ Accessible for inspection? Y ☒ N ☐ (explain): _____			
- louvers, grates and/or screens	Y	N	
- outside air duct			NP
- outside air damper(s)			NP
Air handling unit:			
- outside air mixing chamber			NP
- filter rack(s)	Y	N	
- filter media	Y	N	
- blower assembly incl. blower wheel, blower housing, air vanes, in-line noise attenuators	Y	N	
- blower housing acoustical lining	Y	N	
- pre-heat coils			NP
- heating coils			NP
- cooling coils	Y	N	
- re-heat coils	Y	N	
- condensate drain pan			NP
- supply air plenum			NP
- supply air plenum damper(s)			NP
- vibration collars			NP
Supply air distribution: - Supply air ducts Est. total in ft <u>1</u> No. locations inspected <u>1</u> Specify type (circle): <u>metal</u> <u>fibrous glass lined metal</u> <u>masonry</u> <u>fibrous glass board</u> <u>flex-duct</u> <u>wood</u>	Y	N	
- Accessible in-line fire dampers Est. total qty _____ No. locations inspected _____			NP
- Accessible turning vanes Est. total qty _____ No. locations inspected _____			NP
- In-line reheat/cooling coils Est. total qty _____ No. locations inspected _____			NP
- Supply air diffusers Est. total qty _____ No. locations inspected _____			NP
Return air distribution: - Return air ducts Est. total in ft <u>1</u> No. locations inspected <u>1</u> Specify type (circle): <u>metal</u> <u>fibrous glass lined metal</u> <u>masonry</u> <u>fibrous glass board</u> <u>flex-duct</u> <u>wood</u>	Y	N	
- Return air plenum Est. total RA plenum areas _____ No. locations inspected _____			NP
- Return air plenum damper Est. total qty _____ No. locations inspected _____			NP
- Accessible in-line fire dampers Est. total qty _____ No. locations inspected _____			NP
- Accessible turning vanes Est. total qty _____ No. locations inspected _____			NP
- Return air grilles Est. total qty <u>1</u> No. locations inspected <u>1</u>	Y	N	

2.1 Central Ventilation System Visual Inspection Form

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System Components [NOTE: if component not present (NP), not found (NF) or inaccessible (I) please indicate in last column]	Surface Dust/ Debris Present?	WTC Dust Present?	Component • not present • not found • inaccessible
Other (specify):			
Other Information: Filter loading (light, moderate, heavy): <u>NO FILTER</u> ☐ Abraded/delaminated acoustical lining ☐ Filter bypass (describe)			
General impression (indicate recommendations for cleaning based on finding of WTC dust): <u>BLACK DUST WAS OBSERVED IN THE COMPONENTS OF THE UNIT.</u> <u>- NO WTC RELATED DUST WAS OBSERVED.</u> <u>- NO CLEANING IS REQUIRED FOR WTC RELATED DUST.</u>			
KEY: NP = not present; NF = not found; I = inaccessible; U = unknown			

2.1 Central Ventilation System Visual Inspection Form

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Ventilation System Identification: McQUAY H.V.			
Location: Room behind Machine Room - 300 ALBANY STREET		Area Served: 2nd to 9th FLOOR HALLWAYS - SOUTH-EAST SIDE	
Associated mechanical room: clean ☐ Y ☐ N dry ☒ Y ☐ N stored chemicals/refuse ☐ Y ☒ N			
System Components [NOTE: if component not present (NP), not found (NF) or inaccessible (I) please indicate in last column]		Surface Dust/Debris Present?	WTC Dust Present?
Outside air intake: Location:			Component • not present • not found • inaccessible
Accessible for inspection? Y ☒ N ☐ (explain):			
- louvers, grates and/or screens		Y	N
- outside air duct		Y	N
- outside air damper(s)		Y	N
Air handling unit:			
- outside air mixing chamber			NP
- filter rack(s)		Y	N
- filter media		Y	N
- blower assembly incl. blower wheel, blower housing, air vanes, in-line noise attenuators		Y	N
- blower housing acoustical lining		Y	N
- pre-heat coils			NP
- heating coils		Y	N
- cooling coils			NP
- re-heat coils			NP
- condensate drain pan			NP
- supply air plenum		Y	N
- supply air plenum damper(s)		Y	N
- vibration collars		Y	N
Supply air distribution:			
- Supply air ducts Est. total in ft <u>100</u> No. locations inspected <u>1</u> Specify type (circle): <u>metal</u> <u>fibrous glass lined metal</u> <u>masonry</u> <u>fibrous glass board</u> <u>flex-duct</u> <u>wood</u>		Y	N
- Accessible in-line fire dampers Est. total qty <u>9</u> No. locations inspected <u>1</u>		Y	N
- Accessible turning vanes Est. total qty _____ No. locations inspected _____			NF
- In-line reheat/cooling coils Est. total qty _____ No. locations inspected _____			NF
- Supply air diffusers Est. total qty <u>9</u> No. locations inspected <u>1</u>		Y	N
Return air distribution:			
- Return air ducts Est. total in ft _____ No. locations inspected _____ Specify type (circle): <u>metal</u> <u>fibrous glass lined metal</u> <u>masonry</u> <u>fibrous glass board</u> <u>flex-duct</u> <u>wood</u>			NP
- Return air plenum Est. total RA plenum areas <u>1</u> No. locations inspected <u>1</u>		Y	N
- Return air plenum damper Est. total qty _____ No. locations inspected _____			NP
- Accessible in-line fire dampers Est. total qty _____ No. locations inspected _____			NF
- Accessible turning vanes Est. total qty _____ No. locations inspected _____			NF
- Return air grilles Est. total qty <u>2</u> No. locations inspected <u>2</u>		Y	N

2.1 Central Ventilation System Visual Inspection Form

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System Components [NOTE: if component not present (NP), not found (NF) or inaccessible (I) please indicate in last column]	Surface Dust/ Debris Present?	WTC Dust Present?	Component • not present • not found • inaccessible
Other (specify):	Y	N	
Other Information: Filter loading (light, moderate, heavy): <u>HEAVY</u> ☐ Abraded/delaminated acoustical lining ☐ Filter bypass (describe)			
General impression (indicate recommendations for cleaning based on finding of WTC dust): - No WTC related dust was observed. - NO CLEANING IS REQUIRED FOR WTC RELATED DUST. - HEAVY ACCUMULATION OF BLACK DUST WAS OBSERVED - THE SYSTEM HAS BEEN OUT OF ORDER FOR 15 YEARS, ACCORDING TO MR. RAY PEREZ.			
KEY: NP = not present; NF = not found; I = inaccessible; U = unknown			

