

OCT. 29. 1997 2:14PM

SWANKE HAYDEN CONNELL ARCHITECTS
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NO. 7224 P. 2/2

295 Lafayette Street, New York, New York 10012
212 226 9696, Fax 212 219 0059

October 29, 1997

Ms. Catherine Giliberti
Senior Vice President
Silverstein Properties, Inc.
120 Broadway, 36 " Floor
New York, New York 10271

Re: Mayor's Office of Emergency Management (OEM)
Emergency Operations Center: 7 World Trade Center
"Proposal for Additional Architectural Design Services"
SHCA Project No. 5576C

Dear Ms. Giliberti:

Per our telephone conversation, it is SHCA's understanding that CAD Files for the 23rd Floor of 7 World Trade Center do not exist. Per SHCA's proposal letter dated 10/24/97 to Mr. Joseph Ritorto-Silverstein Properties, SHCA can field verify and produce existing condition AutoCad files as additional service for a lump sum of \$ 8,000 plus out-of-pocket expenses for the not-to-exceed amount of \$ 1,000.

Per our conversation with Mr. Josep Dominguez-DCAS/DRES this morning, DCAS/DRES approves this additional service to SHCA.

The above noted fee and expenses shall be billed monthly on a percent complete basis to your attention. Should this proposal be acceptable to you, please indicate your acceptance by signing one of the enclosed copies and returning it to me.

We appreciate the opportunity to submit this proposal to Silverstein Properties, Inc.

Sincerely,

SWANKE HAYDEN CONNELL ARCHITECTS

Accepted for Silverstein Properties, Inc.:



By: _____

Title: _____

Date: _____

Carl R. Meinhardt, FAIA
Principal

cc: Mr. Joseph Ritorto-Silverstein Properties, Inc.
Mr. Richard J. Ramos - DCAS/DRES

Mr. Josep Dominguez-DCAS/DRES
Mr. Vinicius Castagnola-DCAS/DRES

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