

CW

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Christopher O. Ward
Commissioner

Log 2002-03P3

Date 5/9/02

Due Date _____

TO: Avallone

RE: _____

XC: Anne McCarthy Carmen Montefurco - Pending

A. () Submit Written Comments

G. () Represent me

B. () Handle-Report
Outcome by Memo

H. () Prepare Reply for
My Sig.

C. () Coordinate-Report
Outcome by Memo

I. () Reply Directly-Copy
for me

D. () Talk to me About This

J. () Draft for City Hall
as Noted

E. () Per our Discussion

K. ~~()~~ F.Y.I & File

F. () Take Appropriate Action
(No Need to Report Back)

() Additional Remarks _____

File Copy _____

NOTE: Please Note Log# or other referred reference, whenever submitting Response, Comments, Reports, Copies, etc.

Mayor's Office of Operations Routing Sheet

CW
2002-0383

Operations Control Number: 192	RECEIVED OFFICE OF THE COMMISSIONER Control Date: 4/15/2002
To: Other - C. Ward & A. Sumowicz From: D. Montefinese (212) 227-6987 Date: 4/15/2002	

2002 APR 25 P 2:07

Document Information	
To: Deputy Mayor From: Christine Todd Whitman Date: 2/21/2002	Subject: Seeking representative on Task Force on Indoor Air in Lower Man.

Action Requested:
☐ Operations will take action. Please Specify: _____ Forward to Agency _____ to take action below: ☐ Prepare response for Mayor's Signature. ☐ Prepare response for Deputy Mayor's Signature. ☐ Handle through meeting/telephone call. ☐ Return to CityHall for re-routing to: _____ ☐ Take Appropriate Action. Inform Operations in writing of action taken. ☒ No action necessary.

Comments:
Please return to D. Montefinese by <u>4/22/2002</u>



UNITED STATES ENVIRONMENTAL PROTECTION AGENCY
WASHINGTON, D.C. 20460

2002-0383

February 21, 2002

THE ADMINISTRATOR

Dear Mayor Bloomberg:

802-8
emply-eacot
& envir-envcom

As you may know, last week I announced that EPA would be working with our partners in federal, state, and city government to form a Task Force on Indoor Air in Lower Manhattan to address the concerns we all share about the indoor air environment after the World Trade Center collapse.

A working group with representatives from the relevant agencies, including yours, has held an informal meeting to discuss the task force's upcoming work. The agencies in this working group have already been meeting regularly for the past five months to coordinate a broad range of activities related to September 11. I have been impressed by the group's remarkable spirit of unity and interagency cooperation, and I look forward to that same spirit among the members of the new task force.

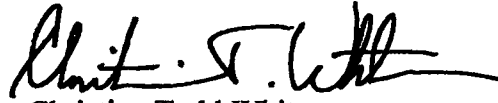
The Task Force on Indoor Air in Lower Manhattan will focus on indoor and outdoor air quality. Our goal is clear: to enable residents and workers in Lower Manhattan to have confidence that their homes and working environments are safe for themselves, their families, and their colleagues.

This work must proceed quickly and efficiently. I ask that your agency serve on the task force so that together we can agree on the appropriate roles and responsibilities for each of our agencies.

Further, I ask you to appoint a senior member of your management team, with authority over resources and staff, to represent you on the task force. I anticipate that the task force will meet for about two hours each week over the next three months, at which time we will reassess the time commitment needed. In order to begin work as soon as possible, I ask that you please contact Regional Administrator Jane Kenny at 212-637-5000 by March 1 with the name and phone number of your task force designee.

I look forward to working with you and your agency in the coming weeks and months.
Thank you for your support of this vitally important effort.

Sincerely,

A handwritten signature in black ink, appearing to read "Christine Todd Whitman". The signature is fluid and cursive, with a prominent "C" and "T".

Christine Todd Whitman

Mr. Michael R. Bloomberg
Mayor
City of New York
City Hall
New York, NY 10007