2.1 Central Ventilation System Visual Inspection Form

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Ventilation System Identification:			
MC QUAY - HV Location: MAIN FLOOR PUMP ROOM - 300 ALBANY STREET Area Served: 2nd to 9th FL HALLWAY - WEST SIDE ^{NORTH}			
Associated mechanical room: clean ☒ Y ☐ N dry ☒ Y ☐ N stored chemicals/refuse ☐ Y ☒ N			
System Components [NOTE: if component not present (NP), not found (NF) or inaccessible (I) please indicate in last column]	Surface Dust/ Debris Present?	WTC Dust Present?	Component • not present • not found • inaccessible
Outside air intake: Location: _____ Accessible for inspection? Y ☒ N ☐ (explain): _____			
- louvers, grates and/or screens	Y	Y	
- outside air duct	Y	Y	
- outside air damper(s)	Y	Y	
Air handling unit:			
- outside air mixing chamber	Y	Y	
- filter rack(s)	Y	Y	
- filter media	Y	Y	
- blower assembly incl. blower wheel, blower housing, air vanes, in-line noise attenuators	Y	Y	
- blower housing acoustical lining	Y	Y	
- pre-heat coils			NP
- heating coils	Y	Y	
- cooling coils			
- re-heat coils			NP
- condensate drain pan	Y	Y	
- supply air plenum	Y	Y	
- supply air plenum damper(s)	Y	Y	
- vibration collars	Y	Y	
Supply air distribution: - Supply air ducts Est. total in ft <u>100</u> No. locations inspected <u>2</u> Specify type (circle): <u>metal</u> <u>fibrous glass lined metal</u> <u>masonry</u> <u>fibrous glass board</u> <u>flex-duct</u> <u>wood</u>	Y	Y	
- Accessible in-line fire dampers Est. total qty _____ No. locations inspected _____			NF
- Accessible turning vanes Est. total qty _____ No. locations inspected _____			NF
- In-line reheat/cooling coils Est. total qty _____ No. locations inspected _____			NP
- Supply air diffusers Est. total qty <u>9</u> No. locations inspected <u>1</u>	Y	N	
Return air distribution: - Return air ducts Est. total in ft _____ No. locations inspected _____ Specify type (circle): <u>metal</u> <u>fibrous glass lined metal</u> <u>masonry</u> <u>fibrous glass board</u> <u>flex-duct</u> <u>wood</u>			NP
- Return air plenum Est. total RA plenum areas <u>1</u> No. locations inspected <u>1</u>	Y	Y	
- Return air plenum damper Est. total qty _____ No. locations inspected _____			NP
- Accessible in-line fire dampers Est. total qty _____ No. locations inspected _____			NF
- Accessible turning vanes Est. total qty _____ No. locations inspected _____			NF
- Return air grilles Est. total qty <u>2</u> No. locations inspected <u>2</u>	Y	Y	

2.1 Central Ventilation System Visual Inspection Form

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System Components [NOTE: if component not present (NP), not found (NF) or inaccessible (I) please indicate in last column]	Surface Dust/ Debris Present?	WTC Dust Present?	Component • not present • not found • inaccessible
Other (specify):			
Other Information: Filter loading (light, moderate, heavy): <u>HEAVY</u> ☐ Abraded/delaminated acoustical lining ☐ Filter bypass (describe)			
General impression (indicate recommendations for cleaning based on finding of WTC dust): — WTC RELATED DUST WAS OBSERVED IN THE SYSTEM. — HEAVY ACCUMULATION OF WTC RELATED DUST WAS OBSERVED IN THE COMPONENTS OF AIR HANDLING UNIT. — CLEANING IS REQUIRED FOR WTC RELATED DUST, THE ENTIRE SYSTEM MUST BE CLEANED. — MAINTENANCE CONCERN: FIRE DAMPER, CONSTRUCTION DEBRIS, CARDBOARD FOUND TO BE LAYING ON THE TURNING VANE ON THE MAIN RISER, ON THE 2 nd FLOOR.			
KEY: NP = not present; NF = not found; I = inaccessible; U = unknown			

2.1 Central Ventilation System Visual Inspection Form

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Ventilation System Identification:			
AC UNIT: <u>HANGING FROM THE CEILING - COMPACTOR AREA</u>			
Location: <u>300 ALBANY STREET</u> <u>BEHIND MAILROOM VESTIBULE SERVICE AREA</u>		Area Served: <u>MAILROOM VESTIBULE AREA</u>	
Associated mechanical room: clean <u>X</u> Y ___ N ___ dry ___ Y ___ N ___ stored chemicals/refuse ___ Y ___ N ___			
System Components [NOTE: if component not present (NP), not found (NF) or inaccessible (I) please indicate in last column]	Surface Dust/Debris Present?	WTC Dust Present?	Component • not present • not found • inaccessible
Outside air intake: Location: _____			
Accessible for inspection? Y <u>✓</u> N ___ (explain): _____			
- louvers, grates and/or screens	<u>Y</u>	<u>N</u>	
- outside air duct	<u>Y</u>	<u>N</u>	
- outside air damper(s)	<u>Y</u>	<u>N</u>	
Air handling unit:			
- outside air mixing chamber			<u>NP</u>
- filter rack(s)	<u>Y</u>	<u>N</u>	
- filter media	<u>Y</u>	<u>N</u>	
- blower assembly incl. blower wheel, blower housing, air vanes, in-line noise attenuators	<u>Y</u>	<u>N</u>	
- blower housing acoustical lining	<u>Y</u>	<u>N</u>	
- pre-heat coils			<u>NP</u>
- heating coils			<u>NP</u>
- cooling coils	<u>Y</u>	<u>N</u>	
- re-heat coils			<u>NP</u>
- condensate drain pan	<u>Y</u>	<u>N</u>	
- supply air plenum	<u>Y</u>	<u>N</u>	
- supply air plenum damper(s)	<u>Y</u>	<u>N</u>	
- vibration collars	<u>Y</u>	<u>N</u>	
Supply air distribution:			
- Supply air ducts Est. total ln ft <u>20</u> No. locations inspected <u>5</u> Specify type (circle): <u>metal</u> fibrous glass lined metal masonry fibrous glass board <u>flex-duct</u> wood	<u>Y</u>	<u>N</u>	
- Accessible in-line fire dampers Est. total qty <u>1</u> No. locations inspected <u>1</u>	<u>Y</u>	<u>N</u>	
- Accessible turning vanes Est. total qty <u>01</u> No. locations inspected <u>0</u>			<u>NF</u>
- In-line reheat/cooling coils Est. total qty _____ No. locations inspected _____			<u>NP</u>
- Supply air diffusers Est. total qty <u>5</u> No. locations inspected <u>2</u>	<u>Y</u>	<u>N</u>	
Return air distribution:			
- Return air ducts Est. total ln ft <u>20</u> No. locations inspected <u>2</u> Specify type (circle): <u>metal</u> fibrous glass lined metal masonry fibrous glass board <u>flex-duct</u> wood	<u>Y</u>	<u>N</u>	
- Return air plenum Est. total RA plenum areas <u>1</u> No. locations inspected <u>1</u>	<u>Y</u>	<u>N</u>	
- Return air plenum damper Est. total qty _____ No. locations inspected _____			<u>NP</u>
- Accessible in-line fire dampers Est. total qty <u>02</u> No. locations inspected <u>0</u>			<u>NF</u>
- Accessible turning vanes Est. total qty <u>01</u> No. locations inspected <u>0</u>			<u>NF</u>
- Return air grilles Est. total qty <u>2</u> No. locations inspected <u>2</u>	<u>Y</u>	<u>N</u>	

