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Catherine T. Giliberti
Senior Vice President

BY HAND

October 23, 1997

Mr. Richard J. Ramos
Executive Director of
Space Design
DCAS
Department of General Services
1 Centre Street, Rm. 2002 South
New York, NY 10007

**Re: Mayor's Office of Emergency Management
Emergency Operations Center
7 World Trade Center
Proposal for Architectural and
Engineering Design Services**

Dear Richie:

Enclosed please find Swanke Hayden Connell's proposal for its architectural and engineering design services in connection with the space at 7 World Trade Center.

We will proceed when we receive written approval of the attached from your office.

Cordially,

A handwritten signature in cursive script that reads "Catherine T. Giliberti (psb)".

Catherine T. Giliberti

cc: Joseph P. Ritorto

Encl.-1

/psb