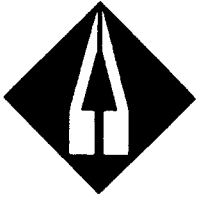


AMBASSADOR CONSTRUCTION CO., INC.



MINUTES OF CONSULTANT'S MEETING #10

PROJECT: Mayor's Office of Emergency Management
7 World Trade Center - 1, 7 & 23rd Floors
Amb. Job # S57-5175

DATE: **September 22, 1998**

PRESENT:	Martin Schneider	Ambassador
	Jack Klein	Ambassador
	Mark Torre	Silverstein Properties
	Charlie Magee	Silverstein Properties
	Walter Weems	Silverstein Properties
	Glenn Pymonto	DCAS
	Josep Dominguez	DCAS
	Bob Melaniff	DITT
	Bob Hudson	Motorola
	Juan Mejia	Swanke Hayden Connell
	John Hughes	OEM
	David Litvin	OEM

1. **SAFETY REVIEW**

- Ensured that all OSHA posters are up in good condition.
- Reviewed fire exits.
- Checked first aid kit(s) and safety manual.
- Reviewed safety procedures (clothing, protective gear, work procedures).
- Checked cleanliness and condition of construction area.
- INQUIRED IF ANY INCIDENTS OR INJURIES OCCURRED WHICH WERE NOT REPORTED TO PROJECT SUPERINTENDENT.
- No new accidents reported.

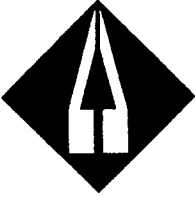
2. **SHOP DRAWING REVIEW**

- The following items are out for review:

Lutron dimming system *ok*
Fire smoke dampers
Novalink details
Pumps *plumbing*
Blast Proof Doors *ok*
Water Tank *plumbing*
Setup Panel

Continued.../

AMBASSADOR CONSTRUCTION CO., INC.



Mayor's Office of Emergency Management
Consultant's Meeting Minutes #10
September 22, 1998

Page Two. . .

3. PROJECT STATUS

- Plumbing roughing is 80% complete.
- Plumbing drains are 70% complete.
- Duct installation is 85% complete.
- Electrical riser work is 70% complete.
- Ceiling and soffit work is 60% complete
- Acme walls are released. Delivery in (2) weeks.
- Hurricane wall is released, started.
- Steel for hurricane wall started.

Roof

- Ambassador to start the week of 9/21/98.

4. GENERAL

- Swanke Hayden Connell advised that the drawings for Port Authority will be submitted Friday, 9/25/98. *Yes, done.*
- DCAS requested that Ambassador attach change order log to meeting minutes.
- DCAS asked if pre-action system is connected to the emergency generator system.
- Motorola advised that they have received information on microwave dishes. Motorola and Swanke Hayden Connell to coordinate.
- Ambassador advised that hurricane wall is started.

NEXT MEETING TO BE HELD ON SEPTEMBER 29, 1998 AT 11:00AM
AND EVERY TUESDAY THEREAFTER
PLEASE BE PROMPT

JJK:ag

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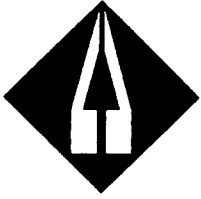
7th fl

- Drainage issues (pneumonia) < water tank
switch gear

23rd fl

- Telep. power @ LAF room

AMBASSADOR CONSTRUCTION CO., INC.



Mayor's Office of Emergency Management
 7 World Trade Center
 1, 7 & 23rd Floors
Amb. Job # S57-5175

C.O.#	Date	Scope of Work	Price	Status
001	7/28	Sheetrock wall offset	\$7,000.00	Approved
002	7/31	Baltimore Air Coil circuit cooling	\$9,818.00	Void
003R	8/26	F&I plug mold outlet...	\$3,704.00	Approved
004R	9/11	Delete concrete and reinforcing	\$294,338.00	Approved
005	9/4	City of NY attached letter	\$117,684.00	Approved
✓ 006	9/8	Additional cost for furnish door 01A	\$406.00	Approved
007R	9/23	Audio Visual Work and Equipment	<\$289,803.00>	Approved
✓ 008	9/10	Change door 01B from a full lite	\$11,688.00	Pending
009	9/14	As per marked-up wood door	\$11,707.00	Pending
✓ 010	9/15	F&I (1) special class package	\$2,666.00	Pending

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