

Gilsenan, Michael

From: Gilsenan, Michael
Sent: Wednesday, October 23, 2002 10:48 AM
To: Fawzy, Moustafa
Subject: RE: RTK AUDITORS WTC WORK SCHEDULE

Moustafa,

I was not questioning Kim's authority or her diligence. In fact, I commend her for it. I was just letting her know that, in general, the overtime was approved for the duration of this project. Kim's e-mail was general in scope and I responded as such. If it is a problem with an individual employee, than by all means Kim should be investigating and taking the proper steps based on her findings. I hope this clears up my original e-mail.

Mike

-----Original Message-----

From: Fawzy, Moustafa
Sent: Tuesday, October 22, 2002 7:54 AM
To: Gilsenan, Michael
Subject: RE: RTK AUDITORS WTC WORK SCHEDULE

Mike,

The employee in question does not have a good track record. The times he claimed he worked could not even be validated by Leonard. If you want his time sheets signed by his direct supervisor I suggest they be informed of the scheduled work hours. You should take a look at the time sheets he submitted. Its a far stretch compared to other personnel working the wtc program. Kim was being very diligent in the review of the time sheets.

-----Original Message-----

From: Gilsenan, Michael
Sent: Friday, October 18, 2002 10:47 AM
To: Hanna, Kim; Atteloney, Leonard
Cc: Fawzy, Moustafa
Subject: RE: RTK AUDITORS WTC WORK SCHEDULE

Kim - this ot has been approved by me in consultation with Moustafa for the duration of the exterior cleanup. This took place during your leave. Any questions pls. give me a call.

-----Original Message-----

From: Hanna, Kim
Sent: Tuesday, October 15, 2002 1:00 PM
To: Atteloney, Leonard
Cc: Fawzy, Moustafa; Gilsenan, Michael
Subject: RE: RTK AUDITORS WTC WORK SCHEDULE

Leonard, In the future, notify the individuals supervisor of the set schedule. Any deviation from it must be first approved by the individuals supervisor and must detail the specific hours that services are required. Open ended time overtime schedules cannot not be approved. Kim

-----Original Message-----

From: Atteloney, Leonard
Sent: Tuesday, October 08, 2002 1:35 PM
To: Hanna, Kim
Subject: RE: RTK AUDITORS WTC WORK SCHEDULE

Yes, it should be 12am. On 09/21 and 09/28 the asbestos contractor was scheduled to start air monitoring at 5am and continue to 12am. I instructed Gilbert to be at the job site as early as he could to watch the entire setup through to the conclusion of the monitoring those 2 days.

-----Original Message-----

From: Hanna, Kim

Sent: Tuesday, October 08, 2002 11:33 AM
To: Atteloney, Leonard
Subject: RE: RTK AUDITORS WTC WORK SCHEDULE

Leonard do you mean 12 AM?? Please let me know.
Please email me the hours Gilbert worked on 9/21 & 9/28 at the WTC.
Thanks, Kim

-----Original Message-----

From: Atteloney, Leonard
Sent: Tuesday, October 08, 2002 10:41 AM
To: Hanna, Kim; Fawzy, Moustafa
Cc: Brutus, Emmanuel; Soloki, Ahmad; Roman, Gilbert; Smyth, Virginia; Gilsenan, Michael
Subject: RTK AUDITORS WTC WORK SCHEDULE
Importance: High

Please be advised that the RTK Analysts/Auditors work schedule is as followed:

E. Brutus Tuesdays 8am - 12pm

A. Soloki Thursdays 8am - 12pm

G. Roman Saturdays 8am - 12pm

These hours and days may change as dictated by conditions at the work sites and availability of the auditors.

If there are any questions concerning the RTK Auditors work schedule please contact me for verifcaion.