



**Department of
Environmental
Protection**

59-17 Junction Boulevard
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Commissioner**

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Deputy Commissioner**

**Bureau of
Environmental Compliance**
Tel (718) 595-4418
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To: Building Owners

From: R. Radhakrishnan, P.E.

Date: September 14, 2001

Subject: Clean-up of Asbestos-containing Material

Building owners or their representatives instituting clean-up activities of areas affected by the World Trade Center attack should follow these procedures:

1. Minimal dust accumulations (light coating) can be cleaned using wet methods and/or vacuums equipped with HEPA filters.
2. HVAC-system filters should be replaced prior to re-occupancy.
3. Accumulations of dust that include pieces of debris must be sampled by a NYC- DEP certified investigator or NYS- DOL inspector to determine whether the material is asbestos-containing material (ACM) or it may be assumed to be ACM. Wipe sampling and/or micro-vacuum sampling are not recognized methods for asbestos sampling and should not be used. Bulk sample analysis (PLM) must be performed by laboratories with ELAP accreditation.
4. Only individuals certified by the NYC-DEP as asbestos handlers can handle dust and debris accumulations identified to be ACM or asbestos-contaminated objects. ACM is any material containing more than one percent asbestos. All work shall be performed in accordance with Title 15, Chapter 1 of the Rules of the City of New York.
5. Emergency telephone notification must be provided to the Department. The telephone notification must include the name affiliation, and telephone number of the caller; the exact location including street address, floor, and surface types to be cleaned; the name, address, and telephone number of the NYS DOL licensed asbestos contractor handling the material; and the starting date. The Asbestos and Lead Control Program (ALCP) may be reached via (718) DEP-HELP (24 hrs/7days).
6. A scope-of-work including the information outlined in number 3 above and the procedures to be employed should be faxed to the ALCP at fax number (718) 595-3744 or (718) 595-3648. The Department will review plans, provide assistance, and offer recommendations. Our staff will be available to answer your questions from 8:00 a.m. to 8:00 p.m. seven days per week. A field office has been set up to expedite on-site assistance if necessary.
7. Remote showering units shall be acceptable. The area where the installation is proposed shall be pre-cleaned using wet wiping and/or HEPA vacuuming procedures. The location of the unit shall be specified in the scope of work

(over)



submitted to the DEP. The unit should be set up so as to avoid tracking of materials into already cleaned areas.

8. Isolation barriers shall be installed between unaffected areas and areas to be cleaned.

9. A third party, who is independent of the asbestos abatement contractor, must perform air sampling and analysis. Any person(s) who conducts sampling must possess a valid NYS Asbestos Project Air Sampling Technician Certificate. Air sampling must be performed in accordance with the requirements set forth in Title 15, Chapter 1 of the Rules of the City of New York.

10. An "Asbestos Inspection Report" form, ACP 7, shall be submitted directly to the DEP within one-week. The ACP 7 must list the emergency clean up quantities in item 30.

11. Please note, the disturbance/ removal of in place material in the work place is not permitted during clean-up activities unless the Department specifically determines the need to abate damaged in place as part of the clean up. The emergency phase of the project must be completed prior to in place ACM abatement.

If you have any questions or require clarification, please do not hesitate to call the Department at (718) DEP-HELP (24 hrs/7days).

**conEdison***a message from* **Con Edison**

IMPORTANT INFORMATION FOR RESIDENTS AND BUSINESSES IN THE LOWER MANHATTAN AREA

Con Edison has worked hard to restore electric service to your premises. We appreciate your patience during this time but we need your further cooperation. Our immediate goal is to provide at least temporary service for all affected customers, and it may be some time before permanent repairs can be completed. It is imperative that all customers make every effort to conserve electricity in their homes or businesses so that these temporary repairs will not be overburdened. Here are some practical and inexpensive ways to reduce your electricity usage and help in this effort.

