



1602 Report

DRAFT

July 14, 1997

**THE MAYOR,
CITY OF NEW YORK:**

Attention: Beth A. Kaswan, Director
Mayor's Office of Contracts

Submitted herein for your consideration, and for submission at a public hearing pursuant to Section 1602 of the Charter of the City of New York, are the terms of a lease for The City of New York, as Tenant, of approximately 45, 815 rentable square feet of space on the 23rd floor in a building located at 7 World Trade Center (Block 84, Lot 23), in the Borough of Manhattan, for the Mayor's Office of Emergency Management to be used as a office, or for such other use as the Commissioner of the Department of Citywide Administrative Services may determine.

The proposed lease terms are contained in the attached Real Property Public Hearing Calendar Memorandum.

The space is needed to house this agency in one location so they may provide the on scene coordination for all emergency incidents that require a multi agency response in the City.

As of this date of this submission the Landlord has signed the lease.

There is no City-owned property or space in buildings under lease or license to the City that can be utilized to provide the space required by this Agency and the rent is fair and reasonable. The Office of Management and Budget has notified the Department of Citywide Administrative Services that funds for the rental of these premises will be provided when needed.

Landlord : Silverstein Properties
120 Broadway
New York, New York 10271

Respectfully,

Lori Fierstein
Deputy Commissioner

c: William J. Diamond, Commissioner
Jeff Kondrat, Assistant Commissioner
Ed Scott, Assistant Commissioner
Robert Fuchs, Office of Management and Budget
Jacqueline Galory, Mayor's Office of Contracts
Jerome Hauer, Office of Emergency Management
IPIS No.: 2767, Project No.: 96-1346