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**Meeting Minutes
EPA Indoor Air Working Group Meeting
290 Broadway, RM 1940
April 25, 2002**

Attendees: Kathy Callahan, EPA Region 2
Dore LaPosta, EPA Region 2
Bob Fitzpatrick, EPA Region 2
Mike Debonis, EPA Region 2
Alice Yeh, EPA Region 2
Dick Salkie, EPA Region 2
Carol Lynes, EPA Region 2
Dan Harkay, EPA Region 2
Joe Rotola, EPA Region 2
Annmarie DePasquale, ATSDR
Dave Adams, OSHA
Ronald Frye, OSHA
Bob Chinery, NYSDOH
Michael Gilsenan, NYCDEP
Nancy Jeffery, NYCDOH
Jeanine Prudhomme, NYCDOH
Jim Miller, NYCDOH
Lee Ilan, NYCMOEC

Via Telephone: Dana Tulis, EPA-HQ/OERR
Terry Smith, EPA-HQ/OERR
John Schaum, EPA-HQ/ORD
Bob Williams, ATSDR

Items discussed:

1. EPA Background Study
 - EPA is currently working on the statement of work (SOW).
 - 14 buildings will be studied; two residential units and one common area per building.
 - Several technical and logistical issues came up:
 - Air sampling for dioxin and PAHs requires high volume sampling and it is not feasible in residential spaces.
 - The defensibility of microvac sampling is in question. Wipe sampling is usually preferred.
 - Aggressive air sampling methods are preferred yet not practical in all areas.
 - The sampling environments will not be controlled.
 - Working Group members should E-mail Carol Lynes with any additional comments or questions.

- By the next Working Group meeting, a draft SOW and a “Pros vs Cons” chart of sampling methods will be developed.
 - Total dust will be incorporated into the study.
2. EPA Cleaning Effort
 - Six scenarios of cleaning techniques are being tested.
 - The HEPA vacuum that was distributed by FEMA should be included as a scenario.
 - All attempts are being made to keep analytical and sampling methods consistent with those of the background study.
 - A proposed list of buildings has been received from NYC.
 3. NYC Exterior Cleaning
 - The legal issues are being resolved concerning entry into the buildings.
 - After the building owners are notified that their building exterior is scheduled to be cleaned, approximately five days are allotted to receive the signed release forms from them.
 - Cleaning and air monitoring contractors are in place.
 - The list of buildings to be exterior-cleaned will be shared with the Working Group.
 - EPA stated that asbestos debris was found at 150 Franklin Street and it was identified as previously cleaned.
 4. Potential Indicator Chemicals (PIC)
 - PAHs and dioxins have been taken off the air sampling list.
 - The group is working on clearance levels for silica.
 - It has been decided that ‘K’ factors for correlation will not be used.
 - Samples will be compared to both background levels and risk levels.
 - Loading and concentrations will be determined on all PICs during the pilot study.
 5. FEMA Submission
 - There is a meeting scheduled with FEMA on the afternoon of April 25th.
 6. Peer Review
 - Informal peer review is ongoing and encouraged. Final consensus on the formal peer review process has not been reached.
 7. Recommendations for Air Conditioners
 - A draft fact sheet has been developed and will be shared with the Working Group.
 8. NYC Database
 - NYC expects to have a draft of the database ready for the federal agencies to review on April 26th.

Next meeting: May 2nd at 10:00 AM - 12:00 PM @ 290 Broadway.