LIGHTING

- Use only essential lighting. Where possible, replace incandescent bulbs with lower-wattage energy efficient bulbs.
- Turn off incandescent lights when you leave the room. Only turn off fluorescent lights if they will not be needed for longer than 15 minutes—they use as much energy to restart as they do to remain lit for 15 minutes.

COOLING AND HEATING

- Use air conditioning only if necessary for your health.
- Close drapes or blinds to keep your rooms cooler.
- If space cooling is needed, try using a room fan which uses much less electricity than even the most efficient air conditioner.
- Use electric heat sparingly.
- Avoid running hot water. Fill the basin, rinse dishes in cold water, take a quick shower. Use lower temperature settings if you have that control.

APPLIANCES

- Set your refrigerator temperature control to an acceptable setting. Ideally, your refrigerator temperature should be between 36 and 38 degrees, but 40 to 42 degrees will keep food fresh.
- Using cool water settings when you do laundry will save on the electricity used to heat water. Try to do fewer large loads instead of several small loads.
- Only run the dishwasher for a full load. Use the energy saving setting available on most dishwashers. Open the dishwasher after the final rinse cycle and let the dishes air dry.
- Use the microwave instead of the electric stove or oven.
- Put away the hairdryer, lighted mirror, and electric toothbrush for the time being.
- Limit television and computer usage.

SET AN EXAMPLE

- Talk to your family members and neighbors about these energy-conserving measures.

A NYC business post has been established at 80 Pine Street, and Con Edison representatives are on hand to assist customers and answer questions.

THANK YOU FOR CONSERVING ENERGY AND HELPING US TO RESTORE SERVICE TO ALL OUR CUSTOMERS.

**Services and Business Assistance Center
80 Maiden Lane
Resource Contacts**

Continuous Updates

www.nyc.gov

Business Assistance Hotline

718-403-2220

Building Status/ Access

The area east of Nassau / Broad Street will be open Monday morning (9-17-01). Information on additional openings is not yet available.

Check local media, www.nyc.gov or call the Business Assistance Hotline listed above for updates

Office Space and Business Services

Real Estate

Submit e-mail to spacebank@rebny.com to request assistance with specific real estate needs. Hotline 212-621-9502/9517 or 212-952-7621

Business/Relocation Hotline

718-403-2220

Financing Assistance

www.nycif.org

Walk-in Business Services

633 3rd Avenue, Empire State Development Corporation

NYC Dept. of Environmental Protection Hotline (Air, Water, Noise, and Hazardous materials)

(718) DEP-HELP (337-4357)

NYC Dept. of Buildings (212) 871-9438

NYC Dept. of Health (212) 447-2676

FEMA (Federal Emergency Management Agency)

1-800-462-9029

Pets/Residential Inquiries (212) 876-7700

September 17, 2001

9/16/01 Helpful Contact Information

✓ RELOCATION & BUSINESS ASSISTANCE
718 403-2220

✓ REAL ESTATE SPACEBANK @ REBNY.COM

+ FEMA 1800 462-9029

+ DEPT & Bldgs. 212 871-7438

- PETS/RESIDENTIAL INQUIRIES 212 876-7700

✓ WEBSITES NYC.GOV.

Dept. of Health
+ (212) 441-2676

✓ SBA/EMPIRE STATE BUSINESS ASSISTANCE

WALK-INS 633 Third Avenue

Electricity On/Off

- ⑧ City Hall - in service
- ⑭ Battery Park City - 78 bldgs. - out of service
- ⑮ Cortlandt - out of service 210 bldgs.
- ⑰ Bowling Green - in service
- ⑳ Fulton - out of service 291 bldgs.
- ③④ ~~27~~ Park Place - out of service 505 bldgs.
- ③⑦ WTC - out of service.
- ③⑧ ~~34~~ Park Place - out of service
- ②② Canal St. - in service

Power On

Murray → Thomas St.

Bray → West St
(energized)
next target area

110 William St.