

Gilsenan, Michael

From: Maldonado, Jane
Sent: Thursday, August 01, 2002 10:27 AM
To: Gilsenan, Michael
Subject: FW: July 25th Draft IAWG Meeting Minutes



Meetingminutes.72 5.wpd



Meetingminutes.72 5.txt

-----Original Message-----

From: Mitchell.Judy-Ann@epamail.epa.gov
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 Sent: Wednesday, July 31, 2002 11:40 AM
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 Subject: July 25th Draft IAWG Meeting Minutes

(See attached file: Meetingminutes.725.wpd) (See attached file:
 Meetingminutes.725.txt)

The draft minutes are attached in both WordPerfect and plain text. I
 hope everyone will be able to access it. Please give me your comments.

JAM

Meeting Minutes
EPA Indoor Air Working Group (IAWG) Meeting
290 Broadway, Conference Room 25A
July 25, 2002

Attendees: Kathy Callahan, EPA Region 2
Dore LaPosta, EPA Region 2
Carol Lynes, EPA Region 2
Mark Maddaloni, EPA Region 2
Jean Feola, EPA Region 2
Charles Nace, EPA Region 2
Beverly Kolenberg, EPA Region 2
Bob Chinery, NYSDOH
Jim Miller, NYCDOH
Nancy Jeffery, NYCDOH
Lee Ilan, NYCMOEC

Via Telephone Dana Tulis, EPA-HQ/OERR
Terry Smith, EPA-HQ/OERR
John Girman, EPA-HQ/OAR
Bob Garvey, OSHA

Items discussed:

1. Background Study Update
 - The contractor will submit the required Quality Assurance and Health and Safety plans by July 26th. The contractor is TRC Environmental.
 - Getting access into buildings to conduct the study is still a major issue. The contractor is willing to start with one building as long as two residences within the building are included. EPA hopes to get at least two buildings by September.
 - Building owners are concerned about the issue of confidentiality.
 - EPA will not release names or apartment numbers.
 - The data will be released by building and common spaces within the building.
 - EPA's Regional Counsel is reviewing the contract and will add a supplementary confidentiality clause if needed.
 - EPA will look into getting apartments without the access agreements if they could not be obtained from the building owners.
 - The IAWG members were asked to seek volunteers residing in buildings at 79th Street and above. Tenants must abide by the rules of their building when having work done by outside contractors.
2. IRB Review
 - The NYCDOH stated that the IRB has concerns with the Background Study.
 - They would rather the tenants only turn on fans or A/C units if they normally

- would turn them on.
 - They question the amount of time the contractor will spend in each unit and the time needed for the tenant to be around.
 - Access is needed to the apartments for the entire duration.
 - Mark Maddaloni will discuss these issues with the Chair of the IRB. The IAWG was requested to provide arguments for Mark to use with the IRB.
 - IRB approval will not delay the start of the Background Study.
3. Pilot Cleaning
- Data is coming in slowly. The Pilot Study end date will have to be extended.
 - Two units are being recleaned based upon initial data results.
 - There are issues with the data that needs to be resolved. These will be sorted out and brought back to the IAWG.
4. Exterior Cleaning
- Generally going well. Access issues have been resolved at some of the buildings.
5. Lower Manhattan Cleaning
- The SOWs are expected to be finalized by the end of the week.
 - Can EPA make a general statement that all of the government agencies are in agreement with the plan?
 - NYSDOH still has issues with the total metals sampling protocol.
 - ▶ There are metals data from other studies that is available. All dust sampling data should be sent to Mark Maddaloni.
 - NYSDOH questioned how inaccessible reservoirs of dust would be handled since it is not addressed in the SOW.
 - ▶ Each individual unit will be inspected and the Project Monitor will decide if the unit requires cleaning beyond the SOW.
 - ▶ The Project Monitor will also determine if there are additional costs associated with that cleaning.
 - ▶ A draft fact sheet on the sampling methods will be sent to the IAWG next week.
6. COPC Update
- The peer review panel will convene in NYC.
 - The call for nominations was scheduled to go out by July 26th and responses are due back within two weeks of the call.
 - The panel is expected to have 8-10 members.
 - Preliminary comments were received from the contractor, TARA. They will be discussed further via conference call.
 - The budget for peer review is only \$75,000. This is limited for the results we expect. We anticipate this will place additional burden on the EPA Region 2 office.
7. Database Registry
- NYCDOH is working on the registry of all persons exposed to the WTC disaster.

- The questionnaire is nearly finalized.

Next meeting: August 8th 10:00 AM - 12:00 PM @ 290 Broadway.