



Federal Emergency Management Agency
FEMA-State Disaster Field Office
80 Centre Street, 3rd Floor
New York, NY 10013
FEMA-DR-1391-NY

Wednesday, January 23, 2002

Mike Gilsenan
Department of Environmental Protection

Mike,

I'm following up on our January 16th meeting regarding project worksheets for the Haz-mat section of the DEP. Per our discussion at the end of the meeting, I'm sending you a list of information that FEMA is still missing. Please contact me at 202-441-8564 or stanley.stemp@fema.gov if you have any question.

1. Force account equipment summary. This is the equipment owned by the DEP that was put into use for emergency purposes. A good example is vehicles used for transportation of personnel and/or supplies. I believe Virginia said she had the template. Don't worry if you can't assign an equipment rate to every item; we can take care of that here.
2. A short description of how the two toxic vapor analyzers were used for emergency purposes. Please mention the type of backup documentation (usage logs, for instance) that you have. Finally, tell us the date when the equipment will no longer be in use for WTC-related emergency purposes (a general estimate is fine).
3. Please provide any draft contracts you have in order for us to begin writing the necessary project worksheets. We can attach the signed copies at a later time. Also, do you still expect the Pednault, Fiber Control, and ACS contracts to be signed in a few days?

I would like to set Tuesday, January 23 as an initial due date for the force account and vapor analyzer information. We can send someone to pick up the draft contracts as soon as tomorrow. Please let me know if you think they will be ready.

Thank you,
Stan Stemp
FEMA Project Officer

Cc: Joe Terracciano, DEP



FEDERAL EMERGENCY MANAGEMENT AGENCY

DR-1391-NY
DISASTER FIELD OFFICE
Lefkowitz State Office Building
3rd Floor
80 Centre Street
New York, New York 10013

Public Assistance Fax: (212) 667-8987

MF/EC
Pls find someone
from your staff (Howard?)
compile info that is needed
by FEMA. So far they have
been very good in responding
This is important as we
have a chance to re-comp
some monies
Thurs
MD
1/24/02

FAX TO: <i>Mike Silsman</i> <i>DEP</i>	FROM: <i>Ston Stomp</i> <i>FEMA</i>
SUBJECT: <i>Request for information</i>	DATE: <i>1/23/02</i>
FAX NUMBER: <i>718-595-4422</i>	NUMBER OF PAGES, INCLUDING COVER: <i>2</i>
COMMENTS: <i>VS</i> <i>Pls call Ston</i> <i>re Attached - he called today</i> <i>Thurs with Hozmst</i> <i>MM</i> <i>1/28/02</i> <i>I sure you need to</i>	

Revised: 11/30/01