

Avaltroni, Robert

From: Blatchford, Laurel [LBlatchford@cityhall.nyc.gov]
Sent: Tuesday, August 13, 2002 11:22 AM
To: 'tsnow@empire.state.ny.us'; 'avaltronir@dep.nyc.gov'; Miller, James; Leighton, Jessica; 'callahan.kathy@epa.gov'; 'laposta.dore@epa.gov'; 'pcheng@empire.state.ny.us'
Cc: Greenberger, Sharon; Loretta Ucelli (E-mail)
Subject: Draft agenda for tomorrow's meeting



agenda for aug 14
meeting.dot

Hello all,

Please find attached a draft agenda for tomorrow's meeting. Please let me know by the end of the day today if you have any comments.

Also, please send me any presentation materials you have by the end of the day as well. If they don't go through to this address (there is an attachment size limit), please try my personal email at laurelblatchford@yahoo.com. I have asked MIS to set up a computer and projector for us in the blue room.

Also, Tara - can you please send me a list of confirmed invitees by noon or so tomorrow that I can give to the front desk? Thanks

Thanks very much,

Laurel

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Office of the Deputy Mayor
for Economic Development and Rebuilding

**Air Quality Meeting
August 14, 2002
5:30 p.m.-7 p.m.**

Agenda

- I. Introductions and Overview (Tara Snow, LMDC)**
- II. Update on Exterior Cleaning Program (Bob Avaltroni, DEP)**
- III. Update on Interior Cleaning Program (Kathy Callahan, EPA)**
- IV. Update on Additional Programs (Jim Miller, Dept of Health)**
- V. Q&A Period**