

VENTILATION SYSTEM EVALUATION FORM

Please complete this form in accordance with instructions in the accompanying guidance document

Part 1.0 General Information

Date of evaluation: <u>2/11/03</u>	Building contact name and phone:
Evaluation team (list name and affiliation):	
(Environmental professional)	
(HVAC professional)	
<u>TONY GALLO - Duct Dusters</u>	
Building address:	Type of Facility (check all that apply):
<u>117 BEECHMAN</u>	☒ Residential
<u>NEW YORK NY.</u>	☐ Multi-use
	☐ Other (describe)
Date of construction:	
Number of residential units:	Number of floors: <u>7</u>
Prior inspection report/maintenance records available for review?:	
Other comments	
Ventilation system types (check all that apply and indicate total no. of units)	
Central ventilation system	Mechanical exhaust system
Est. no. of units <u>2</u>	Est. no. of units <u>10</u>
Mechanical make-up air system	Passive shaft/duct
Est. no. of units	Est. no. of units <u>1</u>
Other (describe)	

I certify that to the best of my knowledge, the information and observations recorded on this form including all attachments are a true and accurate representation of site conditions.

Ventilation System (HVAC) Evaluator

Date 2/11/03

Part 2.0 Visual Inspection Forms

Use the attached forms to document visual inspections. Complete the forms in accordance with instructions in the accompanying guidance document.

2.1 Central Ventilation System Visual Inspection Form

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Ventilation System Identification: <u>HVAC #1 LOBBY</u>			
Location: <u>LOBBY</u>		Area Served: <u>LOBBY</u>	
Associated mechanical room: clean ☒ Y ☐ N dry ☒ Y ☐ N stored chemicals/refuse ☒ Y ☐ N			
System Components [NOTE: if component not present (NP), not found (NF) or inaccessible (I) please indicate in last column]		Surface Dust/Debris Present?	WTC Dust Present?
			Component X not present X not found X inaccessible
Outside air intake: Location:			
Accessible for inspection? Y ☐ N ☐ (explain):			NP
louvers, grates and/or screens			NP
outside air duct			NP
outside air damper(s)			NP
Air handling unit:			NP
outside air mixing chamber			
filter rack(s)		Y	NP
filter media		Y	NP
blower assembly incl. blower wheel; blower housing, air vanes, in-line noise attenuators		Y	NP
blower housing acoustical lining		Y	NP
pre-heat coils		Y	NP
heating coils			NP
cooling coils		Y	NP
re-heat coils		Y	NP
condensate drain pan			NP
supply air plenum		Y	NP
supply air plenum damper(s)			NP
vibration collars			NP
Supply air distribution:			NP
Supply air ducts • Est. total in ft <u>2</u> No. locations inspected <u>1</u>			
Specify type (circle): <u>metal</u> fibrous glass lined metal masonry fibrous glass board flex-duct wood		Y	NP
Accessible in-line fire dampers Est. total qty _____ No. locations inspected _____			NP
Accessible turning vanes Est. total qty _____ No. locations inspected _____			NP
In-line reheat/cooling coils Est. total qty _____ No. locations inspected _____			NP
Supply air diffusers Est. total qty <u>1</u> No. locations inspected <u>1</u>		Y	NP
Return air distribution:			
Return air ducts Est. total in ft <u>1</u> No. locations inspected <u>1</u>			
Specify type (circle): <u>metal</u> fibrous glass lined metal masonry fibrous glass board flex-duct wood		Y	NP
Return air plenum Est. total RA plenum areas _____ No. locations inspected _____			NP
Return air plenum damper Est. total qty _____ No. locations inspected _____			NP
Accessible in-line fire dampers Est. total qty _____ No. locations inspected _____			NP

inspected	Accessible turning vanes	Est. total qty	No. locations				NP
	Return air grilles	Est. total qty	No. locations inspected	Y	N		

2.1 Central Ventilation System Visual Inspection Form

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System Components [NOTE: if component not present (NP), not found (NF) or inaccessible (I) please indicate in last column]	Surface Dust/ Debris Present?	WTC Dust Present?	Component § not present § not found § inaccessible
Other (specify):			

Other Information:

Filter loading (light, moderate, heavy): HEAVY
 Abraded/delaminated acoustical lining
 Filter bypass (describe)

General impression (indicate recommendations for cleaning based on finding of WTC dust):

NO WTC DUST FOUND.

