

determination is to be made based the descriptions included in the Cleaning Contract Scope of Work and best professional judgement.

Deliverables

The Project Monitor shall review all deliverables prior to submission to EPA. The review shall assure that each deliverable is accurate and complete, technically sound, and free of clerical errors.

Data to be input shall include but is not limited to, start and completion dates for cleaning the sample media, flow media type, flow rates (start/final, flow rate (average), time (start/finish), Total elapsed time (min), Calculated sample volume (L), pump fault, weather, units, QC samples (lot blank) sampling dates, sample identification numbers, sampling technique (aggressive, or modified aggressive) residential use (commercial/residential), dust (low/high), mold, residents with special needs, clean-up method (Scope A or B), written access authorizations, and identification of areas to be cleaned.

The Project Monitor shall record all pre-cleaning and pre-inspection information the EPA Indoor Air database or an agreed upon electronic format. This information shall include but, not limited to actual sampling date and time, exterior evaluation (pass/fail), type of HVAC system (central, individual or none), HVAC impacted (Y/N), occupant present (Y/N), written access authorizations (Y/N), EPA approval (Y/N), space occupied (Y/N), mold present (Y/N). Dates and times shall be associated with all activities including start and finish date.

All deliverables shall be provided in the EPA Indoor Air web database via F2L or an agreed upon alternative electronic format or website approved by EPA within 24 hours of activity.

7. The Monitoring contractor shall evaluate all HVAC systems in all residential buildings where cleaning will take place to determine if these systems have been impacted by dust or debris from the collapse of the World Trade Center and if these systems require cleaning. **In cases where cleaning is requested for a whole building, the buildings HVAC system will be evaluated as a whole. In cases where cleaning is requested for individual residential unit, portions of the HVAC system dedicated to that unit will be evaluated.** No residential or common space shall be cleaned until the HVAC system has been evaluated and cleaned as necessary.

The Monitoring contractor shall inspect HVAC systems or portions thereof cleaned to verify cleanliness.

HVAC assessments, cleaning, and cleanliness inspections be conducted in accordance with National Air Duct Cleaners Association (NADCA) General Specification for the Cleaning of Commercial Heating, Ventilating and Air Conditioning Systems and the NADCA Assessment, Cleaning and Restoration Standard (ACR 2002). Qualified personnel shall perform the HVAC evaluation and cleanliness inspections. At a