

DEPT OF GENERAL SERVICES
SPACE DESIGN-PROGRAMMING
SPACE ANALYSIS BY UNIT

PROJECT#: 96-1346
DATE: 10/20/97
PAGE 2 OF 5

AGENCY: Office of Emergency Management
DIVISION: (OEM)
PROGRAM: Technology "Critical" Areas
UNIT (S) B
UNIT CODE:

CURRENT ADDRESS: 100 Church St, 20th Floor
New York, NY 10007

SPACE ANALYST: S. Lee Wright
IA/Jefferison

UNIT PERSONNEL TOTAL
PERSONNEL w/CIRC. CSF
COMMON/EQUIP. w/CIRC. 19,542 CSF
UNIT GRAND TOTAL 19,542 CSF

INCL
CSF
CSF

All requirements outlined on this page are to be clustered together as part of the "TECHNOLOGY" side of the facility and may be separated from the "OFFICE" suite requirements as depicted on previous page.

All requirements outlined on this page are considered "Critical Areas" to be operational during a crisis.

COMMON & EQUIPMENT AREAS					#	OCC	S.F.	TOT.
(EOC) Emergency Operations Center <i>Used as Main Operating Room in emergencies.</i>					1	90		6,000
90 workstations @ approximately 56sf each + misc. items								
Each desk to be min. 5' x 3.5' with a computer, tv and phone.								
Projection screen/projectors/AV equipment								
To be used as a large conference room when necessary								
Special HVAC, Lighting and secured window TBD								
Copy Area for room								
Specialized consultant to develop program requirements								
(PIU) Public Information Unit/Training Room (Telephone Room)					1	70		1,400
<i>Used as Telephone Hot Line room in emergencies.</i>								
70 seats for conference/training style set up @ approx. 20sf eh								
Raised floor for telephones to be stored when not in use.								
Projection screen/projectors								
* Specialized consultant to develop program requirements*								
Watch Command / Radio Hardware Room					1	10		1,900
<i>Used as the Radio communications room during emergencies.</i>								
10 workstations								
Acoustical value important to design.								
Raised floor for special equipment/Radio Infrastructure								
24 hr/day/7 days/wk/365 days/yr operation.								
Special HVAC requirements for room to be determined.								
* Specialized consultant(Motorola) developing program requirements*								
Rear Screen Projection Room					1			360
Rear Screen projection Room								
Adjacent to the EOC room								
Approximate size to be determined upon floor lay out								
Contains all AV equipment and support equipment.								
* Specialized consultant to develop program requirements*								
Computer Room (LAN)					1			500
Main computer equipment room to house all files servers, etc.,								
To be connected to UPS system in lower floor.								
Approximate size 20' x 25'								
Special HVAC requirements for room to be determined								
Isolated grounding required; separate elec. panel in room								
Racks to be secured to walls								
CAT 5 cabling throughout space								
UPS SYSTEM TO BE ON 23RD FLOOR.								
Storage Rooms					4			750
Communications Equipment							100	
Computer Equipment							150	
Field Equipment							250	
Office Supplies							250	
SUB TOTAL								10,910

COMMON & EQUIPMENT AREAS					#	OCC	S.F.	TOT.
Agency Conference Room <i>Conference rooms for the staff in the EOC room</i>					3	6	100	300
Modern/Fold adjustable partitions in between rms								
To house private meeting for NYPD, Fire and other								
Location for the (3) Commissioners to reside when on site								
Press Room					1	50		800
<i>For Live press conferences</i>								
To house up to 50 reporters @ 10sf eh								
Approximate size 25' x 24'								
Adjacent to the Mayors Suite & EOC room w/ window								
Raised platform in back for cameras								
Raised floor for cabling								
Podium for the speakers								
Direct "LIVE" line to the street for tv trucks.								
Large Conference Room					1	40		1,000
Adjacent to the Mayors Suite & EOC room								
To house up to 40 people @ 25 Sf eh								
Sound Proof, raised floor								
Approximate size 35' x 32'								
Window to the EOC room								
Staff Kitchen/Lounge Room					1	30	450	450
<i>Main pantry/lounge for staff</i>								
Pantry to have microwaves and industrial coffee makers								
Adjacent to Smoking room								
Vending machines/WATER BOTTLES(5 YR SHELF LIFE)								
To be near windows, if possible								
Smoking Room					1	10		100
Special ventilation required								
SUB TOTAL								2,650

BUILDING WINDOWS TO BE SEALED OFF FOR SECURITY;
EXACT DESIGN TO BE DETERMINED.

SUB TOTAL

1,100

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AGENCY: Office of Emergency Management

DIVISION:

PROGRAM:

UNIT (S)

UNIT CODE: D

CURRENT	100 Church St, 20th Floor
ADDRESS:	New York, NY 10007

SPACE ANALYST: S. Lee Wright

UNIT PERSONNEL TOTAL	INCLUSIVE
PERSONNEL w/CIRC.	Carp. Sq. Ft.
COMMON/EQUIP. w/CIRC.	533 Carp. Sq. Ft.
UNIT GRAND TOTAL	533 Carp. Sq. Ft.

Paul M. Long 10/21/97

COMMON & EQUIPMENT AREAS					#	OCC	S.F.	TOT.
1	GENERATOR				1			400
2	The following are assumptions which need to be confirmed;							
3	To be located on another floor (potentially 7th floor)							
4	To supply back-up for ONE WEEK.							
5	Items to be on the back-up systems include the following:							
6	EOC room							
7	Watch Command Room							
8	PIU Room							
9	Computer/LAN Room							
10	Large Conference Room							
11	Agency Conference Rooms (3)							
12	Staff Kitchen							
13	Staff Smoking Room							
14	Shower/Changing Rooms							
15	Toilets							
16	Bunk Rooms							
17	Mayor's Suite							
18	Commissioners suite							
19	Deputy Directors office							
20	Security							
21	(1) Freight elevator							
22	Lights							
23	Air Conditioning/HVAC systems							
24	Plumbing							
25	Fuel pumps							
26	Power(electric)* Specific outlets only.							
27	Radio Equipment							
28	Telephone System							
29								
30								0
ASHAREFORMSP & EXIS.R GONCHAR 6/18/96					SUB TOTAL			400

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DEPT OF GENERAL SERVICES
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DATE: 10/20/97

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AGENCY: Office of Emergency Management

DIVISION: _____ (OEM)

PROGRAM: Roof Top

UNIT (\$)

UNIT CODE: F

CURRENT

100 Church St., 20th Floor

New York, NY 10007

SPACE ANALYST:

S. Lee Wright

IA/Jefferson

UNIT PERSONNEL TOTAL		INCLUSIVE
1	2	3
4	5	6
7	8	9
10	11	12
13	14	15
16	17	18
19	20	21
22	23	24
25	26	27
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340	341	342
343	344	345
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352	353	354
355	356	357
358	359	360
361	362	363
364	365	366
367		

PERSONNEL w/CIRC.
Carp.Sq.Ft.

COMMON/EQUIP. w/CIRC.
1,000 Carp. Sq. Ft.

UNIT GRAND TOTAL 1,000 Carp. Sq. Ft.

INCLUSIVE

Carp.Sq.Ft.

1,000 Carp. Sq. Ft.

1,000 Carp, Sq. Ft.

COMMON/EQUIP. w/CIRC.

UNIT GRAND TOTAL

All requirements outlined on this page are to be confirmed.

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