KEY: NP = not present; NF = not found; I = inaccessible; U = unknown

2.1 Central Ventilation System Visual Inspection Form

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Ventilation System Identification: <u>HVAC #2 LOBBY</u>			
Location: <u>LOBBY</u>		Area Served: <u>LOBBY</u>	
Associated mechanical room: clean ☒ Y ☐ N dry ☒ Y ☐ N stored chemicals/refuse ☒ Y ☐ N			
System Components [NOTE: if component not present (NP), not found (NF) or inaccessible (I) please indicate in last column]		Surface Dust/ Debris Present?	WTC Dust Present?
			Component not present not found inaccessible
Outside air intake: Location:			
Accessible for inspection? Y ☐ N ☐ (explain):			NP
louvers, grates and/or screens			NP
outside air duct			NP
outside air damper(s)			NP
Air handling unit:			
outside air mixing chamber			NP
filter rack(s)		Y	N
filter media		Y	N
blower assembly incl. blower wheel, blower housing, air vanes, in-line noise attenuators		Y	N
blower housing acoustical lining		Y	N
pre-heat coils			NP
heating coils		Y	N
cooling coils		Y	N
re-heat coils			NP
condensate drain pan		Y	N
supply air plenum			NP
supply air plenum damper(s)			NP
vibration collars			NP
Supply air distribution:			
Supply air ducts Est. total in ft <u>2</u> No. locations inspected <u>1</u>			
Specify type (circle): <u>metal</u> fibrous glass lined metal masonry fibrous glass board flex-duct wood		Y	N
Accessible in-line fire dampers Est. total qty No. locations inspected			NP
Accessible turning vanes Est. total qty No. locations inspected			NP
In-line reheat/cooling coils Est. total qty No. locations inspected			NP
Supply air diffusers Est. total qty <u>1</u> No. locations inspected <u>1</u>		Y	N
Return air distribution:			
Return air ducts Est. total in ft <u>2</u> No. locations inspected <u>1</u>			
Specify type (circle): <u>metal</u> fibrous glass lined metal masonry fibrous glass board flex-duct wood		Y	N
Return air plenum Est. total RA plenum areas No. locations inspected			NP
Return air plenum damper Est. total qty No. locations inspected			NP
Accessible in-line fire dampers Est. total qty No. locations inspected			NP

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NYC-WTC_000131913

2.2 Mechanical Exhaust System Visual Inspection Form

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Mechanical Exhaust System Identification: #1			
Location: UPPER BULK HEAD		Area Served:	
Associated mechanical room: clean Y N dry Y N stored chemicals/refuse Y N			
System Components [NOTE: if component not present (NP), not found (NF) or inaccessible (I) please indicate in last column]		Surface Dust/Debris Present?	WTC Dust Present? Component X not present X not found X inaccessible
Exhaust air outlet: Location:			
Accessible for inspection? Y ☒ N ☐ (explain):		Y	N
louvers, grates and/or screens		Y	N
outside air duct		Y	N
outside air damper(s)			NP
Exhaust fan unit:			
blower assembly incl. blower wheel, housing, air vanes, in-line noise attenuators		Y	N
blower housing acoustical lining			NP
vibration collars			NP
Exhaust air distribution:			
Exhaust air ducts Est. total in ft 70 No. locations inspected 1			
Specify type (circle): metal fibrous glass lined metal masonry fibrous glass board flex-duct wood		Y	N
Accessible in-line fire dampers Est. total qty 7 No. locations inspected 0			I
Accessible turning vanes Est. total qty No. locations inspected			NP
Exhaust air grilles Est. total qty 7 No. locations inspected 0			I
Other (specify):			
Other Information:			
General impression (indicate recommendations for cleaning based on finding of WTC dust):			
NO WTC DUST FOUND.			
KEY: NP = not present; NF = not found; I = inaccessible; U = unknown			

