

Friday 15 of Mar 2002, Mayor Office

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**THE CITY OF NEW YORK
OFFICE OF THE MAYOR
NEW YORK, N.Y. 10007**

Date : 03/15/02

To : fax- Bob Avaltroni

From : Ilan, Lee

Phone number :(212) 788-2929

Department : EnvCoord

Fax number : 917185954544

Total number of pages : 5

Subject: Lower Manhattan Task Force

Dear Colleagues-

Attached please find the write-up of the tasks and committees that emerged from Wednesday's Task Force meeting. Please review it, make note of the action items and committees that involve your agency, and take appropriate action.

Thank you,
Lee

*Ms. Lee Ilan**Senior Environmental Planner**Mayor's Office of Environmental Coordination**100 Gold Street, Room 2605**New York, NY 10038***CONFIDENTIAL NOTICE:**

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URL: www.nyc.gov/html/moec

Lower Manhattan Task Force: To-Do's and Work Groups

All agencies – by Monday, 18 March

- Submit agency requests for FEMA funding for resources needed to participate in Task Force activities to Sam Benson at OEM (sbenson@oem.nyc.gov)
- Provide brief information on your agency's operational involvement with post 9-11 activities to Sam Benson at OEM (sbenson@oem.nyc.gov)
- Include a list of what data and resources you have
- If a City agency, check that your information is the same as reported in the Mayor's Management Report (MMR)

Next Meeting of Full Task Force – Weds. 20 March, 2:30 pm: 100 Gold St, 2 floor, Manhattan Rm
(let Lee know if you need to be conferenced in lilan@cityhall.nyc.gov)

Work Groups

Legal Group – coordinated by Lai-Sun Yee (lyee@oem.nyc.gov) at OEM

Participants: General Counsels at OEM, Law Dept, DEP, DOH, DOB, HPD, NYCHA, DOS, FDNY, EPA, OSHA, DEC

Issues to examine:

- Summary of agencies' authority
- Access
- Enforcement authority
- Compelling/doing repairs
- What information and relationships do agencies have
- Agencies' requiring, receiving, and disclosing information
- Access to terraces
- Jurisdiction for cleaning
- Definition of hazardous material
- Items for FEMA scope of work

Site Operations – coordinated by Health/Safety Steering committee through Bob Adams at DDC (adamsr@ddc.nyc.gov) or Sam Benson at OEM (sbenson@oem.nyc.gov)

This group is already running and has regular meetings

Issues to examine:

- Forward any issues for FEMA scope of work to OEM

EPA Indoor Air Task Force and Work Group – coordinated by EPA ()

This group is already running and has regular meetings – next ones: Work Group- 21 March, 10am;
Task Force- 25 March, 10am

Issues to examine:

- guidelines, not regulatory process for
 - standards
 - benchmarks
- chemicals of concern (*The sub group examining this topic is already running and has regular meetings/calls – next one: 18 March 2 p.m., conference call 202-260-1015, access code 4603#*).
- what's not of concern and why

efficacy and safety of cleaning

Items for FEMA scope of work

Business Group – coordinated by D/M Econ Dev through Laurel Blatchford
(lblatchford@cityhall.nyc.gov)

Participants: EDC, D/M Econ Devel, DBS, LMDC

Health Effects Group – coordinated by DOH through Jim Miller (jmiller@health.nyc.gov)

Participants: City DOH, HHS, OSHA, ATSDR, CDC, PESH, FDNY, NIOSH, State DOH

Issues to examine:

Registries

Studies

“science” – what can and can’t it do?

Summarize data

Interpret data

Recommend testing?

Recommend cleaning?

Prioritize geographic areas for any testing/cleaning

Criteria for cleaning companies

Items for FEMA scope of work

Buildings Group – coordinated by Sam Benson at OEM (sbenson@oem.nyc.gov)

Next meeting – Monday, 18 March, 9 am at OEM, 11 Water Street in Brooklyn

Participants: OEM, DOB, DOH, NYCHA, HPD, DEP, DCAS, MOO, Landmarks, DOITT

Issues to examine:

Inventory of buildings

Current status of structures

Destroyed

Damaged

Debris

Not reinhabited?

Summary of sampling and clean-up information for each building

Indoor cleaning recommendations

Data presentation

Items for FEMA scope of work

Public Confidence/ Outreach/ Media Group – coordinated by D/M Econ Dev through Laurel Blatchford (lblatchford@cityhall.nyc.gov)

Next meeting – Monday, 18 March, 2 pm at 100 Gold Street, 2 Floor, Manhattan Room

Participants: D/M Econ Dev, Mayor’s Press Office, CAU, DOH, ATSDR, DOT, DEP, EPA, OSHA, MOO, Port Authority, Intergovernmental, DOITT

Issues to examine:

Respond to complaints/testimony

Press announcements

Timing

One place for information

Web site

Public participation

Data presentation

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Air quality index?

Items for FEMA scope of work

Diesel Emissions Reduction -- coordinated through DEC/MOEC

Participants: DEC, MOEC, City DOT, DDC, DEP, OMB, EPA, NESCAUM

This group is already running.