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NO. 377 P. 5

FEDERAL EMERGENCY MANAGEMENT AGENCY PROJECT WORKSHEET - Damage Description and Scope of Work Continuation Sheet				O.M.B. No. 3067-0151 Expires April 30, 2001
DECLARATION NO. FEMA- 1381-DR- NY	PROJECT NO. HZMAT-8	FIPS NO. 081- 81000- 28	DATE May 16, 2002	CATEGORY B
APPLICANT Department of Environmental Protection (DEP)		COUNTY New York		
This program includes three components, which are described below. A. Cleaning Contracts: NYC DEP will procure services of NYS DOL licensed contractors to perform clean-up activities at residential buildings in Lower Manhattan south of Canal Street. A scope of work for these cleaning activities is included in Attachment D. There will be one contractor for each of the four zones, and the contracts will be in force for eighteen consecutive months. NYC DEP will require each building owner and apartment resident to sign a right-of-entry and hold harmless agreement as approved by FEMA. The right-of-entry agreement must contain a provision on possible third-party insurance coverage. Please refer to the FEMA-State agreement, Exhibit B, paragraph 4, (included as Attachment G) for further information on this issue. B. Air Monitoring and Sampling: NYC DEP will procure services of NYS certified consultants to coordinate, supervise, and conduct air monitoring and sampling at apartments before, during, and after cleaning. A scope of work for these services is included in Attachment E. There will be one air monitoring and sampling contractor per zone, and the contracts will be in force for eighteen months. The applicant will be solely responsible for ensuring compliance with all applicable local, state and federal regulations. C. Call Center Service: NYC DEP will procure the services of a vendor to work with the USEPA to provide a call center service. This service will be used to answer calls from residents with requests for cleaning and monitoring and to gather information regarding the cleaning and testing of residential units. This contract will be in force for twelve months. A scope of work for this service is included in Attachment F. Attachment A shows the cost estimate for the combined cleaning and testing services. Attachment B includes the cost estimate for requests for indoor testing alone. Attachment C shows the cost estimate for the call center service. PROCUREMENT DEP has determined that it does not have the adequate resources to perform the hazardous materials cleaning and air monitoring services required after the disaster. The scale of the event has created an immediate and serious need for contractors that cannot be met through normal procurement methods. Using the emergency procurement rules found in Section 315 of the NY City Charter and Section 3-08 in the PPB Rules, DEP will select the services of four cleaning contractors, four air monitoring contractors, and one call center contractor through an expedited competitive sealed bid. The Declaration of Emergency issued by the DEP Commissioner concerning this program is included as Attachment H. ELIGIBILITY The work is found eligible under FEMA Category A - Debris Removal. According to the Public Assistance Guide (FEMA 322, p. 46), "if debris on private business and residential property is so widespread that public health, safety, or the economic recovery of the community is threatened, the actual removal of debris from the private property may be eligible." FEMA has determined that the removal of WTC debris from the interiors of private buildings is eligible because the debris is a potential environmental and health threat for the residents and workers in Lower Manhattan. Furthermore, the debris is also a threat to the economic recovery of the area as people may be reluctant to live and work in a contaminated area. The environmental, health, and economic threat posed by the debris is documented in a letter dated _____ and signed by the Commissioners of DEP and DoH and the Deputy Mayor of Economic Development (see Attachment I). Furthermore, the USEPA has indicated in a letter dated _____ that the debris in the interior of residential units may pose a potential threat (Attachment J). FEMA REVIEW - INVOICES FEMA staff has not reviewed any invoices or other forms of cost documentation, as contracts have not yet been awarded as of the date of this project worksheet. The applicant is responsible for maintaining all documentation. ATTACHMENTS SCANNED INTO NEMIS: A. Cost estimate for indoor cleaning and testing B. Cost estimate for indoor testing alone C. Cost estimate for call center service D. Scope of work for cleaning contracts E. Scope of work for air monitoring and sampling contracts F. Scope of work for Call Center contract G. FEMA-State Agreement, Exhibit B H. Declaration of Emergency I. Letter to FEMA from DEP, DOH, and Mayor's Office of Economic Development J. Letter to FEMA from USEPA				
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