2.1 Central Ventilation System Visual Inspection Form

Page 2 of 2

System Components [NOTE: if component not present (NP), not found (NF) or inaccessible (I) please indicate in last column]	Surface Dust/ Debris Present?	WTC Dust Present?	Component • not present • not found • inaccessible
Other (specify):			
Other Information: Filter loading (light, moderate, heavy): <u>HEAVY</u> ☐ Abraded/delaminated acoustical lining ☐ Filter bypass (describe)			
General impression (indicate recommendations for cleaning based on finding of WTC dust): <u>— No WTC related dust was observed.</u> <u>— NO CLEANING IS REQUIRED FOR WTC RELATED DUST.</u>			
KEY: NP = not present; NF = not found; I = inaccessible; U = unknown			

2.1 Central Ventilation System Visual Inspection Form

Page 1 of 2

Ventilation System Identification:			
Location: <u>PUMP ROOM - 300 ALBANY STREET</u> Area Served: <u>LOBBY</u>			
Associated mechanical room: clean <u>Y</u> <u>N</u> dry <u>Y</u> <u>N</u> stored chemicals/refuse <u>Y</u> <u>N</u>			
System Components [NOTE: if component not present (NP), not found (NF) or inaccessible (I) please indicate in last column]	Surface Dust/ Debris Present?	WTC Dust Present?	Component • not present • not found • inaccessible
Outside air intake: Location:			
Accessible for inspection? Y <u>✓</u> N <u> </u> (explain):			
- louvers, grates and/or screens	<u>Y</u>	<u>Y</u>	
- outside air duct	<u>Y</u>	<u>Y</u>	
- outside air damper(s)	<u>Y</u>	<u>Y</u>	
Air handling unit:			
- outside air mixing chamber			<u>NP</u>
- filter rack(s)	<u>Y</u>	<u>Y</u>	
- filter media	<u>Y</u>	<u>Y</u>	
- blower assembly incl. blower wheel, blower housing, air vanes, in-line noise attenuators	<u>Y</u>	<u>Y</u>	
- blower housing acoustical lining	<u>Y</u>	<u>Y</u>	
- pre-heat coils			<u>NP</u>
- heating coils			<u>NP</u>
- cooling coils	<u>Y</u>	<u>Y</u>	
- re-heat coils			<u>NP</u>
- condensate drain pan	<u>Y</u>	<u>Y</u>	
- supply air plenum	<u>Y</u>	<u>Y</u>	
- supply air plenum damper(s)	<u>Y</u>	<u>Y</u>	
- vibration collars	<u>Y</u>	<u>Y</u>	
Supply air distribution:			
- Supply air ducts Est. total ln ft <u>50</u> No. locations inspected <u>4</u> Specify type (circle): <u>metal</u> <u>fibrous glass lined metal</u> masonry fibrous glass board flex-duct wood	<u>Y</u>	<u>Y</u>	
- Accessible in-line fire dampers Est. total qty <u>02</u> No. locations inspected <u>0</u>			<u>NF</u>
- Accessible turning vanes Est. total qty <u>01</u> No. locations inspected <u>0</u>			<u>NF</u>
- In-line reheat/cooling coils Est. total qty <u> </u> No. locations inspected <u> </u>			<u>NP</u>
- Supply air diffusers Est. total qty <u>3</u> No. locations inspected <u>3</u>	<u>Y</u>	<u>N</u>	
Return air distribution:			
- Return air ducts Est. total ln ft <u>20</u> No. locations inspected <u>1</u> Specify type (circle): <u>metal</u> fibrous glass lined metal masonry fibrous glass board flex-duct wood	<u>Y</u>	<u>Y</u>	
- Return air plenum Est. total RA plenum areas <u>1</u> No. locations inspected <u>1</u>	<u>Y</u>	<u>Y</u>	
- Return air plenum damper Est. total qty <u> </u> No. locations inspected <u> </u>			<u>NP</u>
- Accessible in-line fire dampers Est. total qty <u>02</u> No. locations inspected <u>0</u>			<u>NF</u>
- Accessible turning vanes Est. total qty <u>01</u> No. locations inspected <u>0</u>			<u>NF</u>
- Return air grilles Est. total qty <u>1</u> No. locations inspected <u>1</u>	<u>Y</u>	<u>Y</u>	

