

Marabetti, Rose

From: Marabetti, Rose
Sent: Thursday, October 28, 2004 1:00 PM
To: Ellis, Karen; Edmond, Fred; Macdonald, Bruce; Nardiello, Michael; Rollins, Savern; 'moore-grace@hra.nyc.gov'
Cc: Gilsonan, Michael; Raffo, Barbara; Leonforte, John; McLaughlin, John
Subject: FW: WTC Evidence Questionnaire

Hi –

I've checked the dates of our service at 110 Maiden Lane and at the Mayor's Lower Manhattan Air Quality Hotline with our timekeeper and they are as follows:

110 Maiden Lane Location: Outreach Provided by Federal, State and City Agencies, Utilities, NYPA, PSC, Pro Bono Lawyers, Accountants, etc.:

We manned the DEP information table seven days a week, but not all of us worked every day. From my checking, I confirmed the following (please feel free to check with timekeeper yourself):

PII

Days starting on 9/15/01 to 11/03/01
 Days starting on 9/15/01 to 11/16/01 (confirm with John Leonforte)
 Days starting on 9/18/01 to 11/16/01
 – Days starting on 9/18/01 to 11/16/01
 -- Days starting on 9/18/01 to 11/16/01
 PII - worked about one or two days during 9/18/01 to 11/16/01.
 did not work with us at this location.

Mayor's Lower Manhattan Air Quality Hotline (in Manhattan) – Representatives from NYCDOH, NYCDEP, OEM, CDC (from Atlanta):

The dates the following people worked at the Hotline are as follows. Here, each person worked every day, Monday through Friday.

PII

3/11/02 – 5/31/02
 ald – 3/11/02 – 5/31/02
 ti – 3/11/02 – 5/31/02
 PII – 3/11/02 – 5/31/02
 – work ended on 5/31/02; don't know start date
 – 3/11/02 – 4/17/02 (confirm with timekeeper or Barbara Raffo)
 did not work at this location

On June 18, 2002, I turned the following materials over to Mike Gilsonan:

- 1) The final OEM Indoor Air Calls Report dated 5/31/02; 2) Graph of the total Call Breakdown, from 3/11 – 5/28/02; 3) List of names of people inquiring about facade cleaning; 4) Xeroxed copies of the Indoor Air Quality (IAQ) referrals files in alphabetical order; 5) DEP's original file of callers (in alphabetical order) who required BWTC (I forget what this stands for?) follow-up; and 6) DEP's original file of callers (in alphabetical order) who did not require follow-up.

Reminder: The completed NYC Law Department WTC Questionnaire must be emailed to John Philip, the WTC Unit's "DEP Task Force Liaison" at jphilip@law.nyc.gov by tomorrow, Friday, October 29, 2004.

-----Original Message-----

From: Gilsonan, Michael
Sent: Monday, October 25, 2004 3:18 PM
To: Kelpin, Gerry; Fawzy, Moustafa; Radhakrishnan, Krish; Raffo, Barbara; Marabetti, Rose; Smyth, Virginia
Cc: Catanzaro, Enzo; Theodorellys, Penny

10/29/2004

Subject: FW: WTC Evidence Questionnaire

Here is the Law Department's WTC Evidence Questionnaire that we discussed at today's mtg. Pls. ensure that all staff members with WTC information receive and fill out the questionnaire by this Friday Oct. 29th. This all can be done via E- mail. Thanks

10/29/2004