2.2 Mechanical Exhaust System Visual Inspection Form

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Mechanical Exhaust System Identification: #2			
Location: UPPER Bulkhead		Area Served:	
Associated mechanical room: clean Y N dry Y N stored chemicals/refuse Y N			
System Components [NOTE: if component not present (NP), not found (NF) or inaccessible (I) please indicate in last column]		Surface Dust/Debris Present?	WTC Dust Present?
			Component X not present X not found X inaccessible
Exhaust air outlet: Location:			
Accessible for inspection? Y ☒ N (explain):		Y	Y
louvers, grates and/or screens		Y	Y
outside air duct		Y	Y
outside air damper(s)			NP
Exhaust fan unit:			
blower assembly incl. blower wheel, housing, air vanes, in-line noise attenuators		Y	Y
blower housing acoustical lining			NP
vibration collars			NP
Exhaust air distribution: Exhaust air ducts Est. total ln ft 70 No. locations inspected 1 Specify type (circle): <u>metal</u> fibrous glass lined metal masonry fibrous glass board flex-duct wood		Y	Y
Accessible in-line fire dampers Est. total qty 7 No. locations inspected 0			I
Accessible turning vanes Est. total qty No. locations inspected			NP
Exhaust air grilles Est. total qty 7 No. locations inspected 0			I
Other (specify):			
Other Information:			
General impression (indicate recommendations for cleaning based on finding of WTC dust): WTC DUST FOUND IN SYSTEM. CLEANING			
KEY: NP = not present; NF = not found; I = inaccessible; U = unknown			

2.2 Mechanical Exhaust System Visual Inspection Form

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Mechanical Exhaust System Identification: <u>#3</u>			
Location: <u>UPPER BULKHEAD</u>		Area Served:	
Associated mechanical room: clean ☒ Y ☐ N dry ☒ Y ☐ N stored chemicals/refuse ☒ Y ☐ N			
System Components [NOTE: if component not present (NP), not found (NF) or inaccessible (I) please indicate in last column]	Surface Dust/Debris Present?	WTC Dust Present?	Component ☐ not present ☐ not found ☐ inaccessible
Exhaust air outlet: Location: <u> </u>			
Accessible for inspection? Y ☒ N ☐ (explain):	<u>Y</u>	<u>N</u>	
louvers, grates and/or screens	<u>Y</u>	<u>N</u>	
outside air duct	<u>Y</u>	<u>N</u>	
outside air damper(s)			<u>NP</u>
Exhaust fan unit:			
blower assembly incl. blower wheel, housing, air vanes, in-line noise attenuators	<u>Y</u>	<u>N</u>	
blower housing acoustical lining			<u>NP</u>
vibration collars			<u>NP</u>
Exhaust air distribution: Exhaust air ducts Est. total ln ft <u>70</u> No. locations inspected <u>1</u> Specify type (circle): <u>metal</u> fibrous glass lined metal masonry fibrous glass board flex-duct wood	<u>Y</u>	<u>N</u>	
Accessible in-line fire dampers Est. total qty <u>7</u> No. locations inspected <u>0</u>			<u>I</u>
Accessible turning vanes Est. total qty <u>7</u> No. locations inspected <u>0</u>			<u>NP</u>
Exhaust air grilles Est. total qty <u>7</u> No. locations inspected <u>0</u>			<u>I</u>
Other (specify):			
Other Information:			
General impression (indicate recommendations for cleaning based on finding of WTC dust): <u>NO WTC DUST FOUND.</u>			
KEY: NP = not present; NF = not found; I = inaccessible; U = unknown			

2.2 Mechanical Exhaust System Visual Inspection Form

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Mechanical Exhaust System Identification: #4			
Location: UPPER BULKHEAD		Area Served:	
Associated mechanical room: clean Y N dry Y N stored chemicals/refuse Y N			
System Components [NOTE: if component not present (NP), not found (NF) or inaccessible (I) please indicate in last column]		Surface Dust/Debris Present?	WTC Dust Present?
			Component X not present X not found X inaccessible
Exhaust air outlet: Location:			
Accessible for inspection? Y ☒ N (explain):		Y	N
louvers, grates and/or screens		Y	N
outside air duct		Y	N
outside air damper(s)			NP
Exhaust fan unit:			
blower assembly incl. blower wheel, housing, air vanes, in-line noise attenuators		Y	N
blower housing acoustical lining			NP
vibration collars			NP
Exhaust air distribution:			
Exhaust air ducts Est. total in ft 70 No. locations inspected 1			
Specify type (circle): metal fibrous glass lined metal masonry fibrous glass board flex-duct wood		Y	N
Accessible in-line fire dampers Est. total qty 7 No. locations inspected 0			I
Accessible turning vanes Est. total qty No. locations inspected			NP
Exhaust air grilles Est. total qty 7 No. locations inspected 0			I
Other (specify):			
Other Information:			
General impression (indicate recommendations for cleaning based on finding of WTC dust):			
NO WTC DUST FOUND.			
KEY: NP = not present; NF = not found; I = inaccessible; U = unknown			

