SWANKE HAYDEN CONNELL ARCHITECTS

Pd 9/14

Expense Report

Employee Name	JUAN M. MEJIA	Client	SILVERSTEIN'S PROPERTIES INC
Employee No.	4546	Reimburseable Job No.	5576AR
		Non-Reimburseable Job No.	
Trip Location	7 WTC.	Trip Dates (from/to)	8/4, 8/25, 9/1, 9/8
Purpose of Trip	MTG. @ JOB SITE		

Expenses	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Item Totals
Transportation (Charged to Firm)								
Transportaion (Out of Pocket)		12.00						12.00
Car Fare								
Auto Mileage (@ .25 /mile)								
Meals								
Hotel								
Entertainment								
Other Expenses								
Daily Totals		12.00						Weekly Total 12.00

Type of Entertainment	Place	Persons Entertained	Business Purpose	Date	Amount

Other Expenses (itemized)	Date	Amount

Note:
One report per client, per week, and for non-reimburseable expenses.
Receipts must be attached for all expenses.

Accounting Use Only
Account Vendor Code

Weekly Total	12.00
Less Advance	—
Balance Due Firm	—
Balance Due Employee	12.00

Signature [signature] Date 9/10/98 Approval [signature]

SWANKE HAYDEN CONNELL ARCHITECTS

Pd 10/12

Expense Report

Employee Name: JUAN M. MEJIA

Client: SILVERSTEIN'S PROPERTIES (..

Employee No.: 4546

Reimburseable Job No.: 5576AR

Non-Reimburseable Job No.:

Trip Location: 7 WTC

Trip Dates (from/to): F 9/11, TU 9/15, TU 9/22, TU 9/29, TU 10/6, W 10/7

Purpose of Trip:

Expenses	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Item Totals
Transportation (Charged to Firm)								
Transportaion (Out of Pocket)		12.00	3.00		3.00			18.00
Car Fare								
Auto Mileage (@ .25 /mile)								
Meals								
Hotel								
Entertainment								
Other Expenses								
Daily Totals		12.00	3.00		3.00			Weekly Total 18.00

Type of Entertainment	Place	Persons Entertained	Business Purpose	Date	Amount

Other Expenses (itemized)	Date	Amount

Note:
One report per client, per week, and
for non-reimburseable expenses.
Receipts must be attached for all expenses.

Accounting Use Only
Account Vendor Code

Weekly Total: 18.00
Less Advance: —
Balance Due Firm: —
Balance Due Employee: 18.00

Signature: [signature] Date: 10/12/98 Approval: [signature]