

Gilsenan, Michael

From: Smyth, Virginia
Sent: Friday, January 31, 2003 1:55 PM
To: 'srichman@doi.nyc.gov'
Cc: Gilsenan, Michael
Subject: WTC Invoices

Sandy, the invoice process is as follows:

USEPA reviews the invoices and certifies that the work has been performed. Then they are sent to my office, where Denise Atkins reviews them and checks the math and documentation. Invoices are sent to Contract Accounting where they are sent on to Engineering Audits and Revenue & Audit for review. Once approved they are returned to Contract Accounting for payment.

If you need any additional information, please let me know.

Gilsenan, Michael

From: SANDRA RICHMAN [srichman@doi.nyc.gov]
Sent: Friday, January 31, 2003 3:25 PM
To: vsmyth@dep.nyc.gov
Cc: mgilsenan@dep.nyc.gov
Subject: Re: WTC Invoices

Virginia: how is Contract Accounting repaid by FEMA? Thank you.

>>> "Smyth, Virginia" <vsmyth@dep.nyc.gov> 01/31/03 01:55PM >>>
Sandy, the invoice process is as follows:

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If you need any additional information, please let me know.

Gilsenan, Michael

From: SANDRA RICHMAN [srichman@doi.nyc.gov]
Sent: Friday, January 31, 2003 12:19 PM
To: michaelgi@dep.nyc.gov
Subject: WTC Invoices

Would you please inform me as to who in the BEC is reviewing the invoices submitted by the clean up contractors and the air monitors for the WTC indoor air cleaning that FEMA is paying for and the EPA designed? Thank you.

Sandi Richman
Examining Attorney
Inspector General's Office
Department of Environmental Protection
(212) 442-0198