



ROSE MARABETTI
DIRECTOR
ENVIRONMENTAL ECONOMIC DEVELOPMENT ASSISTANCE UNIT
BUREAU OF AIR, NOISE & HAZARDOUS MATERIALS
59-17 Junction Blvd., 11th floor
Corona, New York 11368-5107
Office: (718) 595-4541
Fax: (718) 595-4422
E-Mail: rosein@nysnet.net

10/17/01

(2 pages
with cover)

To: Reggie Colletta
Queens Borough Hall
(718) 286-2899 FAX
(718) 286-2650 TEL

Re: Air Quality Information near the WTC

Reggie-

I hope this additional information will help your daughter. Please have her call me, if more is needed. Everyday there is new information.

Take care.

Rose

*D.E.P.**10-17-01**To: ROSE MARABETTI,**From: SAVERN ROLLINS*

*This is from the FBI Advisory on
suspicious letter or package I am using
this on.*

FBI Advisory

Possibly
Mailed from a
Foreign Country
Excessive Postage

No Return Address
Restrictive Markings

PERSONAL

**If you receive a suspicious
letter or package**

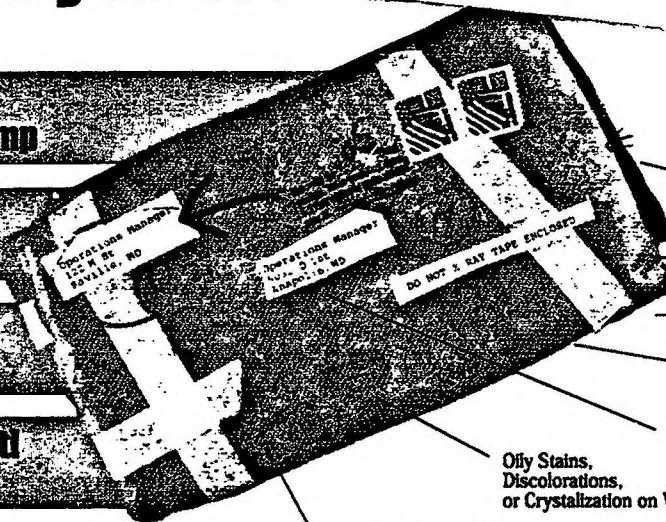
What should you do?

**1 Handle with care
Don't shake or bump**

**2 Isolate and look
for indicators**

**3 Don't Open, Smell
or Taste**

**4 Treat it as Suspect
Call 911**



Misspelled Words
Addressed to Title Only
or Incorrect Title
Badly typed or written

Protruding Wires

Lopsided or Uneven

Rigid or Bulky

Strange Odor

Wrong Title with Name

Oily Stains,
Discolorations,
or Crystallization on Wrapper

Excessive Tape or String

If parcel is open and/or a threat is identified...

For a Bomb

Evacuate Immediately
Call 911 (Police)
Contact local FBI

For Radiological

Limit Exposure - Don't Handle
Distance (Evacuate area)
Shield yourself from object
Call 911 (Police)
Contact local FBI

For Biological or Chemical

Isolate - Don't Handle
Call 911 (Police)
Wash your hands with soap and warm water
Contact local FBI



Police Department _____

Fire Department _____

Local FBI Office _____

(Ask for the Duty Agent, Special Agent Bomb Technician, or Weapons of Mass Destruction Coordinator)



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10/17/01

To: Mrs. Mary Colletta

(212) 267-9351 FAX

(212) 227-0347 X 230

Re: AQ Investigators + Contractors

Marg-

Please give Penny Theodorely a call to confirm the certification of ATI. Her number is (718) 595-3657.

Also, please check the website, call NYSDOL and check out the EPA # for air quality readings.

And, please feel free to call with any further questions.

Rose Marabetti



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(2 pages
with
copy)

10/19/01

To: Mr. Fred Edmond - WTC DEP/BEE
110 Maiden Lane Walk-In
(212) 509-7544 (Fax of EDC)
(212) 482-1320/1918 (Tel. of Con Edison)

Re: Walk-In Table Schedule for week of 10/22-10/27

Fred -

Thank you for working with us and taking
the Saturday. It's appreciated.

Please have a lovely weekend.

Rose

(F)

Schedule for Week of 10/29 - 11/3/01

Walk-In Center at 110 Maiden Lane - Near WTC Area

<u>Mon.</u> 10/29	<u>Tues</u> 10/30	<u>Wed.</u> 10/31	<u>Thurs.</u> 11/1	<u>Fri.</u> 11/2	<u>Sat.</u> 11/3
Rose M. 9-6:00 PM	Bruce Mc 9-6:00 PM	Savern R. 9-6:00 PM	Savern R. 9-6 PM	Kawn E. 9-6 PM	Fred E. 9-3:00 PM

Rene Marabetti (Floater) (212) 482-1320/1319/1318 (Con Edition phone)
Tiekeria Moore (as needed) (212) 509-7544 (FAX - EDC)

EXTS. 595-
Rose - X 4541
Bruce - X 4454

Kawn - X 4394
Savern - X 4436

Tiekeria - X 4455
Fred - X 6949

(K) 10/26/01



ROSE MARABETTI
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Fax: (718) 595-4422
E-Mail: rosemar@dep.state.ny.us

(2 pages
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10/19/01

To: Mr. Fred Edmond - NYC DEP/BEE
110 Maiden Lane Walk-In
(20) 509-7544 (Fax of EDC)
(20) 482-1320/1918 (Tel. of Con Edison)

Re: Walk-In Table Schedule for week of 10/22-10/27

Fred -

Thank you for working with us and taking
the Saturday. It's appreciated.

