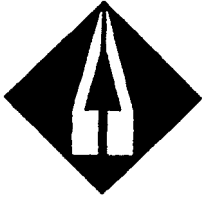


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AMBASSADOR CONSTRUCTION CO., INC.



## MINUTES OF CONSULTANT'S MEETING #2

**PROJECT:** Mayor's Office of Emergency Management  
7 World Trade Center  
1, 7, & 23rd Floors  
**Amb. Job # S57-5175**

**DATE:** July 28, 1998

|                 |                                                                                                                                |                                                                                                                               |
|-----------------|--------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------|
| <b>PRESENT:</b> | Martin Schneider<br>Jack Klein<br>Mark Torre<br>Walter Weems<br>Glenn Pymonto<br>Bob Melaniff<br>Josep Domingvez<br>Juan Mejia | Ambassador<br>Ambassador<br>Silverstein Properties<br>Silverstein Properties<br>DCAS<br>DITT<br>DCAS<br>Swanke Hayden Connell |
|-----------------|--------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------|

### 1. **SHOP DRAWING STATUS**

- Reviewed minutes of 7/21/98
- Ambassador advised that the following shop drawings are still being reviewed:  
Hollow Metal, Sheetmetal 2nd Quadrant and Plastic Laminate
- Swanke advised that they would push both Hollow Metal and Duct drawings
- Swanke advised Ambassador to submit hardware schedule

### 2. **PROJECT STATUS**

- Reviewed minutes of 7/21/98
- Ambassador advised that layout of partitions is continuing and studding of wall is in progress
- Electrical layout has proceeded
- Ductwork installation has started
- Chopping for MER room has started
- Ambassador advised that distribution for riser piping will start on 8/1/98
- Ambassador advised that the 7th Floor partitions have been laid out, SPI is reviewing with adjacent tenant
- DITT submitted schedule for voice/data, Ambassador to coordinate, see attached

### 3. **RFI STATUS**

- Reviewed minutes of 7/21/98
- No new RFI's

Continued.../

AMBASSADOR CONSTRUCTION CO., INC.



**MINUTES OF CONSULTANT'S MEETING #2**  
Mayor's Office of Emergency Management  
7 World Trade Center

July 28, 1998  
Page Two...

**4. CHANGE ORDER STATUS**

- Ambassador to submit change order for duct interference with E.O.C. room

**5. GENERAL COMMENTS**

- DCAS advised that Cosentini should review panels with the objective of space being provided with separate meters
- SPI requested that metering contractor be present at the next meeting
- Ambassador advised that dunnage steel for emergency generators has been sent to H.O. Penn for review, Ambassador to coordinate with steel manufacturer, H.O. Penn and Rigger
- Swanke advised that Bulletin #1 drawings would be issued in the next few days, Ambassador advised that pricing and time implications would be submitted within a week
- DCAS stated that all additional work requests are to be submitted with their standard change order request
- DCAS requested copy of alternate pricing for antenna supports

**NEXT MEETING TO BE HELD ON TUESDAY, AUGUST 4, 1998 AT 11:00AM**  
**PLEASE BE PROMPT**

JJK:ag

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