

SWANKE HAYDEN CONNELL ARCHITECTS

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November 21, 1997

Mr. Jerome M. Hauer
Mayor's Office of Emergency Management
100 Church Street-20nd Floor
New York, New York 10007

Re: Office of Emergency Management
7 World Trade Center-23rd Floor
SHCA Project No.5576A
"Revised 23rd Floor Blocking Diagram-Scheme A: 11/21/97"

Dear Mr. Hauer:

Attached please find prints per the attached distribution list for the above referenced revised drawing. The revisions in program areas and adjacencies reflect OEM comments received at our 11/17/97 meeting to review the Blocking Diagrams previously submitted on 11/06/97 for review and approval.

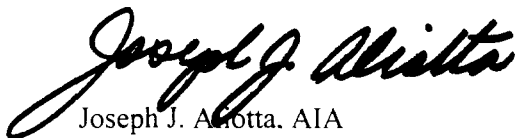
SHCA has incorporated the reviewed and accepted preliminary EOC layout Scheme #3-A dated 11/17/97 in addition to incorporating your 11/17/97 comments and developing several areas further than conceptual planning.

Per the 11/17/97 meeting discussion, DCAS/SHCA will require written approval of this Blocking Diagram in order to proceed with the Schematic Design. Since the project has fallen behind the aggressive schedule set forth for the project, your expeditious review and approval would be greatly appreciated.

We look forward to moving into the next phase of Schematic Design work for this critical and challenging project. Please call should you have any questions or comments.

Sincerely,

SWANKE HAYDEN CONNELL & PARTNERS LLP



Joseph J. Alotta, AIA
Senior Associate

cc: C. Meinhardt
J. Vande Plasse

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