

**DEPARTMENT OF ENVIRONMENTAL PROTECTION
BUREAU OF ENVIRONMENTAL COMPLIANCE**

WEEK: MONDAY - FRIDAY
4/29 - 5/3/02

UNIT: ENV. ECONOMICS DEV. ASSTNCE
TITLE: CITY SEASONAL AIDE
DIST #: 5005

The undersigned certify that they were present and engaged in the business of the office during the hours placed opposite their respective names.

NAME	ARR	SIGNATURE	LUNCH OUT IN	DEP	SIGNATURE	REMARKS
MON 4/29/02						
GRACE, TIEHESIA	8:00	<i>[Signature]</i>	2:20 3:30	5:15	<i>[Signature]</i>	
TUES 4/30/02						
GRACE, TIEHESIA	8:30	<i>[Signature]</i>	1:30 2:30	6:30	<i>[Signature]</i>	
WED 5/1/02						
GRACE, TIEHESIA		<i>[Signature]</i>			<i>[Signature]</i>	A-L
THUR 5/2/02						
GRACE, TIEHESIA	8:30	<i>[Signature]</i>	1:30 2:30	6:30	<i>[Signature]</i>	
FRI 5/3/02						
GRACE, TIEHESIA	11:05	<i>[Signature]</i>	NOLW	5:30	<i>[Signature]</i>	5:30 <i>[Signature]</i>

Supervisor initials required for other than scheduled work hours.

Certification of Accuracy

Rose Marabetti
Supervisor Signature

DEPARTMENT OF ENVIRONMENTAL PROTECTION
BUREAU OF ENVIRONMENTAL COMPLIANCE

WEEKENDING: May 4, 2002

SECTION: ENV. ECONOMICS DEV. ASST.

DISTRIBUTION NO: 1601 & 5005

The undersigned certify that they were present and engaged in the business of the office during the hours placed opposite their respective names.

FULL TIME

NAME	ARR	SIGNATURE	LUNCH OUT IN	DEP	SIGNATURE	REMARKS
MONDAY 5/27						
DIST# 1601 ELLIS, KAREN						SL
MACDONALD, BRUCE	9:30	BMR	1:30 2:30	5:30	BMR	7
TUESDAY 5/28						
DIST# 1601 ELLIS, KAREN	9:15	Kellie	1:00 2:30	5:15	Kellie	7
MACDONALD, BRUCE	11	BMR	2 3	7	BMR	7
WEDNESDAY 5/29						
DIST# 1601 ELLIS, KAREN	11	Kellie	2 3	7	Kellie	7
MACDONALD, BRUCE	11	BMR	1:30 2:30	7	BMR	7
THURSDAY 5/30						
DIST# 1601 ELLIS, KAREN	11	Kellie	1 2	7	Kellie	7
MACDONALD, BRUCE	9:45	BMR	1:45 2:45	5:45	BMR	7
FRIDAY 5/31						
DIST# 1601 ELLIS, KAREN						
MACDONALD, BRUCE	11	BMR	2 3	7	BMR	7

out
office

office

office

Supervisor's initials required for other than scheduled work hours.

Certification of Accuracy

Rose Marabetti
Supervisor's Signature

**MANAGERIAL
TIME RECORD**

**THE CITY OF NEW YORK
DEPARTMENT OF ENVIRONMENTAL PROTECTION
WEEKLY TIME SHEET**

NAME Rose Marabetti
WEEK ENDING (SATURDAY) 5/4/02
S.S.# P11

BUREAU BEC
DIVISION EEDAU

CHARGES TO LEAVE BALANCES

DAY	ARRIVE	DEPART	NO. HOURS WORKED
^{4/28} SUNDAY			
^{4/29} MONDAY	11:00	7:00	7
^{4/30} TUESDAY	11:00	7:00	7
^{5/1} WEDNESDAY	9:45	8:30	9 3/4
^{5/2} THURSDAY	10:20	3:00	5
^{5/3} FRIDAY	8:30	5:15	7 3/4
^{5/4} SATURDAY			
TOTAL			<u>36 1/2</u>

ANNUAL LEAVE	SICK LEAVE	OVERTIME	REMARKS
			<u>Hotline</u>
			<u>Hotline</u>
			<u>LIC-DEC</u> <u>mtg</u>
			<u>Hotline's leave</u> <u>3:45 Albany</u>
			<u>in Albany's leave</u> <u>5:15 train to</u> <u>NY</u>

I HEREBY CERTIFY that the time shown above, correctly represents my attendance for the indicated week.

EMPLOYEE'S SIGNATURE Rose Marabetti
DATE 5-5-02 BM

DIVISION OR BUREAU HEAD _____ AGENCY HEAD _____
DATE _____ DATE _____

INSTRUCTION:

ORIGINAL (TIMEKEEPER)