

Gilsenan, Michael

From: Smyth, Virginia
Sent: Friday, February 28, 2003 2:01 PM
To: Terraciano, Joe
Cc: Gilsenan, Michael
Subject: Rooftop/Facade Cleaning Summary

Attached is the summary of the rooftop/facade summary. All invoices we have to date were submitted to Contract Accounting. The two contracts which are ongoing are scheduled to end on March 31st.

If you have any questions, please let me know.

Gilsenan, Michael

From: Melnick, Walter [Walter.Melnick@fema.gov]
Sent: Monday, March 03, 2003 3:41 PM
To: 'Gilsenan, Michael'
Subject: RE: Schedule of meetings with contractors

Mike - is it Weds or Thurs. Jane had given me Weds. I will make either day but pls confirm which. Walter

-----Original Message-----

From: Gilsenan, Michael [mailto:mgilsenan@dep.nyc.gov]
 Sent: Monday, March 03, 2003 3:23 PM
 To: 'walter.melnick@fema.gov'
 Subject: FW: Schedule of meetings with contractors

FYI. Can you make the Thursday meeting?

> -----Original Message-----

> From: Gilsenan, Michael
 > Sent: Monday, March 03, 2003 3:22 PM
 > To: 'Evangelista.Pat@epamail.epa.gov'; 'Moyik.Cathy@epamail.epa.gov'
 > Subject: FW: Schedule of meetings with contractors

> As Cole has been changed to Thursday at 11:15, we have revised the
 > schedule:

>
 > 10:00 ATC
 > 11:15 Warren & Panzer
 > 1:30 Athenica

> -----Original Message-----

> From: Gilsenan, Michael
 > Sent: Monday, March 03, 2003 10:31 AM
 > To: 'Evangelista.Pat@epamail.epa.gov'
 > Subject: FW: Schedule of meetings with contractors

> -----Original Message-----

> From: Gilsenan, Michael
 > Sent: Monday, March 03, 2003 10:27 AM
 > To: 'Evangelista.Pat@epamail.epa.gov'; 'Moyik.Cathy@epamail.epa.gov'
 > Cc: Avaltroni, Robert; Radhakrishnan, Krish
 > Subject: Schedule of meetings with contractors

> As discussed, I have called all the air monitors and scheduled meetings
 > for this Wednesday, including principals.

>
 > 10:00 ATC
 > 11:15 Cole
 > 1:30 Warren & Panzer
 > 3:00 Athenica

> Just this morning, Cole called and asked if we could change his meeting to
 > Thursday because his principal is unavailable on Wednesday. Please let me
 > know if the schedule is okay with you as well as Cole's request. Thanks,

> Mike

> PS - Pat, you were correct, Spiro is the owner of Athenica

Gilsenan, Michael

From: Evangelista.Pat@epamail.epa.gov
Sent: Tuesday, March 04, 2003 9:55 AM
To: Fred Burkhardt; sdongaris@athenica.com; cburns@warrenpanzer.com; Elesia Neptune
Cc: Confortini.Andrew@epamail.epa.gov; Anderson.Ariene@epamail.epa.gov;
 Fitzpatrick.Robert@epamail.epa.gov; DiMartino.John@epamail.epa.gov;
 Perera.Dilshad@epamail.epa.gov; Butler.Elizabeth@epamail.epa.gov;
 Wilson.EricJ@epamail.epa.gov; Schoen.Matthew@epamail.epa.gov; mgilsenan@dep.nyc.gov

Please be fully prepared to provide your answers to the following items for our meeting tomorrow, 3/5, or Thursday, 3/6. If you have any questions please feel free to contact me at (212) 637-3121. Thank you.

1. Clean and Test & Test only Schedule over next two weeks.
2. Last weeks' accomplishments:
 - # Clean And Test Completed:
 - # Test Only Completed:
 - # Wipes Completed:
3. Accomplishments thus far this week:
 - # Clean And Test Completed:
 - # Test Only Completed:
 - # Wipes Completed:
4. # Cancellations with proper notification and # without proper notification for last week.
5. # Cancellations with proper notification and # without proper notification thus far this week.
6. # letters which were sent in follow-up to your first call to residents since our last meeting on 2/28.