

SWANKE HAYDEN CONNELL ARCHITECTS

AGENDA

Project: Mayor's Office of Emergency Management (OEM)
7 World Trade Center

Location: OEM: 100 Church Street, 20th Floor

Date: January 15, 1998

Subject: Project Progress Meeting

Project No: 5576A

I. Project Status/Schedule

A. Status of Approvals

B. Design Development Phase Submission: 01/26/98

II. Architectural Design Progress

A. Outstanding Issues

1. OEM Issues

2. Silverstein Issues

B. Design Presentations (To be presented last)

1. Lighting Design and Reflected Ceiling Plan

2. Preliminary Finishes and Materials

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III. Structural Design Progress

A. Outstanding Issues

IV. MEP Design Progress

A. Outstanding Issues

V. Telecommunications/Radio Design Progress

A. Outstanding Issues

VI. Audio-Visual Design Progress

A. Outstanding Issues

VII. Computer/LAN Design Progress

VIII. Security Design Progress

IX. Architectural Presentations