

		A	B	C	D	Total	
1	Total number of requests	1697	1580	1764	1570	6611	
2	Cleaning & testing requests	1420	1293	1477	1159	5349	
3	Apts cleaned	250	280		198	728	cleaning includes cs for C
4	Apts to be cleaned	1170	1013	1477	961	4621	
5	Testing requests	277	267	286	411	1241	
6	Testing completed	54				54	
7	Testing to be done	223	267	268	411	1169	
8	Whole bldg. requests	74	28		21	123	
9	Whole bldg HVAC requests	74	33	37		144	
10	HVAC / Exhaust evaluation completed		1			1	31 HVAC completed
11	HVAC / Exhaust evaluation to be done		32			32	
12	HVAC / Exhaust system dirty (bldgs)					0	0 HVAC dirty
13	HVAC / Exhaust system cleaned (bldgs)					0	
14	Whole bldg cleaning(common spaces) requests					0	
15	Bldgs cleaned					0	
16	Conversions - test to clean & test				21	21	
17	Conversions - clean & test to test				59	59	
						0	
	Cancellation policy	no				0	
	Withdrawals	14	34		41	89	

		A	B	C	D	Total	Remarks
1	Total requests (Cleaning & testing)	1420	1336	1457	1157	5370	
2	Apts. Cleaned	277	680	381	142	1480	Contractor information
3	Apts./ common spaces(multiple) to be cleaned	1143	656	1076	1015	3890	
4	Number of Apts./ common spaces(multiple) to be cleaned /day	21	12	20	18	71	
						0	
5	Total requests (Testing only)	277	292	268	411	1248	
6	Apts tested	46	62	55	188	351	
7	Apts to be tested	231	230	213	223	897	
8	Number apts to be tested / day	4	4	4	4	16	
			33			0	
9	Total number of bldgs for HVAC / Exhaust evaluation	46	(26)	44	20	136	
10	Total number of buildings cleared					0	
11	Total number of bldgs to be evaluated /week	15	9	15	7	45	

one bldg./day
 32 Cole
 +28 Warm
 4 Apts
 3
 4 4 -

- Assumption
1. Five days of cleaning and testing for next eleven weeks.
 2. All HVAC /Exhaust evaluations to be completed by Feb. 22, 2003

1/28/03

A

1000

Total req

$\frac{50}{950 \text{ aph.}}$

2/3/03

Approach for Identifying Candidates for Residential Cancellation Policy - Priorities

1. Residents in buildings where we have completed all common space activity (including HVAC evaluation - w/ no impact) or where none was requested.
 2. Residents in buildings where common space cleaning is underway and where there was not any HVAC work requested.
 3. Residents in buildings where HVAC evaluation is underway or report is pending and common space cleaning is completed.
 4. Residents in buildings where HVAC cleaning is needed and common space cleaning is still needed.
- Handwritten notes:*
 - Next to item 1: "call right away."
 - Next to item 2: "call right away."
 - Next to item 3: "2"
 - Next to item 4: "Hold" (circled), "Letters" (circled), "HVAC Access agreement" (written below).

Approach for Identifying Candidates for Building Cancellation Policy

1. Buildings where we do not have access agreements for common space cleaning, testing or HVAC evaluations. *Letters* (circled)
 2. Buildings where common space cleaning is completed and HVAC cleaning is still needed.
- Handwritten note:*
 - Below item 2: "HVAC Access agreement".

No Access

Resident no longer eligible.

Cancellation w/o 24hrs notice

Resident no longer eligible

Cancellation w/ 24 hr. notice.

2 wks to reschedule if not w/ 2 wks, no longer eligible.

Cannot schedule a date:

2 wks to schedule

↳ 1 wk, monitor will f/u. if not, no longer eligible

Cannot make contact:

4 attempts w/ 2 wks written letter

2 wks to contact Monitor if not, no longer eligible