



**Department of
Environmental
Protection**

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**Christopher O. Ward
Commissioner**

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Deputy Commissioner**

**Bureau of
Environmental
Compliance**

11/20/01

Mr. John Liszczak
NYC DOT
Fax: (212) 442-7252

Subject: Sidewalk closures

Dear Mr. Liszczak:

This is in reference to our earlier conversations regarding sidewalk closures in the WTC vicinity in order to facilitate the cleaning of exterior debris. The cleaning program resulted from multiple agency cooperation and coordination for the removal of debris from the collapse of the WTC.

We hereby request a waiver of fees related to the sidewalk closures. The NYC DEP has emergency contracts with three contractors for the removal of debris and is responsible for coordination and oversight of the exterior cleaning program.

If you have any questions or require additional information, please do not hesitate to call me at (718) 595-3718.

Sincerely,

R. Radhakrishnan, P.E.
Director
Asbestos Control Program



www.nyc.gov/dep

(718) DEP-HELP

MAY-02-2002 14:13 FROM DEP LEGAL

TO 4544

P.02/02

TO: FEMA

Dear _____:

The collapse of the World Trade Center (WTC) towers on September 11, 2001 resulted in the depositing of dust and debris on and/or in many buildings in lower Manhattan. Recent inspections of buildings near the WTC site have revealed that, while many buildings are now free of debris, other buildings still have visible deposits of material from the WTC collapse.

The City of New York believes that it is in the public interest to remove this material from buildings in the vicinity of the WTC site. Samples collected during the inspections indicate that asbestos may be present in some of the debris. The removal of this material will assure that it will not become re-entrained in the air in the future, thereby protecting against any adverse effects on air quality or public health and safety. This will also reinforce the confidence of area residents and workers and therefore expedite and enhance the economic revitalization of lower Manhattan.

The City of New York therefore requests that FEMA provide the necessary funding for the hiring of contractors to perform the testing of interior and exterior spaces, as appropriate, ~~to determine the nature of any debris found,~~ and the required cleaning and removal of such debris.

DRAFT

TOTAL P.02

Scheduling and Cancellation Policies for the Indoor Air Residential Assistance Program

In order to make efficient use of the contractors performing work for EPA's Indoor Air Residential Assistance Program, the following cancellation policies have been adopted:

NOTE: All calls regarding scheduling and/or rescheduling must be made to the Monitoring Contractor. Please do not call the hotline.

1. ***Cancellation with 24 hours notice:*** If a resident cancels a scheduled appointment for cleaning or testing with 24 hours notice, the resident will have two weeks to contact the Monitoring Contractor to schedule a new date. The Monitoring Contractor will inform the resident of this policy when the resident calls to cancel. Please note, the resident should reschedule as soon as possible. If the resident does not reschedule within two weeks, the resident will be removed from the program.*

2. ***Cancellation without 24 hours notice:*** If a resident cancels a scheduled appointment for cleaning or testing without 24 hours notice, the resident will have two weeks to contact the Monitoring Contractor to schedule a new date. The Monitoring Contractor will inform the resident of this policy if the resident calls to cancel. In addition, the resident will receive a notice from the Monitoring Contractor. This notice will include the date the resident cancelled, the language from the access agreement on cancellations, and a date by which the resident is required to contact the Monitoring Contractor to reschedule. If the resident does not reschedule within two weeks, the resident will be removed from the program.* **If the Cleaning Contractor cannot gain access to the residence at the scheduled time (e.g., no one home), the situation will be considered a cancellation without notice. A note will be slipped under the resident's door stating the appointment was cancelled and providing information for rescheduling.**

3. ***Resident cancels twice:*** If a resident cancels cleaning or monitoring appointments twice, the resident will be automatically removed from the program and will not be allowed to re-register.*

4. ***Monitoring Contractor cannot make contact:*** The Monitoring Contractor will make four attempts within a two-week period to contact the resident to schedule a date for cleaning or testing. If the Monitoring Contractor cannot reach the resident after the fourth attempt, the Monitoring Contractor will send a letter stating the dates attempts were made to contact the resident. The resident will have two weeks to contact the Monitoring Contractor. If the resident does not contact the Monitoring Contractor within this time period, the resident will be removed from the program.*

5. ***Monitoring Contractor makes contact, but cannot schedule a date:*** If the Monitoring Contractor is unable to schedule a date for cleaning or testing during the initial contact, the resident will be given two weeks to call the Monitoring Contractor to schedule an appointment. If after one week, the resident has not contacted the Monitoring Contractor to schedule an appointment, the Monitoring Contractor will make a follow-up call to inform the resident an appointment has to be scheduled within one week. If the resident does not call to schedule an appointment within this time period, the resident will be removed from the program.*

* If extraordinary circumstances cause a resident to be removed from the program, that resident can call and discuss the issue with Benjamin Barry of EPA at 212-637-3651.