2.1 Central Ventilation System Visual Inspection Form

Page 2 of 2

System Components [NOTE: if component not present (NP), not found (NF) or inaccessible (I) please indicate in last column]	Surface Dust/Debris Present?	WTC Dust Present?	Component • not present • not found • inaccessible
Other (specify): 			
Other Information: Filter loading (light, moderate, heavy): <u>Heavy</u> ☐ Abraded/delaminated acoustical lining ☐ Filter bypass (describe)			
General impression (indicate recommendations for cleaning based on finding of WTC dust): WTC related dust was observed in the system. CLEANING IS RECOMMENDED FOR THE ENTIRE SYSTEM.			
KEY: NP = not present; NF = not found; I = inaccessible; U = unknown			

2.1 Central Ventilation System Visual Inspection Form

Page 1 of 2

Ventilation System Identification:			
HV- NORTH 300 ALBANY STREET			
Location: 300 ALBANY STREET		Area Served: LOBBY	
Associated mechanical room: clean ☒ Y ☐ N dry ☒ Y ☐ N stored chemicals/refuse ☐ Y ☒ N			
System Components [NOTE: if component not present (NP), not found (NF) or inaccessible (I) please indicate in last column]	Surface Dust/Debris Present?	WTC Dust Present?	Component • not present • not found • inaccessible
Outside air intake: Location:			
Accessible for inspection? Y ☐ N ☐ (explain):			NP
- louvers, grates and/or screens			NP
- outside air duct			NP
- outside air damper(s)			NP
Air handling unit:			
- outside air mixing chamber			NP
- filter rack(s)	Y	N	
- filter media	Y	N	
- blower assembly incl. blower wheel, blower housing, air vanes, in-line noise attenuators	Y	N	
- blower housing acoustical lining	Y	N	
- pre-heat coils			NP
- heating coils	Y	N	
- cooling coils			NP
- re-heat coils			NP
- condensate drain pan			NP
- supply air plenum	Y	N	
- supply air plenum damper(s)			NP
- vibration collars			NP
Supply air distribution:			
- Supply air ducts Est. total ln ft <u>2</u> No. locations inspected <u>1</u> Specify type (circle): <u>metal</u> <u>fibrous glass lined metal</u> masonry fibrous glass board flex-duct wood	Y	N	
- Accessible in-line fire dampers Est. total qty _____ No. locations inspected _____			NP
- Accessible turning vanes Est. total qty _____ No. locations inspected _____			NP
- In-line reheat/cooling coils Est. total qty _____ No. locations inspected _____			NP
- Supply air diffusers Est. total qty <u>1</u> No. locations inspected <u>1</u>	Y	N	
Return air distribution:			
- Return air ducts Est. total ln ft <u>2</u> No. locations inspected <u>1</u> Specify type (circle): <u>metal</u> fibrous glass lined metal masonry fibrous glass board flex-duct wood	Y	N	
- Return air plenum Est. total RA plenum areas <u>1</u> No. locations inspected <u>1</u>	Y	N	
- Return air plenum damper Est. total qty _____ No. locations inspected _____			NP
- Accessible in-line fire dampers Est. total qty _____ No. locations inspected _____			NP
- Accessible turning vanes Est. total qty _____ No. locations inspected _____			NP
- Return air grilles Est. total qty <u>1</u> No. locations inspected <u>1</u>	Y	N	

2.1 Central Ventilation System Visual Inspection Form

Page 2 of 2

System Components [NOTE: if component not present (NP), not found (NF) or inaccessible (I) please indicate in last column]	Surface Dust/ Debris Present?	WTC Dust Present?	Component • not present • not found • inaccessible
Other (specify):			
Other Information: Filter loading (light, moderate, heavy): <u>LIGHT</u> ☐ Abraded/delaminated acoustical lining ☐ Filter bypass (describe)			
General impression (indicate recommendations for cleaning based on finding of WTC dust): — BLACK DUST, LIGHT ACCUMULATION WAS OBSERVED IN THE COMPONENTS OF THE EXHAUST FAN. — NO WTC RELATED DUST WAS OBSERVED. — NO CLEANING IS REQUIRED FOR WTC RELATED DUST.			
KEY: NP = not present; NF = not found; I = inaccessible; U = unknown			

2.1 Central Ventilation System Visual Inspection Form

Page 1 of 2

Ventilation System Identification:			
HV- SOUTH SIDE OF LOBBY			
Location:	Area Served:		
HV- SOUTH SIDE OF LOBBY - 300 ALBANY STR.		LOBBY	
Associated mechanical room: clean ☒ Y ☐ N dry ☒ Y ☐ N stored chemicals/refuse ☐ Y ☒ N			
System Components [NOTE: if component not present (NP), not found (NF) or inaccessible (I) please indicate in last column]	Surface Dust/Debris Present?	WTC Dust Present?	Component • not present • not found • inaccessible
Outside air intake: Location:			
Accessible for inspection? Y ☐ N ☐ (explain):			
- louvers, grates and/or screens			NP
- outside air duct			NP
- outside air damper(s)			NP
Air handling unit:			
- outside air mixing chamber			NP
- filter rack(s)	Y	Z	
- filter media	Y	Z	
- blower assembly incl. blower wheel, blower housing, air vanes, in-line noise attenuators	Y	Z	
- blower housing acoustical lining	Y	Z	
- pre-heat coils			NP
- heating coils	Y	Z	
- cooling coils			NP
- re-heat coils			NP
- condensate drain pan			NP
- supply air plenum	Y	Z	
- supply air plenum damper(s)			NP
- vibration collars			NP
Supply air distribution:			
- Supply air ducts Est. total ln ft <u>2</u> No. locations inspected <u>1</u> Specify type (circle): metal <u>fibrous glass lined metal</u> masonry fibrous glass board flex-duct wood	Y	N	
- Accessible in-line fire dampers Est. total qty _____ No. locations inspected _____			NP
- Accessible turning vanes Est. total qty _____ No. locations inspected _____			NP
- In-line reheat/cooling coils Est. total qty _____ No. locations inspected _____			NP
- Supply air diffusers Est. total qty <u>1</u> No. locations inspected <u>1</u>	Y	N	
Return air distribution:			
- Return air ducts Est. total ln ft <u>2</u> No. locations inspected <u>1</u> Specify type (circle): <u>metal</u> fibrous glass lined metal masonry fibrous glass board flex-duct wood	Y	Z	
- Return air plenum Est. total RA plenum areas <u>1</u> No. locations inspected <u>1</u>	Y	Z	
- Return air plenum damper Est. total qty _____ No. locations inspected _____			NP
- Accessible in-line fire dampers Est. total qty _____ No. locations inspected _____			NP
- Accessible turning vanes Est. total qty _____ No. locations inspected _____			NP
- Return air grilles Est. total qty _____ No. locations inspected _____	Y	Z	

