



Silverstein Properties, Inc.
7 World Trade Center
New York, N.Y. 10048
Telephone: 212-619-6569
Fax: 212-732-5190

November 3, 1999

Mr. Glen Pymonto
Department of Citywide Administrative Services
Division of Real Estate Services
1 Centre Street, DRES- Room 2000 North
New York, NY 10007

RE: 7 World Trade Center
Mayor's Office of Emergency
Management
1st, 7th, and 23rd Floors
Change Order # 101

Dear Mr. Pymonto:

Attached please find Change Order #101 in the amount of five hundred twenty three dollars (\$523.00) submitted by Ambassador Construction for the following scope of work:

Provide wall mounted Halotron 1 fire extinguisher for audio visual room.

Breakdown:	Cost	\$450.00
	General Condition	\$36.00
	Overhead and Fees	\$29.00
	Insurance	\$8.00
	Total	\$523.00

If this meets with your approval, please sign and return to my office.

Very truly yours,


Walter J. Weems III

cc: Cathy Giliberti
Chi Chu
Bill Dacunto
Richard Ramos (DCAS)
Josep Domingvez (DCAS)