

Gilsenan, Michael

From: R Middleton [rmiddleton@etsets.net]
Sent: Thursday, March 06, 2003 2:30 PM
To: Theodorellys, Penny; cwarnick@cwarchitecture.com; steven@12east.com; mark@114liberty.com; [PII] sabramson@cmdny.com; mgordon@bumbleandbumble.com; DRSCC@topnotchinsp.com; wsaya@dbardon.com; WCharron@pryorcashman.com; [PII] davestanke@cs.com; danielk@bumbleandbumble.com; [PII] jspringston@ambientgroup.com; kgreenspan@rcn.com; rwoo@deloitte.com; Fernandez agasparro@jlcenvironmental.com; rmiddleton@etsets.net; Gilsenan, Michael; Radhakrishnan, Krish
Cc:
Subject: Re: 114 Liberty Street

Penny, we are still awaiting the "save items" list from remaining tenants. ETS must have this complete list by Fri. 3/7, 8 a.m.

Also, any items deemed valuable (i.e. light fixtures) must be removed prior to mobilization. ETS cannot guarantee any items from damage/breakage.

please respond with list when available.

thanks again,
 bob middleton
 --- "Theodorellys, Penny" <ptheodorellys@dep.nyc.gov> wrote:
 > Good Morning.
 >
 > The "walk-throughs" with residents have been
 > completed. The cleaning
 > contractor, ETS, has started to mobilize equipment
 > to the building. He has
 > started a pre-cleaning on the ground floor to allow
 > for the construction of
 > the equipment and worker decontamination enclosure
 > systems. The systems
 > should be completed by the end of today's shifts.
 > Today, he will also be
 > bringing in his negative pressure ventilation
 > equipment and placing the
 > units on the floors that are ready. The
 > environmental consultant, JLC, has
 > been sampling for the past two days and
 > representatives will be present
 > again today. As you are aware, JLC is monitoring
 > the project activities
 > and will have a project monitor on site during all
 > the cleaning contractor's
 > activities.
 >
 > A proposed schedule of the work has been supplied to
 > building
 > representatives and is available at your lobby.
 > However, once the project
 > begins access to the building will be restricted.
 > Entry must be through the
 > worker decontamination enclosure system and a
 > sign-in log must be maintained
 > (the sign-in log is mandated by the rules and will
 > be applicable until
 > satisfactory clearance results are received). Only

> certified individuals
> and authorized visitors with proper equipment will
> be permitted to enter the
> building including the lobby. The contractor will
> allow immediate access to
> representatives of regulatory agencies on official
> business and verify
> whether anyone else is authorized to enter by
> reaching out to DEP.
> According to the current project design, the
> entrance on Liberty Street will
> be closed and sealed. Entry will be via the loading
> dock and building
> representatives will be present at the ground floor
> in the areas outside the
> decontamination enclosure systems.
>
> As most of you are aware a number of issues and
> "items to be addressed"
> resulted from the "walk-throughs". I also received
> a number of e-mails and
> wanted everyone to have the opportunity to receive
> the responses.
>
> 1. In accordance with the scope of work for this
> project (Item 18),
> residents must identify items for disposal with
> clearly legible tags and
> provide a listing of the items. Residents have the
> final decision on
> cleaning or disposal of items. Item 18 also states
> that kitchen stoves
> shall be wet-wiped and HEPA-vacuumed and all other
> appliances shall be
> removed and disposed.
>
> Some residents have opted to keep some appliances
> rather
> than discard them. As referenced above, residents
> have the final decision
> on this matter. However, since the scope of work
> specifically states the
> items shall be disposed, the Department will need a
> listing of these items
> "to be saved". Included on this list should be
> microwaves, mixers,
> television sets, stereo components, speakers,
> dishwashers, washing machines,
> etc. This is to make sure that we don't have any
> misunderstandings about
> what items stay and which are discarded.
>
> Appliances that remain will be cleaned on the
> exterior
> surfaces and on surfaces that can be readily reached
> by opening a door (i.e.
> the interior of a freezer or microwave will be wet
> wiped). Appliances will
> not be opened or dismantled for the cleaning. Since
> most appliances have
> vents, it is possible that dust is present within
> the item and will not be
> removed as part of this cleaning.
>
> In some cases, a "save" list or a statement "to
> discard all
> items except..." was an easier item to prepare for

> the resident and was/is
> acceptable.
>
> 2. Residents are responsible for the removal of any
> valuables. If such
> removal is not feasible, the resident must provide
> notification as specified
> in Item 25. As in the above, these items should be
> provided on a "save"
> list to ensure the items receive the special
> handling necessary.
>
> 3. Item 17 states that items identified by residents
> for cleaning that
> cannot be cleaned shall be brought to the attention
> of DEP and that DEP will
> make a determination. This item also indicates that
> the Department will not
> make the determination to dispose any item without
> resident authorization.
> Items will be cleaned as specified in item 17.
> Typically, upholstered
> furniture, drapes, bedding, clothing, wicker items,
> items with deep
> intricate crevices and mesh, are difficult to clean.
> Items that were
> difficult to clean were identified and addressed on
> site during the
> walk-through. Clothing will not be handled. If the
> items that were
> addressed remain in the unit for the cleaning, the
> items will be cleaned "as
> best as possible", and then will be wrapped or
> placed in plastic bags.
>
> 4. In accordance with the scope of work for this
> project (Item 18),
> the contractor is not responsible for removing or
> disassembling built-in
> items. For the most part, built-in items were
> disassembled and the
> components were in a central location. The south
> kitchen walls were marked
> in the plans as one of the walls to be removed.
> These walls have attached
> cabinetry and various "back-splashes" depending on
> the apartment. The sheet
> rock will be removed down to the "back-splash" and
> the area behind the wall
> will be cleaned with extensions on HEPA-vacuums.
> There is some concern
> about whether the back-splashes will remain
> undamaged during this procedure.
> The contractor will take care to prevent damage, but
> is not responsible for
> removing the item.
>
> 5. The dropped ceilings are to be removed (Item 13).
> Since dropped
> ceilings are to be removed, any lighting,
> chandeliers, fixtures, attached to
> the ceilings must be removed if the resident wants
> to keep them. This is
> also true of lighting attached to walls that are
> slated for removal. If
> these items are not marked and listed for disposal
> and they remain attached

> to the surface, the ceiling/wall or portion thereof
 > will not be removed.
 >
 > 6. We have received verbal communication of a couple
 > of errors in the
 > plans submitted to the Department. We will need
 > written confirmation of all
 > these changes in the marked plans. For example, all
 > the walls in the lobby
 > are marked for removal. We received information
 > that only the west wall was
 > to be removed and then we received information that
 > all the walls were
 > remaining. We will need the final decision today
 > and written confirmation
 > if the final decision is not the removal of all the
 > walls. This decision is
 > important in that it affects the way the project is
 > currently designed.
 >
 >
 >
 > Just one more item, we still need the original
 > request forms for condominium
 > unit 4 and the commercial spaces. Further we need
 > the lists of disposal
 > items (save acceptable as described above) and the
 > "valuables". We have
 > only received the information from three units.
 >
 >
 > This concludes the update and response to your
 > questions.
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