2.1 Central Ventilation System Visual Inspection Form

Page 2 of 2

System Components [NOTE: if component not present (NP), not found (NF) or inaccessible (I) please indicate in last column]	Surface Dust/ Debris Present?	WTC Dust Present?	Component • not present • not found • inaccessible
Other (specify):			
Other Information: Filter loading (light, moderate, heavy): <u>LIGHT</u> ☐ Abraded/delaminated acoustical lining ☐ Filter bypass (describe)			
General impression (indicate recommendations for cleaning based on finding of WTC dust): <u>BLACK DUST, LIGHT ACCUMULATION WAS OBSERVED</u> <u>IN THE COMPONENTS OF THE EXHAUST FAN.</u> <u>NO WTC RELATED DUST WAS OBSERVED.</u> <u>NO CLEANING IS REQUIRED FOR WTC RELATED DUST.</u>			
KEY: NP = not present; NF = not found; I = inaccessible; U = unknown			

300 Albany Street

OCT-23-2001 16:20

AKAM Associates Inc.

1 212 986 0002

P.02

Sani-Chute

ENVIRONMENTAL SERVICES, INC.

38 Drysdale Street
Staten Island
New York 10314

(718) 447-3700
Fax (718) 477-0333
Toll Free
(877) SANI-CHUTE

October 22, 2001

Akam Associates, Inc.
420 Lexington Avenue
New York, NY 10170

Attention: Joe Simpson
Telephone: (2 2) 986-0001
Fax: (2 2) 986-0002

Dear Mr. Simpson:

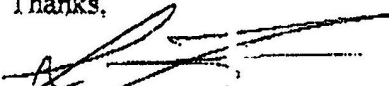
Here are names of the following employees who will be doing work at the following address

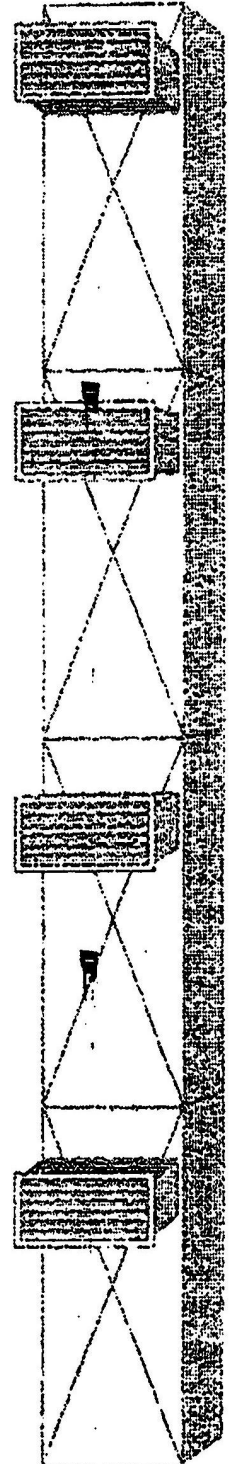
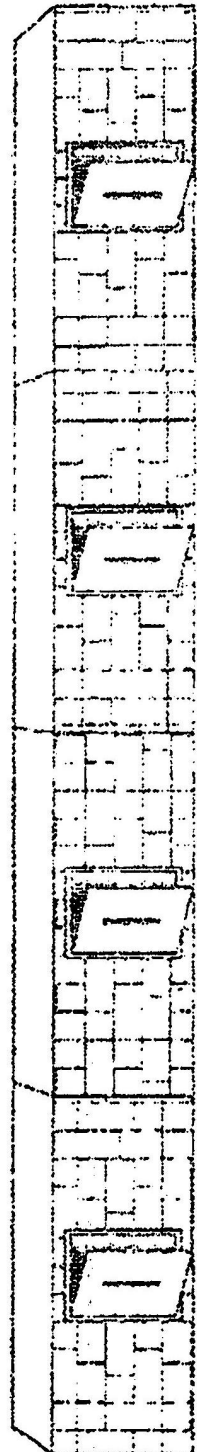
300 Albany Street

Steven Shaw	Salomon Godinez	Peter Robinson
Ralph Mason	Robert Pratt	Juan Garcia
Ephraim Anguilo		

Please fax us a letter to authorize our employees and personnel access to your buildings by law enforcements officials.

Thanks,


Sol Freud
President



Compactor Chutes • Cleaning • Sanitizing • Repairs • Upgrades • Air Ducts

WORKORDER FOR Exhaust/Ventilation System Duct Cleaning

Sani-Chute Sani-Chute
Environmental Services, Inc.
38 Drysdale Street
Staten Island, NY 10314
Tel:(718) 447-3700 Fax:(718)477-0333
NYCHA CV#: 23205

Order#: 904
JobDate: 10/29/2001
JobDay: Monday
Day Number: 4/5
Borough: NYC
StartTime: 8:30

Sales Representative: RP

BILLING ONLY:

CustomerID: 1063 Management Corporate Name: Akam Associates
Attention: Joe Simpson
Address: 420 Lexington Avenue New York NY 10170
Telephone: 212 986-0001 Fax:212 986-0002
Billing Address:
Billing Memo: bill on 5/5

JOB INFO:

JOB TYPE: Exhaust/Ventilation System Duct Cleaning
Borough or Town: NYC
Meet Contact At: lobby
Job Site Address: 300 Albany Street, Battery Park City, NYC
Cross Streets: South End Avenue & Hudson River

Site Manager/Super: Ray Perez Tel: 212 945-3524 Beeper: 212 945-3524 Cell: 212 945-3524 Location of
Site/Mtc: lobby
WorkHours: 08:00AM - 05:00PM

OTHER INFO:

Special Instructions:
Do J, K, L lines-42 vents total

VENTS:	
# of Buildings	1
# of Lines:	3
Total # of Floors:	9
Kitchen:	Y
Bathroom:	Y
Hallway:	N
Basement:	N
P.O. #:	

CFP#: CN#: EDP#: RC#: AUTH#:

Above work was fully performed in a satisfactory manner.

