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Sent: Thursday, June 13, 2002 9:46 AM
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Subject: IAWG June 6th Draft Meeting Minutes - Revised



Meetingminutes.60
6.wpd

(See attached file: Meetingminutes.606.wpd)

Please provide any comments.

Meeting Minutes
EPA Indoor Air Working Group (IAWG) Meeting
290 Broadway, 17th Floor Conference Room
June 6, 2002

Attendees: Kathy Callahan, EPA Region 2
Dore LaPosta, EPA Region 2
Mark Maddaloni, EPA Region 2
Jean Feola, EPA Region 2
Joe Rotola, EPA Region 2
Carol Lynes, EPA Region 2
Tom Lieber, EPA Region 2
Dan Harkay, EPA Region 2
Don Graham, EPA Region 2
Charles Nace, EPA Region 2
Mary Mears, EPA Region 2
Arthur Block, ATSDR
Debra Gable, ATSDR
Bob Garvey, OSHA
Bob Chinery, NYSDOH
Randi Walker, NYSDOH
Pat Fritz, NYSDOH
Nancy Jeffery, NYCDOH
Michael Gilsenan, NYCDEP
Jim Miller, NYCDOH
Lee Ilan, NYCMOEC

Via Telephone Dana Tulis, EPA-HQ/OERR
Terry Smith, EPA-HQ/OERR
John Girman, EPA-HQ.OAR
Steve Jones, ATSDR

Items discussed:

1. Contaminants of Potential Concern Update
 - The latest draft of the report will be sent out to the COPC workgroup by June 10th and it is anticipated to go to peer review by June 14th.
 - The funding for peer review is in place.
 - Critics of EPA sampling want more exposure data.
 - EPA will do a small segment of wipe samples for metals such as mercury.
 - Mercury data received from a consultant showed questionable results and

- instrumentation limitations
 - EPA and NYCDOH will do some follow-up sampling with a more reliable instrument. This issue will be discussed further at a later date.
 - An assessment of mold is being performed to determine if cleaning is needed.
- 2. Background Study
 - The Internal Review Board (IRB) must give their approval before tenants can be contacted.
 - Mark Maddaloni will ask the IRB for an estimated turnaround time.
 - Jim Miller will fill out the IRB application, attaching the SOW and the tenant questionnaires and submit to Carol Lynes and Dana Tulis for review. He will also make sure that the required letter from the NYCDOH Deputy Commissioner accompanies the IRB application.
 - Communication of the results of the Background Study will be discussed at a later date.
 - The SOW was sent to four contractors. The contractors asked for clarification on some items and they will be addressed. Although the bids were due June 7th, the deadline will be extended to June 14th.
 - Aggressive sampling:
 - The Background Study's aggressive sampling will use oscillating fans.
 - The Lower Manhattan Clean-up will be using leaf blowers for clearance purposes.
 - Advice and guidance need to be developed for tenant occupation of apartments during aggressive sampling.
 - HVAC units will be sampled onsite. Samples will be collected from the filters.
- 3. Pilot Cleaning
 - Comments on the draft SOW have been received.
 - A potential setback in the project was corrected in time. The NYC Department of Design and Construction (DDC) has taken back buildings surrounding Ground Zero in an effort to recover additional human remains.
 - DDC had a contractor cleaning 110 Liberty Street on June 5th, however, the NYCDEP was able to stop the cleaning before they could finish. NYCDEP then gave the DDC their SOW for the cleaning of the other buildings.
 - EPA does not believe this will affect the Pilot Cleaning due to the way the effort was poorly run.
 - EPA is still working on obtaining access agreements.
 - Sample collection will begin within two weeks. It is anticipated that the Pilot Cleaning will be completed by the end of July.
- 4. Exterior Cleaning
 - After inspecting 1,070 buildings, 251 were not cleaned to date. The City boundaries of where the dirty buildings were found will be discussed at the next IAWG meeting.
 - License agreements are still being worked on.
 - To date, no requests to have buildings in Brooklyn cleaned have been received, so no Brooklyn buildings have been inspected.

- Air monitoring will be performed during the exterior cleaning on the building roofs. The street level monitoring is in effect until August. EPA's ambient monitors are expected to be turned off on June 16th.

5. FEMA Submission

- There is a meeting scheduled for the afternoon of June 6th. A representative from NYC OEM will be contacted so they can discuss the proposals submitted by the NYC agencies.
- It is still unclear if FEMA will be supplying HEPA vacuums to tenants and building owners. Engineering controls should be considered for the time-period after cleaning during the Pilot Cleaning.

Next meeting: June 13th 10:00 AM - 12:00 PM @ 290 Broadway.