2.2 Mechanical Exhaust System Visual Inspection Form

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Mechanical Exhaust System Identification: #5			
Location: UPPER BULKHEAD		Area Served:	
Associated mechanical room: clean Y N dry Y N stored chemicals/refuse Y N			
System Components [NOTE: if component not present (NP), not found (NF) or inaccessible (I) please indicate in last column]		Surface Dust/Debris Present?	WTC Dust Present?
			Component X not present X not found X inaccessible
Exhaust air outlet: Location:			
Accessible for inspection? Y ☒ N (explain):		Y	Y
louvers, grates and/or screens		Y	Y
outside air duct		Y	Y
outside air damper(s)			NP
Exhaust fan unit:			
blower assembly incl. blower wheel, housing, air vanes, in-line noise attenuators		Y	Y
blower housing acoustical lining			NP
vibration collars			NP
Exhaust air distribution:			
Exhaust air ducts Est. total ln ft 70 No. locations inspected 1			
Specify type (circle): <u>metal</u> fibrous glass lined metal masonry fibrous glass board flex-duct wood		Y	Y
Accessible in-line fire dampers Est. total qty 7 No. locations inspected 0			I
Accessible turning vanes Est. total qty No. locations inspected			NO
Exhaust air grilles Est. total qty 7 No. locations inspected 0			I
Other (specify):			
Other Information:			
General impression (indicate recommendations for cleaning based on finding of WTC dust):			
WTC DUST FOUND IN SYSTEM. CLEANING IS RECOMMENDED.			
KEY: NP = not present; NF = not found; I = inaccessible; U = unknown			

2.2 Mechanical Exhaust System Visual Inspection Form

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Mechanical Exhaust System Identification: <u>#6</u>			
Location: <u>UPPER BULKHEAD</u>		Area Served:	
Associated mechanical room: clean ☐ Y ☐ N dry ☐ Y ☐ N stored chemicals/refuse ☐ Y ☐ N			
System Components [NOTE: If component not present (NP), not found (NF) or inaccessible (I) please indicate in last column]		Surface Dust/Debris Present?	WTC Dust Present? Component X not present X not found X inaccessible
Exhaust air outlet: Location: <u>✓</u> Accessible for inspection? Y ☒ N ☐ (explain):		Y	N
louvers, grates and/or screens		Y	N
outside air duct		Y	N
outside air damper(s)			NP
Exhaust fan unit:			
blower assembly incl. blower wheel, housing, air vanes, in-line noise attenuators		Y	N
blower housing acoustical lining			NP
vibration collars			
Exhaust air distribution: Exhaust air ducts inspected <u>1</u> Est. total ln ft <u>70</u> No. locations Specify type (circle): <u>metal</u> fibrous glass lined metal masonry fibrous glass board flex-duct wood		Y	N
Accessible in-line fire dampers Est. total qty <u>1</u> No. locations inspected <u>0</u>			I
Accessible turning vanes Est. total qty No. locations inspected			NP
Exhaust air grilles Est. total qty <u>7</u> No. locations inspected <u>0</u>			I
Other (specify):			
Other Information:			
General impression (indicate recommendations for cleaning based on finding of WTC dust): <u>NO WTC DUST FOUND.</u>			
KEY: NP = not present; NF = not found; I = inaccessible; U = unknown			

