



Silverstein Properties, Inc.
7 World Trade Center
New York, N.Y. 10048
Telephone: 212-619-6569
Fax: 212-732-5190

January 7, 2000

Mr. Glen Pymonto
Department of Citywide Administrative Services
Division of Real Estate Services
1 Centre Street, DRES- Room 2000 North
New York, NY 10007

RE: 7 World Trade Center
Mayor's Office of Emergency
Management
Change Order # 109

Dear Mr. Pymonto:

Attached please find Change Order #109 in the amount of four thousand four hundred eighty two dollars (\$4,482.00) for the following work

1.	Check problem with door lock at watch command. Found 24 volt transformer was shorted out and replaced with new transformer.	\$727.00
2.	Furnish labor and material to install a single receptacle in press room for new cameras.	
3.	Furnish labor and material to install two separate 120 volt circuits for new coffee machines in kitchen.	\$2,341.00
4.	Furnish and install (1) quad receptacle in elevator lobby on the 23 rd floor.	\$789.00
Subtotal		\$3,857.00
General Conditions		\$309.00
Overhead & Fees		\$250.00
Insurance		<u>\$66.00</u>
Total		\$4,482.00

If this meets with your approval, please sign and return to my office.

Very truly yours,

Walter J. Weems III

WW/ds

cc: Cathy Giliberti, Chi Chu, Bill Dacunto, Richard Ramos, Josep Dominguez ✓