



**DEPARTMENT OF CITYWIDE ADMINISTRATIVE SERVICE
DIVISION OF REAL ESTATE SERVICE**

MUNICIPAL BUILDING Room 2053S
NEW YORK, N.Y. 10007
(212) 669-3645 Fax (212) 669--2666

WILLIAM J. DIAMOND
Commissioner

LORI FIERSTEIN
Deputy Commissioner

June 26, 1998

Mr. Stuart Klein
Assistant Director
Office of Management & Budget
75 Park Place, 8th floor
New York, New York 10007

Was
never
sent
out...

**Re: Mayor's Office of Emergency Management
7 World Trade Center
23rd & part 7th floor
Manhattan
PW3261346**

Dear Mr. Klein:

We are herewith requesting your approval of Capital Funds for Furniture, Radio, Telecommunications and LAN Systems and Moving Expenses to be provided under the requirements contract system.

The space totaling 50,182 rentable square feet is to be reconstructed by the Landlord under OMB CP Certificate #37836 for \$12,619,128, and shall be used by the Mayor's Office of Emergency Management. Under normal circumstances 45 employees will be working in the new facilities. However, under serious emergency situations personnel from all City agencies will be summoned to the Emergency Operation Center, and consequently the occupancy could reach 150 people. The term of the Lease will expire on January 2018, and the Landlord is 7 World Trade Company, L.P.

This project requires new furniture only for the 23rd floor.



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PW3261346**

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Total amount chargeable to the Capital Budget (In addition to the previously approved \$12,619,128).

Herman Miller System Furniture	\$ 267,357.77
Herman Miller Conventional Furniture	81,581.49
Miscellaneous Furniture	<u>88,288.93</u>
Sub-Total	\$ 437,228.19
Furniture Contingency	20,000.00
Telephone and Data	1,916,429.00
LAN System	462.828.00
Radio Equipment	1,671,483.00
Moving	<u>100,000.00</u>
Total	\$4,607,968.19

A detailed breakdown of the furniture is attached. DRES has not reviewed this request nor do we attest to the need of such furniture or its conformity to any City standards. It is our understanding that the breakdown of the radio equipment and LAN System has been already sent to OMB directly from MOEM.

Your prompt approval of this request is appreciated. For further information contact Richard Ramos at 212-669-8086.

Sincerely,

Iris Weinshall
First Deputy Commissioner/DRES

Attachment

c: L. Fierstein, DRES ____	B. Cox, DMS
R. Ramos, DRES ____	B. Groppe, Capital Budget
V. Castagnola, DRES ____	H. Molofsky, DCS
J. Dominguez, DRES ____	M. Steiner, DRES
C. Freud, OMB	

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