



**DEPARTMENT OF CITYWIDE ADMINISTRATIVE SERVICE
DIVISION OF REAL ESTATE SERVICE**

MUNICIPAL BUILDING Room 2053S
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WILLIAM J. DIAMOND
Commissioner

LORI FIERSTEIN
Deputy Commissioner

CERTIFIED MAIL
RETURN RECEIPT REQUESTED

April 20, 1998

Catherine T. Giliberti
Silverstein Properties, Inc.
120 Broadway, 36th floor
New York, New York 10271

**Re: Mayor's Office of Emergency Management
7 World Trade Center
7th & 23rd floors
New York, New York
Project # 96-1346**

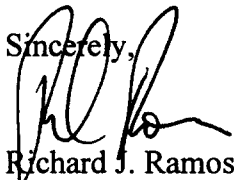
Dear Ms. Giliberti:

Our office has completed its review of the Final Plans submitted by your consultant Swanke Hayden Connell Architects, received by DRES on April 7, 1998.

Attached is (1) set of architectural and engineering comments. Please have your consultant revise the Final Plans to comply with our comments.

As per the Lease for the referenced site, the Final Plans must be revised and resubmitted within ten (10) business days (May 4, 1998).

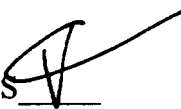
Should you have any questions, please do not hesitate to call Josep Domingvez at 212-669-8087.

Sincerely,


Richard J. Ramos
Executive Director of Space Design/DRES

Attachment

c: J. Kondrat, DRES
J. Domingvez, DRES 
J. Aliotta, SHCA

V. Castagnola, DRES 
G. Pymonto, DRES
J. Haver, MOEM

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April 20, 1998

**Mayor's Office of Emergency Management
7 World Trade Center
Manhattan
Project # 96-1346**

**Review of Final Plans
Architectural Issues**

DRAWING	COMMENT
A-EG-23	- Maximum travel distance 300 ft. Could 2nd egress from PIU be through the elevator lobby? It would require change in doors.
A-1-1	- How the F.O. tank can be rigged into place? - There is no room around tank for piping connection, inspections, etc. - How can light fixtures be reached for maintenance?
A-7-1	- Is it permitted to open the double doors into the exit corridor? - Detail of door and curb at mechanical rooms. - Correspondence between door # and door type. (general). - Are we having any heating or A/C at these rooms? - If type 2 partition is for mechanical rooms (2 hr.), why do we have type 3 here?
A-23-1	- Mechanical rooms should have type 2 partitions (see dwg. D-O). Why do we have 4 hr. rated ones? - Why do we have a base under file cabinets? (Detail 15/D-9). - Why do we have so many partitions type 2 in other than mechanical rooms? This is a fully sprinklered floor. - Why not every wall at room 23-10 is sound and EMI resistant? Type 12. - Why not every wall at Mayor's Conference room is bullet resistant? - Lounge and repro rooms should have type 1A partition. - It was requested some kind of wall treatment for the long corridor at North side. - Is the pre-action equipment in an enclosed room?

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A-23-2	- Soffit details need dimensions. - Ceiling tiles at bunk bathrooms should be water resistant. - Room 23-15 should have a combination of 2'x 4' fixtures and down light.
A-23-5	- Why do we have broadloom carpet at offices if it is the same carpet than tiles? - Maybe we should have another type of carpet for rooms 23-04; 23-07; 23-10; and 23-15. - Shouldn't the Mayor's elevator lobby have a better rubber floor? Maybe a pattern?
A-48-1	- Detail 9. No dimension for concrete base. - Room dimensions? - No steps at the door? Curb is 1' - 3" min. plus flushing. - Antenna dishes should be located.
BFI	- To show stations at the podium. - All furniture shall be identified, regardless of the vendor (i.e. chairs, desks, beds, couches, etc.). - Mayor's office should have the best furniture in this project, not this standard station. This was requested at Design Development.
D-O	- Doors for mechanical rooms and radio room?
E1-01	- Oil tank room. It says: See part plan below, where is it? - Suction pumps to be installed above the flooding water table. Do you have this information?
S-1	- Fuel Oil tank is located between column line 70 & 73, not between 64 & 67 as shown on this drawing. - Platforms are going to be required for water pump and F.O. pumps.
S-3	- Movable partition. Beam is W8 x 31; but detail 1 says W18 x 31.

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- S-5
- F.O. tank. There is no room to walk around the tank, craddles obstruct the passage.
 - Detail for antenna dishes support?
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- AV
- Do we have all the equipment clearly identified, and who shall supply if more than one vendor?
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- Furniture
Manifest List
- It shall be provided for all vendors, and with the City prices, not list prices.
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- TC-103-B
- Drawing shows dog houses in raised flooring. Outlets shall be flush mounted (port door).
 - Which is the purpose of the (20) telephone jacks and (12) quad dog houses at the center of the EOC room? Dog houses could be a hazard.
 - Why H-M stations have (5) duplexes at open office 23-41?
 - Where power entries come from for the above?
 - What the thick black line means?

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