2.2 Mechanical Exhaust System Visual Inspection Form

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Mechanical Exhaust System Identification: <u>#7</u>			
Location: <u>Roof</u>		Area Served:	
Associated mechanical room: clean ☐ Y ☐ N ☐ dry ☐ Y ☐ N ☐ stored chemicals/refuse ☐ Y ☐ N ☐			
System Components [NOTE: if component not present (NP), not found (NF) or inaccessible (I) please indicate in last column]		Surface Dust/ Debris Present?	WTC Dust Present?
			Component ξ not present ξ not found ξ inaccessible
Exhaust air outlet: Location:			
Accessible for inspection? Y ☒ N ☐ (explain):		Y	N
louvers, grates and/or screens		Y	N
outside air duct		Y	N
outside air damper(s)		Y	N
Exhaust fan unit:			
blower assembly incl. blower wheel, housing, air vanes, in-line noise attenuators		Y	N
blower housing acoustical lining			NP
vibration collars			ND
Exhaust air distribution:			
Exhaust air ducts Est. total in ft <u>70</u> No. locations inspected <u>1</u>			
Specify type (circle): <u>metal</u> fibrous glass lined metal masonry fibrous glass board flex-duct wood		Y	N
Accessible in-line fire dampers Est. total qty <u>7</u> No. locations inspected <u>0</u>			I
Accessible turning vanes Est. total qty No. locations inspected			ND
Exhaust air grilles Est. total qty <u>7</u> No. locations inspected <u>0</u>			I
Other (specify):			
Other Information:			
General impression (indicate recommendations for cleaning based on finding of WTC dust):			
NO WTC DUST FOUND.			
KEY: NP = not present; NF = not found; I = inaccessible; U = unknown			

2.2 Mechanical Exhaust System Visual Inspection Form

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Mechanical Exhaust System Identification: # 8			
Location: <u>Roof</u>		Area Served:	
Associated mechanical room: clean Y N dry Y N		stored chemicals/refuse Y N	
System Components [NOTE: if component not present (NP), not found (NF) or inaccessible (I) please indicate in last column]		Surface Dust/Debris Present?	WTC Dust Present? Component X not present X not found X inaccessible
Exhaust air outlet: Location:			
Accessible for inspection? Y ☒ N (explain):		Y	N
louvers, grates and/or screens		Y	N
outside air duct		Y	N
outside air damper(s)		Y	N
Exhaust fan unit:			
blower assembly incl. blower wheel, housing, air vanes, in-line noise attenuators		Y	N
blower housing acoustical lining			NP
vibration collars			NP
Exhaust air distribution:			
Exhaust air ducts inspected <u>1</u> Est. total ln ft <u>70</u> No. locations			
Specify type (circle): <u>metal</u> fibrous glass lined metal masonry fibrous glass board flex-duct wood		Y	N
Accessible in-line fire dampers Est. total qty <u>7</u> No. locations inspected <u>0</u>			I
Accessible turning vanes Est. total qty No. locations inspected			NP
Exhaust air grilles Est. total qty <u>7</u> No. locations inspected <u>0</u>			I
Other (specify):			
Other Information:			
General impression (indicate recommendations for cleaning based on finding of WTC dust):			
NO WTC DUST FOUND.			
KEY: NP = not present; NF = not found; I = inaccessible; U = unknown			

2.2 Mechanical Exhaust System Visual Inspection Form

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Mechanical Exhaust System Identification: #9			
Location: <u>Roof</u>		Area Served:	
Associated mechanical room: clean Y N dry Y N stored chemicals/refuse Y N			
System Components [NOTE: if component not present (NP), not found (NF) or inaccessible (I) please indicate in last column]		Surface Dust/Debris Present?	WTC Dust Present?
			Component X not present X not found X inaccessible
Exhaust air outlet: Location:			
Accessible for inspection? Y ☒ N (explain):		Y	N
louvers, grates and/or screens		Y	N
outside air duct		Y	N
outside air damper(s)		Y	N
Exhaust fan unit:			
blower assembly incl. blower wheel, housing, air-vanes, in-line noise attenuators		Y	N
blower housing acoustical lining			NP
vibration collars			NP
Exhaust air distribution: Exhaust air ducts Est. total in ft _____ No. locations inspected _____ Specify type (circle): <u>metal</u> <u>fibrous glass lined metal</u> <u>masonry</u> <u>fibrous glass board</u> <u>flex-duct</u> <u>wood</u>		Y	N
Accessible in-line fire dampers Est. total qty <u>7</u> No. locations inspected <u>0</u>			I
Accessible turning vanes Est. total qty _____ No. locations inspected _____			NP
Exhaust air grilles Est. total qty <u>7</u> No. locations inspected <u>0</u>			I
Other (specify):			
Other Information:			
General Impression (indicate recommendations for cleaning based on finding of WTC dust): <u>NO WTC DUST FOUND.</u>			
KEY: NP = not present; NF = not found; I = inaccessible; U = unknown			