Name: X Juan G Lopez
Authorized Signature: X Juan G Lopez
Title: X Super Date: 10/29/01
Company Rep: Ralph Mason

Employees on the Job

Name	Start	End
Tyrone Nibbs	8:00	
Thomas Mosley	8:00	
Juan G	7:00	
Ralph Mason	6:30	

Supervisor on the Job: Ralph Mason
Foreman on the Job:

Job Completed: [] Yes [] No If details needed please use another sheet!

Juan G
Tom
Ralph
Tyrone

OCT-22-2001 15:23

AKAM Associates Inc.

1 212 986 0002

P.07

CONFIRMATION OF SERVICES FOR Exhaust/Ventilation System DuctEnvironmental Services, Inc.
38 Drysdale StreetOrder#: 902
Job Date: 10/25/2001
Start Time: 8:30**BILLING ONLY:**Customer ID: 1063 Management Corporation Name: Akam Associates
Attention: Joe Simpson
Address: 420 Lexington Avenue New York NY 10170
Telephone: 212 986-0001 Fax: 212 986-0002
Address:**PLEASE READ:**

Dear Customer,

Thank you for choosing us as your environmental services company. Your buildings will be serviced on:

Day: Thu

Date: 10/25/2001

Start Time: 8:30

Please make sure to notify tenants 48 hours in advance of those lines that are being cleaned. Access to every apartment in each vertical line is necessary to ensure the best results. When notifying tenants regarding the schedule please make them aware that in the event that access to their apartment is not obtained, they should cover their vent grill(s) so that no debris escapes into their apartment during the cleaning process. Please post the attached notice to tenants.

JOB INFO:

JOB TYPE: Exhaust/Ventilation System Duct Cleaning

Borough or Town: NYC

Meet Contact At: lobby

Cross Streets: South End Avenue & Hudson River

Site Manager/Supr: Ray Perez Tel: 212 945-3524 Beeper: 212 945-3524 Cell: 212 945-3524 Location of Site/Mtc: Ray Perez

OTHER INFO:**Special Instructions:**

Do D, E, F lines-44 vents total

VENTS:

# of Buildings	1
# of Lines	3
Kitchen:	Y
Bathroom:	Y
Hallway:	N
Basement:	N
Agreed Price:	\$0.00
P.O. #:	

CFP#:

CN#:

EDP#:

DCA

FIRM#

Job Confirmed: Y Time Confirmed: 8:30 Date Confirmed: 10/25/2001 Confirmed by Who: JS Name of Company Rep: SF

OCT-22-2001 16:22

AKAM Associates Inc.

1 212 986 0002 P.05

NOTICE!!

To all residents of:

300 Albany Street, Battery Park City, NYC

Apartment Lines: G, H & I

Bathroom exhaust vents: ☒ Yes ☐ No

Kitchen exhaust vents: ☒ Yes ☐ No

Hallway exhaust vents: ☐ Yes ☒ No

in your apartment will be cleaned on:

10/26/2001 08:00AM-05:00PM

Access to your apartment is necessary to ensure the best results. Please be aware that in the event we cannot gain access to your apartment, please make sure to cover the vent/grill so that no debris escapes during the cleaning process. It is highly recommended that either you be home, or have someone else there to let our technicians in so that they can properly clean out the vents.

Thank You for your cooperation,
The Management

OCT-22-2001 16:22

AKAM Associates Inc.

1 212 986 0002

P.05

CONFIRMATION OF SERVICES FOR Exhaust/Ventilation System Duct Cleaning



Sani-Chute
Environmental Services, Inc.
38 Drysdale Street
Staten Island, NY 10314
Tel: (718) 447-3700 Fax: (718) 477-0333
NYCHA CV#: 23205

Sales Representative: RP

Order#: 903
Job Date: 10/26/2001
Job Day: Friday
Day Number: 3/5
Borough: NYC
StartTime: 8:30

BILLING ONLY:

Customer ID: 1063 Management Corporate Name: Akam Associates

Attention: Joe Simpson

Address: 420 Lexington Avenue New York NY 10170

Telephone: 212 986-0001 Fax: 212 986-0002

Billing Address:

PLEASE READ:

Dear Customer,

Thankyou for choosing us as your environmental services company Your buildings will be serviced on:

Day: Fri

Date: 10/26/2001

Start Time: 8:30

Please make sure to notify tenants 48 hours in advance of those lines that are being cleaned. Access to every apartment in each vertical line is necessary to ensure the best results. When notifying tenants regarding the schedule please make them aware that in the event that access to their apartment is not obtained, they should cover their vent grill(s) so that no debris escapes into their apartment during the cleaning process. Please post the attached notice to tenants.

JOB INFO:

JOB TYPE: Exhaust/Ventilation System Duct Cleaning

Borough or Town: NYC

Meet Contact At: lobby

Job Site Address: 300 Albany Street, Battery Park City, NYC

Cross Streets: South End Avenue & Hudson River

Site Manager/Super: Ray Perez Tel: 212 945-3524 Beeper: 212 945-3524 Cell: 212 945-3524 Location of Site/Mtc: Ray Perez

OTHER INFO:

Special Instructions:

Do G, H, I lines-42 vents total

VENTS:	
# of Buildings	1
# of Lines	3
Total # of Floors	9
Kitchen:	Y
Bathroom:	Y
Hallway:	N
Basement:	N
Agreed Price:	\$0.00
P.O. #:	

CFF#:

CN#:

EDP#:

RC#:

AUTH#:

JOB STATUS:

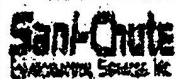
Job Confirmed: Y Time Confirmed: 8:30 Date Confirmed: 10/26/2001 Confirmed by Who: JS Name of Company Rep: SF

OCT-23-2001 16:21

AKAM Associates Inc.