Please have a lovely weekend.

Rose

9/22/01

WTC folder

called mg- X4543
left fax int's kin

To: Andy Confrontine
USEPA

(732) 321-4425 FAX

(732) 689-0017/906-6827 (TEL)

From: Rose Marabetti
NYC DEP

(212) 482-1320 (Walk-In Center
110 Maiden Lane)

(718) 595-4541
(office)

Mr. Confrontine -

Here is the approved "NYPD Guide for Contractors
& Building Personnel" to obtain access to
building, as given to me by the Economic
Development Corp. (EDC),

If you have any questions, please call the
above number or call EDC at (212) 509-
7549/7537/7486.

I trust all will go well. Rose Marabetti
cc: Michael Gilson, ASST. Commr, BEC-DEP

NYPD Guide for Contractors and Building Personnel

Initial Procedure to Obtain Access:

Building owner with proof of ownership of building or right to occupy same (e.g. deed, ground lease) or building manager with management agent registration or other proof of authority to act on the owner's behalf must meet with contractor and together go to NYPD access van at Broadway and Fulton Streets. Owner, manager and contractor must also have personal photo identification. All must speak to NYPD inspector in charge, present personal ID and building credentials. Owner or managing agent will be required to sign a police release form issued by NYPD whereby owner assumes liability for the building, its contents and occupants. Upon NYPD satisfaction of proof of ownership/management authority and all photo ID, NYPD may, in its sole discretion, make arrangements with the owner and contractor and NYPD to establish a checkpoint and time for access for contractor and its crew.

Work Crew Access Procedure:

The contractor is responsible for assembling the entire work crew at the established checkpoint at the appointed time.

Each crew member must have its own photo ID, and ID establishing its employment by the contractor (including social security number).

Once NYPD has inspected and approved all ID, NYPD will escort the contractor and the entire crew to the building.

This Work Crew Access Procedure will be repeated each day access is required.

Procedure for Contractor Vehicles for Work Crews and Equipment:

The contractor is responsible for assembling all vehicles requiring access for the workday at South and Pike Streets. Contractor's crew chief will then go to the access van at Broadway and Fulton Streets and notify the NYPD inspector in charge that all vehicles are ready and waiting at South Street.

The crew chief will then ride with NYPD to South and Pike Streets where all vehicles will be inspected and all personnel ID will be checked. Upon NYPD's satisfactory inspection and approval of all vehicles and personnel, NYPD will escort the contractor's vehicles to a checkpoint at the perimeter of the restricted area. Any other personnel joining the crew at that time will have to present proper ID at that point. Contractor may be required to undergo another overall vehicle and ID check at that time. Once NYPD is satisfied and clears the vehicles and personnel for admission into the restricted area, NYPD will escort the contractor vehicle(s) to the worksite. This procedure must be followed each and every time the contractor requires vehicular access to the site.

CONTRACTORS MUST HAVE SUCCESSFULLY COMPLETED NYPD'S INITIAL PROCEDURE TO OBTAIN ACCESS BEFORE WORK CREW AND VEHICLE ACCESS WILL BE PERMITTED!



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5 copies of the fax
was received
✓

10/17/01

(2 pages)
includes
cover

To: Savern Rollins
DEP Desk - 110 Maiden Lane
(212) 509-7544 (FAX-EDC)
(212) 482-1320 (Tel-Con Edison)

Re: Some Way to Identify a Suspicious Package

Savern-

As I mentioned, here are some Talking points
should you be asked about how to identify
a suspicious-looking package. Hopefully, I
will be able to fax more info. to you
tomorrow.

Also, please let me know what days are good
for you to work down town next week. Mike,
at this time, wants it covered. Thank you, Rose

Savarn's folder

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E-Mail: rosem@nysenet.net

10/17/01

*(2 pgs)
includes
color*

To: Savarn Rollins
DEP Desk - 110 Maiden Lane
(212) 509-7544 (FAX-EDC)
(212) 492-1320 (Tel-Con Edison)

Re: Some Ways to Identify a Suspicious Package

Savarn-

As I mentioned, here are some Talking points should you be asked about how to identify a suspicious-looking package. Hopefully, I will be able to fax more info. to you tomorrow.

Also, please let me know what days are good for you to work down next week. Mike, at this time, wants it covered. Thank you, Rose

5/17

Ms Green

Air Code

① We regulate them -

Air Filters -

Certain problems -

② odor - Keated in their
ones - out of the windows
blow out of

Individual Room -

Keated as possible
by Technology - should
be fully controlled -

blows from equipment

Two types - don't have
Unk Remt. ①
a Cert. of Oper. ②

(don't have it)

A citation for not
having - (Regulation)
etc.

Excesses made & how
can be fixed -

AirCote

fully controlled as
possible based on the
Technology.

Under State Reg. as well
- did follow their rep
A, B, C, D

beryllium - prohibited

Charged accordingly & State
Reg. -

We follow suit with
State rep -

Every 3 years "renewal"

"
Threshold "local limits"
" Act. for fleets -

Has been problems at times -
of the little jewels have
closed down.