

Indoor Clean-up Activities

Scope of Work A

Application: These procedures apply to the clean-up of minimal dust accumulations (light coating). Cleaning shall include HEPA- vacuuming and wet-wiping. If a visual inspection indicates the presence of large debris accumulations from the collapse of the WTC, then these procedures shall not be applicable (refer to Scope of Work B). The USEPA coordinator must be contacted immediately with information regarding the presence of debris. The contractor shall not proceed with work until the USEPA coordinator provides a determination regarding appropriate procedures.

1. All work shall be performed by a NYSDOL licensed contractor with NYSDOL- and NYC DEP- certified workers. The clean-up activities must be performed in the presence of an authorized individual/occupant who shall be responsible for personal belongings.
2. A third party air monitoring firm shall perform air sampling after the clean up activities. The person who conducts sampling shall possess a valid NYSDOL certificate.
3. Individuals performing clean up activities are not required to wear personal protective equipment or respirators.
4. All surfaces shall be HEPA vacuumed and then wet wiped. An encapsulating agent shall not be applied. Surfaces include but are not limited to walls, floors, ceilings, ledges, trims, furnishings, appliances, equipment, etc.

Cleaning shall be performed by beginning at the highest surfaces and proceeding downward beginning with wall surfaces. Cleaning shall commence at the entrance to the unit and proceed inward. Appliances and large furniture shall be moved, cleaned and returned to their position prior to cleaning the open areas.

The exterior of air condition units shall be HEPA vacuumed and then wet wiped. The air condition units shall then be pulled into the interior space where the grills and unit shall be HEPA vacuumed and wet wiped.

Carpets, curtains, upholstery, and other materials that cannot be cleaned by wet wiping shall be HEPA vacuumed two times. Dry sweeping is prohibited. Plants shall be cleaned by rinsing leaves with water. Paperwork and books shall be HEPA vacuumed. Clothing and accessories shall be the responsibility of the occupant.

5. A thorough visual inspection shall verify the absence of visible dust accumulations. Additional clean-up procedures shall be performed where visible dust is observed. Air sampling shall be performed after the area is free of dust accumulations.
6. Personal air monitoring shall be performed in accordance with USDOL OSHA requirements. In addition, personal air monitoring shall be performed on a minimum of one worker per shift

during the clean up activities for the first ten (10) units. These results shall be submitted to the USEPA for review and shall include at a minimum the date and hours of sampling, name of the worker, his/her NYCDEP asbestos certification number, and specific description of activities in the unit during the sampling.

7. A log of activities and staff present shall be accurately maintained. The log shall include entry and exit times from the unit. Activities performed within the unit shall be documented at a minimum two-hour intervals. The results of inspections by the project manager and authorized agency representatives shall be entered in the log.