

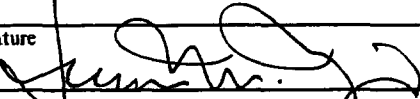
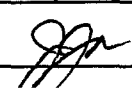
SWANKE HAYDEN CONNELL ARCHITECTS

Expense Report

Employee Name JUAN M. MEJIA	Client OEM
Employee No. PII	Reimbursable Job No. 5576AR
Trip Location 7 WTC	Non-Reimbursable Job No.
Purpose of Trip MTG & SITE VISIT	Trip Dates (from/to) 1/11, 1/13, 1/19, 1/20, 1/26, 1/27 M W T W T W

Expenses	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Item Totals
Transportation (Charged to Firm)								
Transportation (Out of Pocket)	3.00	6.00	9.00					18.00
Car Fare								
Auto Mileage (@ .25/mile)								
Meals								
Hotel								
Entertainment								
Other Expenses								
Daily Totals	3.00	6.00	9.00					18.00

					Weekly Total	
Type of Entertainment (itemized)	Place	Persons Entertained	Business Purpose	Date	Amount	
Other Expenses (itemized)					Date	

Note:	Accounting Use Only	Weekly Total
One report per client, per week, and for non-reimbursable expenses.	Account	18.00
Receipts must be attached for all expenses.	Vendor Code	Less Advance
		—
		Balance Due Firm
		—
		Balance Due Employee
		18.00
Signature 	Date 2/22/99	Approval 

SWANKE HAYDEN CONNELL ARCHITECTS

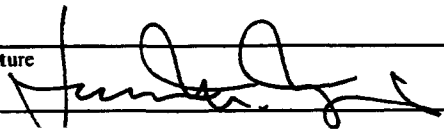
Expense Report

Employee Name JUAN M. MEJIA	Client DEM (SILVERSTEIN'S PROPERTIES INC.)
Employee No. PII	Reimbursable Job No. 5576AR
Trip Location 7 WTC.	Non-Reimbursable Job No.
Purpose of Trip MTG'S	Trip Dates (from/to) 2/23, 2/26

Expenses	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Item Totals
Transportation (Charged to Firm)								
Transportation (Out of Pocket)		3.00			3.00 ← Subway			6.00
Car Fare								
Auto Mileage (@ .25/mile)								
Meals								
Hotel								
Entertainment								
Other Expenses								
Daily Totals		3.00			3.00			6.00

					Weekly Total	
Type Of Entertainment (itemized)	Place	Persons Entertained	Business Purpose	Date	Amount	
Other Expenses (itemized)					Date	

Note:	Accounting Use Only	Weekly Total
One report per client, per week, and for non-reimbursable expenses.	Account	6.00
Receipts must be attached for all expenses.	Vendor Code	Less Advance
		—
		Balance Due Firm
		—
		Balance Due Employee
		6.00

Signature 	Date 3/11/99	Approval 
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