

JUN-06-2002 22:54

DISEASE INTERVENTION

212 788 4734 F.02/05

Request for FEMA Funding - DRAFT
Dr. James Miller, NYCDOH

1. Create an "Office of Lower Manhattan Air Quality/WTC Response"

Office functions:

- Coordinate NYCDOH's participation in multi-agency efforts on environmental issues; provide expert advice; participate in governmental and community meetings; serve as an advocate for residents and workers in Lower Manhattan
- Collaboration with EPA and ATSDR on indoor air quality studies
- Provide support for research, environmental monitoring, pilot cleanup demonstrations and related tasks as needed
- Support an "information clearinghouse" for environmental data, review, cleanup, reconcile and analyze environmental data, develop risk characterizations and assist the community in understanding environmental data
- Support a public outreach campaign to ascertain community perceptions of environmental health conditions; disseminate information to the public; staff and manage the hotline
- Provide environmental science perspective in public information campaign
- Systematically review and provide written comment on characterizations of ambient and indoor air quality that have appeared in media reports
- Prepare a chronology and lesson's learned document regarding the environmental response to the WTC disaster
- Conduct visits to select and obtain background information regarding prior indoor air testing and cleaning status, and informed consent and access agreements for buildings included in the background study of indoor contaminants
- Respond to ongoing statements of adverse health effects due to WTC-related exposures
- Conduct an annual needs assessment
- Advocate - consultant: act as advocate for residents/office workers in Lower Manhattan

DRAFT
JAMES MILLER

5/31/2002

Bob
NYC DOH FEMA
requesting
my
6/4/02
Krisane!
Bob
4/8

Salaries are approximations of fully loaded labor costs. Most individuals will be hired as NYCDOH staff and will also require office space provided by the City. Assumed project period of 18-24 months.

Office Administration

<i>Title</i>	<i>Annual Salary</i>	<i>No. Staff</i>	<i>Total Salary</i>
Director	145,000	1	145,000
Administrative	52,000	1	52,000
Clerical	45,000	1	45,000
Consulting Environmental Advocate	130,000	1	130,000
Senior Industrial Hygienist	110,000	1	110,000
City Research Scientist	65,000	1	65,000
Data Entry/Clerical	30,000	1	30,000
		Total	\$577,000

Annual Needs Assessment

<i>Title</i>	<i>Annual Salary</i>	<i>No. Staff</i>	<i>Total Salary</i>
Survey Coordinator	45,000	1	45,000
Field Staff (25 hrs/week)	\$10/hr	30 (for 4 weeks)	30,000
		Total	\$75,000

2. Technical Support

- Independent Project* *
- Provide guidance to the NYC Department of Information Technology and Telecommunications (DOITT) in compiling indoor monitoring data from private companies
 - Consult on data comparability, perform data cleaning and reconciliation, provide data analysis, data interpretations and risk characterization assessments
 - Develop data reports
 - Support EPA background study
 - Develop guidance documents (cleaning, contaminants, health effects, population group risks)
 - Participate in identifying contaminants of concern and recommend effective cleaning measures
 - Conduct research, monitoring, pilot cleanup demonstrations and other tasks as needed
 - Respond to concerns around technical issues (schools, outdoor, indoor, worker)
 - In concert with DOITT, develop data presentations (mapping, graphs, charts, tables)
 - Make presentations to community on technical issues
 - Consult on technical issues
- EPA* —

Technical Support

<i>Title</i>	<i>Salary</i>	<i>No. Staff</i>	<i>Total Salary</i>
Sr. Scientist	90,000	1	90,000
Industrial Hygienists	70,000	1	70,000
Sr. Statistician	90,000	1	90,000
Inspectors	70,000	2	140,000
Sr. Research Scientist	70,000	1	70,000
Clerical	45,000	1.5	67,500
		Total	\$527,500

Notes:

In addition to labor costs, estimated subcontracting costs are \$700,000.

The estimated budget to contract out development of (1) an integrated environmental database, (2) full mapping capabilities and (3) populating the database is \$700,000. Hardware expenses are estimated at \$160,000.

3. Communications and Outreach

- Oversight of Communications Consulting Firm
- Press Responses
- Hearings
- Fact Sheet Development and Dissemination
- Coordination with Community Representatives
- Community Presentations and Meetings
- Planning Efforts (Intra and Inter-agency)
- Medical Provider Communications

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<i>Title</i>	<i>Salary</i>	<i>No. Staff</i>	<i>Total Salary</i>
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Communications Expert	60,000	1	60,000
Public Relations / Writer	50,000	1	50,000
Graphic Artist	40,000	1	40,000
Clerical	40,000	2	80,000
		Total	\$230,000

Note:

This budget request assumes an outside firm will be retained per the draft March 11 "Mission Assignment to FEMA", which calls for (1) \$520,000 for establishing Clearinghouse to respond to community concerns and (2) \$355,000 for a coordinated public information campaign.

5/31/2002 If a Communications firm is not retained under the FEMA funding, an additional \$500,000 for that purpose is requested.

4. Environmental Sampling of WTC Site

- Water quality monitoring at Ground Zero (weekly)
- Water quality monitoring in Lower Manhattan (weekly)
- Radiation surveys ground zero and perimeter

<i>Title</i>	<i>Salary</i>	<i>No. Staff</i>	<i>Total Salary</i>
APHS (Supervisor)	80,000	0.5	40,000
Public Health Sanitarian	70,000	1	70,000
		Total	\$110,000

212 696-6763

ATTN: R. MARGARET

Reimbursement for HEPAvac, Air Purifiers, and Air Conditioners (As of March 15, 2002)

1. Call FEMA to Register 1-800-621-3362
2. Tell them you want to be reimbursed for a HEPAvac, Air Purifier and/or Air Conditioner
3. FEMA will pass this information on to the New York State Individual & Family Grants (IFG) program
4. The IFG will send you some forms within 2 weeks.
5. Fill out the forms and send 2 other documents:
 - a. Letter from insurance company denying coverage (when you call FEMA they will ask if you have insurance)
 - b. Original receipt of the item purchased
6. The IFG will send you a check.

REMEMBER: You have to purchase the item first. FEMA & IFG will not provide funding to purchase these items. Red Cross and other agencies are no longer providing these either.

NOTE: Air Conditioners are reimbursable, but there is a limit to how much each household will be reimbursed (they won't say what this figure is).