

Indoor Air Residential Assistance Program
Monitoring Contract Scope of Work
DRAFT - 6/24/02

A. Introduction

All work performed under this contract must be in compliance with all applicable, relevant, and appropriate regulations and this Scope of Work, including but not limited to those of the United States Environmental Protection Agency (EPA), the United States Department of Labor, Occupational Safety and Health Administration (OSHA), the New York State Department of Labor (NYSDOL), the New York State Department of Health Environmental Laboratory Approval Program (ELAP) and the New York City Department of Environmental Protection (NYCDEP). This project shall involve site inspections, surveys, and assessments, scheduling, coordinating and monitoring the clean up of dust/debris and sampling from building apartments impacted by the collapse of the World Trade Center.

B. Roles and Responsibilities

The USEPA has overall responsibility for insuring that work conducted as part of the Indoor Air Residential Assistance Program is completed safely, efficiently and in a compliance with the Scope of Work. As such, EPA shall have the following authorities relating to work conducted under this contract:

1. The authority to stop work for health and safety reasons or for non-compliance with the Scope of Work.
2. The authority to direct the contractor in the performance of the work.
3. The authority to review and approve or disapprove of the qualifications of all contractor personnel involved in the work.
4. The right to receive, inspect and accept or reject any work .

C. Qualifications

Proof of qualifications must be presented upon request, including qualifications for wipe sampling, personal monitoring and HVAC evaluations.

Project Monitors

The Project Monitors must possess valid NYS Asbestos Project Monitor certificates. Project Monitors must have served as a third party project monitor on at least 20 asbestos abatement projects. Project Monitor must have performed final clearance inspections on at least 50 asbestos abatement projects. The Project Monitor must have access to translation services to schedule pre cleaning unit inspections with residents.