2.2 Mechanical Exhaust System Visual Inspection Form

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Mechanical Exhaust System Identification: <u>ELEVATOR RM EXHAUST</u>			
Location: <u>ELEVATOR RM</u>		Area Served: <u>ELEVATOR RM</u>	
Associated mechanical room: clean <u>Y</u> <u>✓</u> N dry <u>✓</u> Y N stored chemicals/refuse <u>Y</u> <u>✓</u> N			
System Components [NOTE: if component not present (NP), not found (NF) or inaccessible (I) please indicate in last column]		Surface Dust/Debris Present?	WTC Dust Present? Component ξ not present ξ not found ξ inaccessible
Exhaust air outlet: Location:			
Accessible for inspection? Y <u> </u> N <u> </u> (explain):		<u>Y</u>	<u>N</u>
louvers, grates and/or screens		<u>Y</u>	<u>N</u>
outside air duct		<u>Y</u>	<u>N</u>
outside air damper(s)			<u>NP</u>
Exhaust fan unit:			
blower assembly incl. blower wheel, housing, air vanes, in-line noise attenuators		<u>Y</u>	<u>N</u>
blower housing acoustical lining			<u>NP</u>
vibration collars			<u>NP</u>
Exhaust air distribution:			
Exhaust air ducts Est. total ln ft <u>4</u> No. locations inspected <u>1</u>			
Specify type (circle): <u>metal</u> fibrous glass lined metal masonry fibrous glass board flex-duct wood		<u>Y</u>	<u>N</u>
Accessible in-line fire dampers Est. total qty No. locations inspected			<u>NP</u>
Accessible turning vanes Est. total qty No. locations inspected			<u>NP</u>
Exhaust air grilles Est. total qty <u>1</u> No. locations inspected <u>1</u>		<u>Y</u>	<u>N</u>
Other (specify):			
Other Information:			
General impression (indicate recommendations for cleaning based on finding of WTC dust):			
<u>NO WTC DUST FOUND.</u>			
KEY: NP = not present; NF = not found; I = inaccessible; U = unknown			

2.4 Passive Shaft/Duct Visual Inspection Form

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Passive Shaft/Duct Identification: <u>ELEVATOR RM A.R. INTAKE</u>			
Location: <u>ELEVATOR ROOM</u>		Area Served: <u>ELEVATOR RM</u>	
System Components [NOTE: if component not present (NP), not found (NF) or inaccessible (I) please indicate in last column]		Surface Dust/Debris Present?	WTC Dust Present?
			Component not present not found inaccessible
Outside air intake (if servicing supply air): Location: <u>ROOF</u>			
Accessible for inspection? Y ☒ N ☐ (explain):		<u>Y</u>	<u>N</u>
louvers, grates, screens or weather cap		<u>Y</u>	<u>N</u>
Exhaust outlet/louver (if servicing exhaust air): Location:			
Accessible for inspection? Y ☐ N ☐ (explain):			
louvers, grates, screens or weather cap			
Supply air distribution (if servicing supply air):			
Supply air outlet(s) Est. total qty <u>1</u> No. locations inspected <u>1</u>			
Specify shaft substrate (circle): <u>metal</u> fibrous glass lined metal masonry fibrous glass board flex-duct wood		<u>Y</u>	<u>N</u>
Accessible fire dampers Est. total qty No. locations inspected			<u>NP</u>
Pipes/mechanical equipment, etc. located in shaft		<u>P</u>	<u>NP</u>
Return air distribution (if servicing exhaust air):			
Exhaust air inlet(s) Est. total qty No. locations inspected			
Specify shaft substrate (circle): <u>metal</u> fibrous glass lined metal masonry fibrous glass board flex-duct wood			
Accessible fire dampers Est. total qty No. locations inspected			
Pipes/mechanical equipment, etc. located in shaft			
Other (specify):			
Other Information:			
General impression (indicate recommendations for cleaning based on finding of WTC dust):			
<u>NO WTC DUST FOUND.</u>			
KEY: NP = not present NF = not found I = inaccessible U = unknown			