



Silverstein Properties, Inc
7 World Trade Center
New York, N.Y. 10048
Telephone: 212-619-6569
Fax: 212-732-5190

January 5, 1999

Mr. Glenn Pymonto
Department of City Wide Administrative Services
Division of Real Estate Services
1 Centre Street, DRES - Room 2000 North
New York, New York 10007

RE: 7 World Trade Center
Mayor's Office of Emergency
Management -1st, 7th, & 23rd Floors
Change Order #48

Dear Mr. Pymonto:

Attached please find change order #48 in the amount of \$4,679.00 submitted by Ambassador Construction for the following scope of work as per Swanke Hayden Connell's memo dated 12/29/98:

Furnish and install a new 24 X24 access door and hardware at room #23-51, rough framing has been provided for door.

-Access Door	\$2,186.00
-Installation	\$1,500.00
-Steel Plates	\$200.00
-Painting	\$150.00
-Sub Total	\$4,036.00
-General Conditions	\$323.00
-Overhead and Fee	\$262.00
-Insurance	<u>\$58.00</u>
Total	\$4,679.00

If this meets with your approval, please sign and return to my office. Thank you.

Sincerely,

Walter J. Weems III
Building Manager

cc: Cathy Giliberti
Chi Chu
Bill Dacunto
Richard Ramos (DCAS)
Josep Dominguez (DCAS)