

JUN-06-2002 22:54

DISEASE INTERVENTION

212 788 4734 P.02/05

**Request for FEMA Funding - DRAFT**

Dr. James Miller, NYCDOH

*Bob*  
*NYC DOH FEMA*  
*requesting*  
*my*  
*6/6/02*  
*Moore!*  
*Bob*  
*4/5*

**1. Create an "Office of Lower Manhattan Air Quality/WTC Response"**

**Office functions:**

• Coordinate NYCDOH's participation in multi-agency efforts on environmental issues; provide expert advice; participate in governmental and community meetings; serve as an advocate for residents and workers in Lower Manhattan

• Collaboration with EPA and ATSDR on indoor air quality studies

• Provide support for research, environmental monitoring, pilot cleanup demonstrations and related tasks as needed

• Support an "information clearinghouse" for environmental data, review, cleanup, reconcile and analyze environmental data, develop risk characterizations and assist the community in understanding environmental data

• Support a public outreach campaign to ascertain community perceptions of environmental health conditions; disseminate information to the public; staff and manage the hotline

Provide environmental science perspective in public information campaign

• Systematically review and provide written comment on characterizations of ambient and indoor air quality that have appeared in media reports

• Prepare a chronology and lesson's learned document regarding the environmental response to the WTC disaster

• Conduct visits to select and obtain background information regarding prior indoor air testing and cleaning status, and informed consent and access agreements for buildings included in the background study of indoor contaminants

• Respond to ongoing statements of adverse health effects due to WTC-related exposures

• Conduct an annual needs assessment

• Advocate - consultant: act as advocate for residents/office workers in Lower Manhattan

DRAFT  
 JAMES MILLER

5/31/2002

*For more info with EPA & DEP*

*Speak with EPA/DOH*

*EPA*

*EPA*

*EPA*

*For background where requested by NYM health*

*EPA*

*EPA*

*as required*

*??*

*??*

Salaries are approximations of fully loaded labor costs. Most individuals will be hired as NYCDOH staff and will also require office space provided by the City. Assumed project period of 18-24 months.

#### Office Administration

| Title | Annual Salary | No. Staff | Total Salary |
|-------|---------------|-----------|--------------|
|-------|---------------|-----------|--------------|

|                                   |         |              |                  |
|-----------------------------------|---------|--------------|------------------|
| Director                          | 145,000 | 1            | 145,000          |
| Administrative                    | 52,000  | 1            | 52,000           |
| Clerical                          | 45,000  | 1            | 45,000           |
| Consulting Environmental Advocate | 130,000 | 1            | 130,000          |
| Senior Industrial Hygienist       | 110,000 | 1            | 110,000          |
| City Research Scientist           | 65,000  | 1            | 65,000           |
| Data Entry/Clerical               | 30,000  | 1            | 30,000           |
|                                   |         | <b>Total</b> | <b>\$577,000</b> |

#### Annual Needs Assessment

| Title                     | Annual Salary | No. Staff        | Total Salary    |
|---------------------------|---------------|------------------|-----------------|
| Survey Coordinator        | 45,000        | 1                | 45,000          |
| Field Staff (25 hrs/week) | \$10/hr       | 30 (for 4 weeks) | 30,000          |
|                           |               | <b>Total</b>     | <b>\$75,000</b> |

#### 2. Technical Support

- Provide guidance to the NYC Department of Information Technology and Telecommunications (DOITT) in compiling indoor monitoring data from private companies
- Consult on data comparability, perform data cleaning and reconciliation, provide data analysis, data interpretations and risk characterization assessments
- Develop data reports
- Support EPA background study
- Develop guidance documents (cleaning, contaminants, health effects, population group risks)
- Participate in identifying contaminants of concern and recommend effective cleaning measures
- Conduct research, monitoring, pilot cleanup demonstrations and other tasks as needed
- Respond to concerns around technical issues (schools, outdoor, indoor, worker)
- In concert with DOITT, develop data presentations (mapping, graphs, charts, tables)
- Make presentations to community on technical issues
- Consult on technical issues

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### Technical Support

| Title | Salary | No. Staff | Total Salary |
|-------|--------|-----------|--------------|
|-------|--------|-----------|--------------|

|                        |        |              |                  |
|------------------------|--------|--------------|------------------|
| Sr. Scientist          | 90,000 | 1            | 90,000           |
| Industrial Hygienists  | 70,000 | 1            | 70,000           |
| Sr. Statistician       | 90,000 | 1            | 90,000           |
| Inspectors             | 70,000 | 2            | 140,000          |
| Sr. Research Scientist | 70,000 | 1            | 70,000           |
| Clerical               | 45,000 | 1.5          | 67,500           |
|                        |        | <b>Total</b> | <b>\$527,500</b> |

Notes:

In addition to labor costs, estimated subcontracting costs are \$700,000.

The estimated budget to contract out development of (1) an integrated environmental database, (2) full mapping capabilities and (3) populating the database is \$700,000. Hardware expenses are estimated at \$160,000.

### 3. Communications and Outreach

- Oversight of Communications Consulting Firm
- Press Responses
- Hearings
- Fact Sheet Development and Dissemination
- Coordination with Community Representatives
- Community Presentations and Meetings
- Planning Efforts (Intra and Inter-agency)
- Medical Provider Communications

| Title | Salary | No. Staff | Total Salary |
|-------|--------|-----------|--------------|
|-------|--------|-----------|--------------|

|                           |        |              |                  |
|---------------------------|--------|--------------|------------------|
| Communications Expert     | 60,000 | 1            | 60,000           |
| Public Relations / Writer | 50,000 | 1            | 50,000           |
| Graphic Artist            | 40,000 | 1            | 40,000           |
| Clerical                  | 40,000 | 2            | 80,000           |
|                           |        | <b>Total</b> | <b>\$230,000</b> |

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**Note:**

What is this all about?

This budget request assumes an outside firm will be retained per the draft March 11 "Mission Assignment to FEMA", which calls for (1) \$520,000 for establishing Clearinghouse to respond to community concerns and (2) \$355,000 for a coordinated public information campaign.

5/31/2002 If a Communications firm is not retained under the FEMA funding, an additional \$500,000 for that purpose is requested.

**4. Environmental Sampling of V TC Site**

- Water quality monitoring at Ground Zero (weekly)
- Water quality monitoring in Lower Manhattan (weekly)
- Radiation surveys ground zero and perimeter

*Title*                      *Salary*                      *No. Staff*                      *Total Salary*

|                          |        |       |           |
|--------------------------|--------|-------|-----------|
| APHS (Supervisor)        | 80,000 | 0.5   | 40,000    |
| Public Health Sanitarian | 70,000 | 1     | 70,000    |
|                          |        | Total | \$110,000 |

*Speak with EPA*

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TOTAL P.05

TO Mike Gilsenan

FROM Jim Miller

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