1 212 986 0002 P.03

CONFIRMATION OF SERVICES FOR Exhaust/Ventilation System Duct Cleaning

**Sani-Chute**

Environmental Services, Inc

38 Drysdale Street

Staten Island, NY 10314

Tel: (718) 447-3700 Fax: (718) 477-0333

NYCHA CV#: 23205

Sales Representative: RP

Order#: 899
 Job Date: 10/23/2001
 Job Day: Tuesday
 Day Number: 1/5
 Borough: NYC
 Start Time: 8:30

BILLING ONLY:

Customer ID: 1063 Management Corporate Name: Akam Associates

Attention: Joe Simpson

Address: 420 Lexington Avenue New York NY 10170

Telephone: 212 986-0001 Fax: 212 986-0002

Billing Address:

PLEASE READ:

Dear Customer,

Thank you for choosing us as your environmental services company. Your buildings will be serviced on:

Day: Tue

Date: 10/23/2001

Start Time: 8:30

Please make sure to notify tenants 48 hours in advance of those lines that are being cleaned. Access to every apartment in each vertical line is necessary to ensure the best results. When notifying tenants regarding the schedule please make them aware that in the event that access to their apartment is not obtained, they should cover their vent grill(s) so that no debris escapes into their apartment during the cleaning process. Please post the attached notice to tenants.

JOB INFO:

JOB TYPE: Exhaust/Ventilation System Duct Cleaning

Borough or Town: NYC

Meet Contact At: lobby

Job Site Address: 300 Albany Street, Battery Park City, NYC

Cross Streets: South End Avenue & Hudson River

Site Manager/Supr: Ray Perez Tel: 212 945-3524 Beeper: 212 945-3524 Cell: 212 945-3524 Location of Site/Mtc: Ray Perez

OTHER INFO:

Special Instructions:

Do A, B, C lines-48 vents total

VENTS:

# of Buildings	1
# of Lines	3
Total # of Floors	9
Kitchen:	Y
Bathroom:	Y
Hallway:	N
Basement:	N
Agreed Price:	\$0.00
P.O. #:	

CEPN: CN#: EDP#: RC#: AUTH#:

JOB STATUS:

Job Confirmed: Y Time Confirmed: 8:30 Date Confirmed: 10/23/2001 Confirmed by Who: JS Name of Company Rep: SF

10/30/2001 23:12 7198188603

FAX

PAGE 01/01

WORKORDER FOR Exhaust/Ventilation System Duct Cleaning**Sani-Chute**

ENVIRONMENTAL SERVICES INC.

Sani-Chute

Environmental Services Inc.

38 Drysdale Street

Staten Island, NY 10314

Tel: (718) 447-3700 Fax: (718) 477-0333

NYCHA CV# 23205

Sales Representative: RP

Order#: 1001

Job Date: 10/31/2001

Job Day: Wednesday

Day Number: 6/6

Borough: NYC

Start Time: 8:30

BILLING ONLY:

Customer ID: 1063 Management Corporate Name: Akam Associates

Attention: Joe Simpson

Address: 420 Lexington Avenue New York NY 10170

Telephone: 212 986-0001 Fax: 212 986-0002

Billing Address:

Billing Memo: bill on 5-5

JOB INFO:

JOB TYPE: Exhaust/Ventilation System Duct Cleaning

Borough or Town: NYC

Meet Contact At: lobby

Job Site Address: 300 Albany Street, Battery Park City, NYC

Cross Street: 10th Avenue & Hudson River

Site Manager/Supervisor: Ray Perez Tel: 212 945-3524

Beeper: 212 945-3524 Cell: 212 945 3524 Location of

Site Meet: lobby

Work Hours: 08:00AM - 05:00PM

OTHER INFO:

Special Instructions:

Do M, N, O lines - 42 vents

*Complete***VENTS:**

# of Buildings	1
# of Lines	3
Total # of Floors	9
Kitchen	Y
Bathroom	Y
Hallway	Y
Basement	N
P.O. #	

CFP#:

CNA#:

EDP#:

RC#:

AUTH#:

Above work was fully performed in a satisfactory manner

Name: *X Joe Simpson*Authorized Signature: *X Joe Simpson*Title: *X Supervisor* Date: *10-31-01*Company Rep: *Ralph Mason***Employees on the Job**

Name	Start	End
<i>Tyrone Nibbs</i>		
<i>Darnisa</i>		
<i>Kevin</i>		

Supervisor on the Job: *Ralph Mason*

Foreman on the Job:

Job Completed: [] Yes [] No If details needed please use another sheet

Fax 1212 945-7036

WORKORDER FOR Exhaust/Ventilation System Duct Cleaning**Sani-Chute****Sani-Chute**

ENVIRONMENTAL SERVICES INC.

Environmental Services, Inc.

38 Drysdale Street

Staten Island, NY 10314

Tel:(718) 447-3700 Fax:(718)477-0333

NYCHA CV#: 23205

Sales Representative: RP

Order#:

905

JobDate:

10/30/2001

JobDay:

Tuesday

Day Number:

5/5

Borough:

NYC

StartTime:

8:30

BILLING ONLY:

CustomerID: 1063 Management Corporate Name: Akam Associates

Attention: Joe Simpson

Address: 420 Lexington Avenue New York NY 10170

Telephone: 212 986-0001 Fax:212 986-0002

Billing Address:

Billing Memo: bill on 5/5

JOB INFO:

JOB TYPE: Exhaust/Ventilation System Duct Cleaning

Borough or Town: NYC

Meet Contact At: lobby

Job Site Address: 300 Albany Street, Battery Park City, NYC

Cross Streets: South End Avenue & Hudson River

Site Manager/Super: Ray Perez

Tel: 212 945-3524

Beeper: 212 945-3524 Cell: 212 945-3524 Location of

Site/Mtc: lobby

WorkHours: 08:00AM - 05:00PM

OTHER INFO:**Special Instructions:**Do ~~M, N, O~~ lines-as well as 2 hallway lines as well as 2 vents in compactor room and 2 vents in the boiler room-64-vents total *5 KC Line.***VENTS:**

# of Buildings	1
# of Lines:	3
Total # of Floors:	9
Kitchen:	Y
Bathroom:	Y
Hallway:	Y
Basement:	N
P.O. #:	

CFP#:

CN#:

EDP#:

RC#:

AUTH#:

Above work was fully performed in a satisfactory manner.

Name: *X*

Authorized

Signature: *X*Title: *X*Date: *10-30-01*

Company

Rep: *Ralph Mason***Employees on the Job**

Name	Start	End
<i>Chris Cugales</i>	<i>8:00</i>	<i>4:00</i>
<i>John G</i>	<i>7:00</i>	<i>4:00</i>
<i>Dyanne Kibbs</i>	<i>8:00</i>	<i>4:00</i>
<i>Marvin</i>	<i>8:30</i>	<i>12:00</i>

Supervisor on the Job: *Ralph Mason*Foreman on the Job: *Ralph Mason*

Job Completed: [] Yes [] No If details needed please use another sheet!

