

TASK 2: Field Implementation Support:

The contractor shall perform all field activities utilizing the appropriate field sampling and analytical methods specified in Attachment 2.

- The contractor shall ensure that all personnel performing work under this task have received appropriate training.
- The contractor shall provide the sampling equipment necessary to perform the sampling outlined in this contract . Any purchased equipment will be returned to EPA at the conclusion of this contract.
- The contractor personnel shall be required to have the proper site Personal Protective Equipment (PPE) for performing the work.
- The contractor shall provide the supplies and consumables necessary to perform the sampling (e.g. sample wipes, filters etc.) and store them appropriately until use.
- The contractor shall transport portable air, microvac, and wipe sampling devices to sample locations, assemble the instruments, program the instruments, perform verifications (calibration when necessary), install filters and operate the instrument to begin the sampling. The contractor shall document all the necessary information regarding sampling activities, fill out all field logs, data sheets and chain of custody forms. The contractor shall use FORMS II lite for all sample and chain of custody documentation. The contractor shall remain at each site for the entire sampling event. Upon completion of the sampling event the contractor shall retrieve any stored information and/or data and record any additional required field information. The contractor shall remove and properly package and store the sample filter for transport, and disassemble the sampling instruments. The contractor shall properly package the samples for shipment/transport to the EPA Regional contract laboratory specified on chain-of-custody forms. The contractor will provide the appropriate electronic data and hard copy data forms to the on-site EPA representative daily.
- The contractor will visit a total of fourteen (14) buildings for this project.
- Fourteen (14) buildings will be sampled according to the table provided in Attachment 1. For each building, three units (2 residences and 1 common area) will be sampled.

All work shall be completed in accordance with the Statement of Work, QAPP and all referenced sampling methods, analytical methods, SOPs and guidance attached to the QAPP. No deviations from the Statement of Work, QAPP or SOPs including referenced methods, instructions, or other procedures specified, shall be made without prior receipt of alternate technical direction issued in accordance with the contract.

The contractor may be required to attend meetings or conference calls with the PO for planning and coordinating field activities.

The contractor shall perform field QA/QC related activities associated with this task, such as testing and calibration of samplers and ancillary equipment, calibrations, collocations, collection of field blanks, trip blanks, field duplicates, review of field data, entry of data into logbooks/field data sheets, preparation of chain-of-custody reports and deliverables.

The above field activities will be performed at 14 buildings in New York City

The Contractor shall record, organize, label, and file records pertaining to the contract.