

VENDOR	DELIVERY	D/N	TIME DEL	TIME
HERMAN MILLER a) OPEN PLAN.	NOV 30 2 trailers	N (1)	8 hours	2w
b) MERIDIAN ← to be inst by Dec 15	Dec. 11 NOV 30 1 truck	N	WITH above.	1dc
c) GEIGER (CASE)	DEC 11 2 trailers	N (1)	8 HRS	2w
Steel case (chain)	Dec 11 → Dec. 7			
Maroon Art (sofa)	Dec 15 ✓			
Howe (comp. table)	1 wk Dec. ✓			
KI (bunk beds)	1 wk Dec ✓			
Van Sam (Teckum)	End of Nov 14- Dec. 15 ✓			
concrete (1 shelving)	14			

Bag rules

- more than 3 lbs.
bags to be done
after 6:00 PM.
- otherwise reservation
it is required
- Security:
ID required and
bags to be returned
every day
List of names will be
a help.
- cartons to be stacked