

RECEIVED JUN 30 1998



Silverstein Properties, Inc.  
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New York, New York 10175  
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New York, New York 10271  
Telephone: 212-732-9700  
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Catherine T. Giliberti  
Senior Vice President

**BY HAND**

June 30, 1998

Mr. Richard J. Ramos  
Executive Director of Space Design/DRES  
The City of New York  
Department of Citywide  
Administrative Service  
Division of Real Estate Service  
Municipal Building, Room 2053S  
New York, NY 10007

**Re: Mayor's Office of Emergency Management  
7 World Trade Center  
Entire 23rd & Portion 7th Floors**

Dear Richard:

Attached is a proposal from Swanke Hayden Connell Ltd. for professional services in the amount of \$76,750.00 and out-of-pocket expenses not to exceed \$14,750.00 for additional service relating to changes to the scope of work as requested by the Department of Citywide Administrative Services (DCAS).

Please indicate your agreement to the enclosed by signing and returning the enclosed copy of this letter.

Thank you.

Cordially,

A handwritten signature in cursive script that reads "Catherine T. Giliberti (psb)".

Catherine T. Giliberti

**ACCEPTED AND AGREED TO:**

By: \_\_\_\_\_

Title: \_\_\_\_\_

cc: Joseph Aliotta - Swanke Hayden  
Jeff Kondrat - DGS  
Chi Chu - SPI

Attachment-1

/psb