Ralph
Tyrone
Efrain
Juan G
Marvin

Donnelly
MECHANICAL CORP.
POSTING FORM
125-20 18th Avenue
College Point, NY 11356
Tel: 718-886-1500
Fax: 718-886-7727

* C.S./JOB # 138142

* WORK DATE 01/10/02

WORK ORDER

13712

CUSTOMER ARM ASSU **FLOOR** 12 **☉ Serv. Call ***

ADDRESS Albany St. **UNIT LOCATION** 2-6F **○ Const.**

UNIT MAKE 1 3 HOURS **UNIT MODEL** WIA **TYPE** WIA **○ War.**

UNIT MAKE 2 UNIT MAKE 1 **UNIT MODEL** UNIT MAKE 1 **TYPE** UNIT MAKE 1 **○ IAQ**

COMPLAINT UNIT MAKE 1 **○ Start-up**

* **IS SERVICE COMPLETED ?** ☒ YES ☐ NO

SEE FOLLOW-UP # _____

RES. CODE

1	2	6	7	4	2	0	3					5				
PARTS				ACTION				PARTS				ACTION				
2	0	5	9	4	0	0	4					6				
PARTS				ACTION				PARTS				ACTION				

	EMPLOYEE # \	EMPLOYEE NAME	TIME ON	TIME OFF	TRAVEL TIME
1	241	THOMAS	8:00 PM	12:00 PM	
2	121	WIKI MC	8:00 PM	12:00 PM	
3					
4					

QTY	MATERIAL USED	QTY	MATERIAL USED	CS/TS
1	GA COIL CLEANER			
6	BALL BEARING APC			

Problem Description

plumbing high pressure
many on same unit
2 units

STORE STAMP

Customer Signature/Date

*** Required Field**

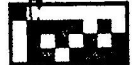
servicechannel



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If this account is referred to any attorney or agency for collection, purchaser agrees to pay contractor's costs and attorney fees incurred in recovering the sum due and owed.

43614



WORKORDER FOR Exhaust/Ventilation System Duct Cleaning**Sani-Chute Sani-Chute**

Environmental Services, Inc.
 38 Drysdale Street
 Staten Island, NY 10314
 Tel:(718) 447-3700 Fax:(718)477-0333
 NYCHA CV#: 23205

Sales Representative: RP

Order#: 903
 JobDate: 10/26/2001
 JobDay: Friday
 Day Number: 3/5
 Borough: NYC
 StartTime: 8:30

BILLING ONLY:

CustomerID: 1063 Management Corporate Name: Akam Associates
 Attention: Joe Simpson
 Address: 420 Lexington Avenue New York NY 10170
 Telephone: 212 986-0001 Fax:212 986-0002
 Billing Address:
 Billing Memo: bill on 5/5

JOB INFO:

JOB TYPE: Exhaust/Ventilation System Duct Cleaning
 Borough or Town: NYC
 Meet Contact At: lobby
 Job Site Address: 300 Albany Street, Battery Park City, NYC
 Cross Streets: South End Avenue & Hudson River

Site Manager/Super: Ray Perez Tel: 212 945-3524 Beeper: 212 945-3524 Cell: 212 945-3524 Location of
 Site Mtc: lobby
 WorkHours: 08:00AM - 05:00PM

OTHER INFO:**Special Instructions:**

Do G, H, I lines-42 vents total

VENTS:

# of Buildings	1
# of Lines:	3
Total # of Floors:	9
Kitchen:	Y
Bathroom:	Y
Hallway:	N
Basement:	N
P.O. #:	

CFP#:

CN#:

EDP#:

RC#:

AUTH#:

Above work was fully performed in a satisfactory manner.

Name: X June PerryAuthorized Signature: X June PerryTitle: X Super Date: 10-26-01Company Rep: Ralph M. Perry**Employees on the Job**

Name	Start	End
<u>Tyrona Miller</u>	<u>8:30</u>	
<u>Kevin Brown</u>	<u>8:30</u>	
<u>Robert Perry</u>	<u>8:30</u>	
<u>Ralph M. Perry</u>	<u>6:30</u>	

Supervisor on the Job: Ralph M. Perry
 Foreman on the Job: _____

Job Completed: [] Yes [] No If details needed please use another sheet!

Ralph, Tyron, Robert, Kevin &

Telephone
[718] 477-1184
Facsimile
[718] 477-0333

A-line

Location: _____ Date: _____

[illegible]

SIGNATURE SHEET

Facsimile
[718] 477-0333

B-line

10/25/07

Date:

PII

SIGNATURE SHEET

Facsimile
[718] 477-0333

C-line

10/25/01

APT.	REFUSED	NOT HOME	TENANT SIGNATURE
PII			OK.
		✓	
			OK
		Key no good by a/c good.	
			OK.

PII

SIGNATURE SHEET

Telephone
[718] 477-1184
Facsimile
[718] 477-0333

E-line

Location: _____ Date: _____

[illegible]

SIGNATURE SHEET

Facsimile
[718] 477-0333

F-Live

Prof. Dore

Location: _____ Date: _____

[illegible]

SIGNATURE SHEET

Telephone
(718) 477-1184
Facsimile
(718) 477-0333

G Line

Location: _____ Date: _____

[illegible]

SIGNATURE SHEET

Telephone
[718] 477-1184
Facsimile
[718] 477-0333

H-Line

Location: _____ Date: _____

[illegible]

SIGNATURE SHEET

Facsimile
[718] 477-0333

I-Line

[illegible]

Sani-Chute

ENVIRONMENTAL SERVICES, INC.

38 Drysdale Street
Staten Island
New York 10314

SIGNATURE SHEET

Ralph Mason

Telephone
(718) 477-1184

Facsimile
(718) 477-0333

J-Line K-Line-L-Line

Location: _____

Date: _____

APT.	REFUSED	NOT HOME	TENANT SIGNATURE
PII			OK
			OK
			OK
			OK
			OK
			OK
			OK
PII			OK
			OK
			OK
			OK
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			OK
			OK
PII			OK
			OK
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			OK
			OK