



Silverstein Properties, Inc.
7 World Trade Center
New York, NY 10048
Telephone: 212 619 6563
Fax: 212 619 6191

February 1, 1999

Mr. Glenn Pymonto
Department of City Wide Administrative Services
Division of Real Estate Services
1 Centre Street, DRES - Room 2000 North
New York, New York 10007

RE: 7 World Trade Center
Mayor's Office of Emergency
Management -1st, 7th, & 23rd Floors
Change Order #62

Dear Mr. Pymonto:

Attached please find change order #62 in the amount of \$9,679.00 submitted by Ambassador Construction for the following scope of work as per Swanke Hayden Connell's memo:

- Roofing details at new curb from Kemper. This work has been completed as per Kemper detail D-2.

The cost for this work is as per Benjamin Maintenance's Invoice #3159 (attached):

Cost of work	\$8,350.00
General Conditions	\$ 668.00
Overhead and Fee	\$ 541.00
Insurance	\$ 120.00
Total	\$9,679.00

If this meets with your approval, please sign and return to my office. Thank you.

Sincerely,

Walter J. Weems III
Building Manager

cc: Cathy Giliberti
Chi Chu
Bill Dacunto
Richard Ramos (DCAS)
Josep Dominguez (DCAS)