



The City of New York
Department of Environmental Protection

59-17 Junction Boulevard
 Corona, New York
 11368-5107

Joel A. Miele Sr., P.E.
Commissioner

Robert C. Avaltroni
Deputy Commissioner
 Bureau of
 Environmental Compliance
 Tel (718) 595-4418
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FAX

*Took 8 HESA VAC
 Trucks
 commenced
 activity at
 Stock Exchange
 9/14*

DATE: 9/14/01

SEND TO FAX #: 732-321-4425

DELIVER TO: Bruce Gregg and
 Andy Confrontine

Sprague

FROM: Robert Avaltroni

TELEPHONE #: 718-595-4418

OF PAGES FOLLOWING 1

COMMENTS:

**PLEASE CALL ME AS SOON AS POSSIBLE
 CONCERNING YOUR OFFER.**



www.ci.nyc.ny.us/dep

(718) DEP-HELP

NEW YORK CITY
DEPARTMENT OF ENVIRONMENTAL PROTECTION

NOTICE TO BUILDING OWNERS
LOCATED SOUTH OF 14TH STREET, MANHATTAN

Building Maintenance Issues Involved in Reopening Buildings Closed Since Tuesday

- **Air Circulation Systems:** Building owners are advised that air circulation systems not operated since Tuesday must have their filters replaced before the system is restarted. Systems should be run on a recirculated air setting and not on fresh air.
- **Asbestos or other Hazardous Materials situations:** All issues regarding air asbestos and/or hazardous material clean-up should be directed to the Department of Environmental Protection's complaint center at 1-718 DEP-HELP (337-4357). Help center operators will refer your call to Asbestos and Hazardous Materials staff from 8:00 a.m. to 8:00 p.m. every day including weekends until such time as the Mayor's office declares the emergency over. Staff will review each case individually and verbally approve clean-up activities--paperwork to follow. Emergency situations which arise outside of these time frames will be handled by help center staff taking down the caller's name and contact phone number and notifying personnel on stand-by who will then contact the caller directly.
- **Water tanks:** Building owners are advised that water tanks not operated since Tuesday must be completely drained from the cellar, flushed, cleaned and refilled before having the building reoccupied. You should contact the water tank cleaner who normally performs this yearly operation for you to arrange for this cleaning.
- **All other water pressure, sewage, noise and air quality complaints** should be directed to 1-718-DEP-HELP.