

Gilsenan, Michael

From: Gilsenan, Michael
Sent: Friday, October 18, 2002 10:47 AM
To: Hanna, Kim; Atteloney, Leonard
Cc: Fawzy, Moustafa
Subject: RE: RTK AUDITORS WTC WORK SCHEDULE

Kim - this ot has been approved by me in consultation with Moustafa for the duration of the exterior cleanup. This took place during your leave. Any questions pls. give me a call.

-----Original Message-----

From: Hanna, Kim
Sent: Tuesday, October 15, 2002 1:00 PM
To: Atteloney, Leonard
Cc: Fawzy, Moustafa; Gilsenan, Michael
Subject: RE: RTK AUDITORS WTC WORK SCHEDULE

Leonard, In the future, notify the individuals supervisor of the set schedule. Any deviation from it must be first approved by the individuals supervisor and must detail the specific hours that services are required. Open ended time overtime schedules cannot not be approved. Kim

-----Original Message-----

From: Atteloney, Leonard
Sent: Tuesday, October 08, 2002 1:35 PM
To: Hanna, Kim
Subject: RE: RTK AUDITORS WTC WORK SCHEDULE

Yes, it should be 12am. On 09/21 and 09/28 the asbestos contractor was scheduled to start air monitoring at 5am and continue to 12am. I instructed Gilbert to be at the job site as early as he could to watch the entire setup through to the conclusion of the monitoring those 2 days.

-----Original Message-----

From: Hanna, Kim
Sent: Tuesday, October 08, 2002 11:33 AM
To: Atteloney, Leonard
Subject: RE: RTK AUDITORS WTC WORK SCHEDULE

Leonard do you mean 12 AM?? Please let me know.
 Please email me the hours Gilbert worked on 9/21 & 9/28 at the WTC.
 Thanks, Kim

-----Original Message-----

From: Atteloney, Leonard
Sent: Tuesday, October 08, 2002 10:41 AM
To: Hanna, Kim; Fawzy, Moustafa
Cc: Brutus, Emmanuel; Soloki, Ahmad; Roman, Gilbert; Smyth, Virginia; Gilsenan, Michael
Subject: RTK AUDITORS WTC WORK SCHEDULE
Importance: High

Please be advised that the RTK Analysts/Auditors work schedule is as followed:

E. Brutus Tuesdays 8am - 12pm
 A. Soloki Thursdays 8am - 12pm
 G. Roman Saturdays 8am - 12pm

These hours and days may change as dictated by conditions at the work sites and availability of the auditors.

If there are any questions concerning the RTK Auditors work schedule please contact me for verifcaion.